



Guide to making a submission

Public notification of Proposed Policy 12 of Plan Change 13 (Air Quality) to the Regional Natural Resources Plan has been directed by the Environment Court because of the appeal to Proposed Plan Change 13. Due to this appeal, it is the Court who will make decisions on Proposed Plan Change 13 – Proposed Policy 12, and making a submission is a way to give your views and influence decisions made by the Court.

Any person can make a submission. You don't have to be an expert; you just need to have a relevant point of view and be specific about the changes you wish to see. Your submission should focus on the positive or negative environmental effects of the Proposed Plan. The Ministry for the Environment website has more advice on making a submission: <http://www.mfe.govt.nz/publications/rma/everyday-guide-rma-making-submission-about-proposed-plan-or-plan-change>

The Resource Management Act 1991 requires submissions to be made in a certain way¹. The attached Submission Form can be used as a guide. You can attach additional pages if necessary. Your submission must include:

- The name of the local authority you are sending your submission to.
- The name of the Proposed Plan.
- Your full name, address, telephone and email address so information can be sent to you. This is your 'Address for Service'.
- The specific provisions of the Proposed Plan your submission relates to.
- Whether you support or oppose those provisions or wish to have amendments made and your reasons why.
- The decision or conclusion you would like the Environment Court to reach. Put in as much detail as possible.
- Whether you wish to be heard (speak and give evidence) at an Environment Court hearing on your submission.
- Whether you will consider presenting a joint case at an Environment Court hearing with others who have lodged submissions similar to yours.
- Whether you could gain an advantage in trade competition through your submission.

You must sign and date your submission - a signature isn't necessary for electronic submissions.

Please be as clear and detailed as possible in your submission, particularly on the changes you wish to see made to the Proposed Plan Change.

The closing date for submissions is Tuesday, 30 April 2024 at 4:00 pm.

Once submissions have closed, the Regional Council will summarise submissions and make the summary document available to the Environment Court.

The Court will then hold a hearing of submissions and make decisions, providing reasons. Any person who made a submission has the right to appeal the Environment Court's decision to the High Court.

Following the resolution of any appeals, the Regional Council will adopt the Proposed Plan (amended in accordance with its decisions and any directions from the Environment Court) and send the Proposed Plan to the Minister of Conservation for their approval.

¹ Set out in Form 5 of the Resource Management (Forms, Fees, and Procedure) Regulations 2003.