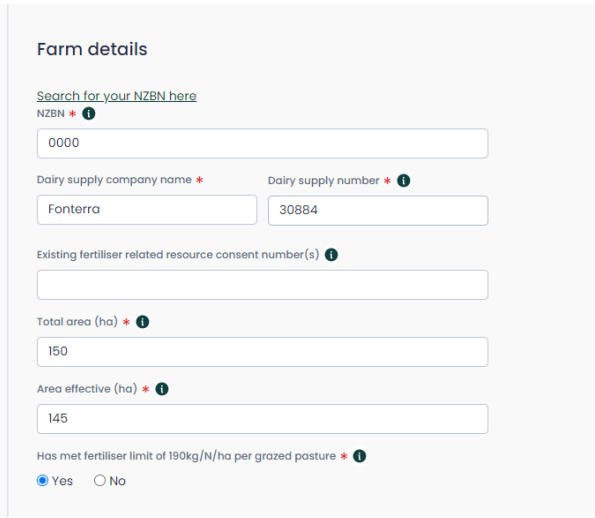


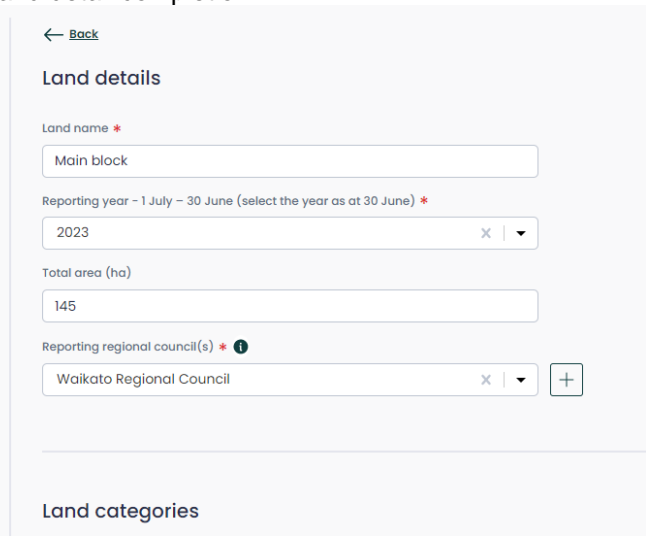
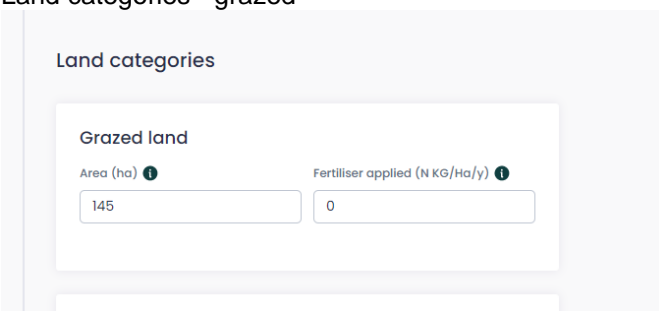
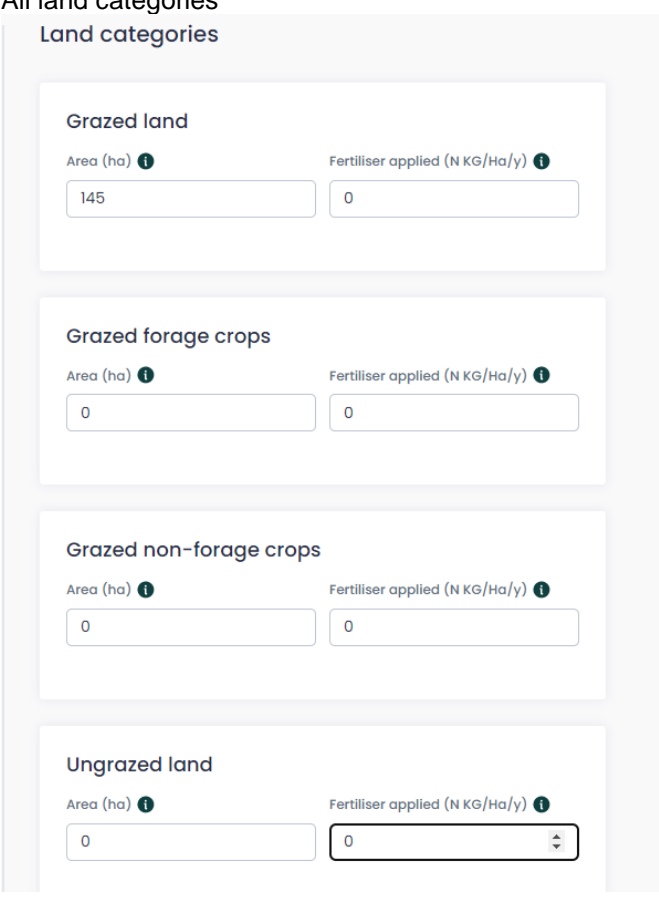
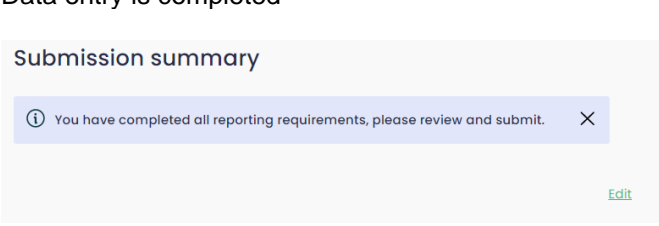


STEP	INSTRUCTIONS
<p>Farm details</p> 	<p>Once registered and signed in to the Te Uru Kahika N-Cap tool enter your farm details as indicated.</p> <p>The NZBN can be '0000' if your enterprise has not registered for an NZBN.</p> <p>As a farm with no use of synthetic nitrogen the declaration of whether the fertiliser limit of 190kg N/hectare per year has been met is 'Yes'</p>
<p>Fertiliser purchase</p> 	<p>In the fertiliser purchase section do not enter any data. Click on the menu item on the left hand side of the screen to move to the Contiguous land holdings section.</p>
<p>Contiguous Land Holdings</p> 	<p>Add a contiguous land holding to the farm by clicking on the "+ Add new" dark green button</p>
<p>Land detail completion</p> 	<p>Fill in the land name, reporting year, total area being grazed or used to raise crops that are few to dairy cattle and pick the regional council from the drop down list.</p>

STEP	INSTRUCTIONS
<p>Land categories - grazed</p> 	<p>Add the area of each category of land within the contiguous land holding. This could be a total of all land, or separated by land use category.</p> <p>Enter '0' for the fertiliser applied.</p>
<p>All land categories</p> 	<p>If you want to enter data about the size of all land categories these fields can be completed.</p> <p>For this example, the farm has only used the land for grazing, no cropping areas have been used in the 2023 season.</p> <p>Enter '0' for the fertiliser applied for each land category.</p>
<p>Data entry is completed</p> 	<p>Review all of the data entered on Submission summary page. If the data is correct click the Submit button at the bottom of the listed data.</p> <p>If there are errors or omissions click the Edit link at the top of each data section at the top right of each section as you scroll downwards.</p> <p>Once you submit your records these can be viewed from the Completed Submissions section on the dashboard and a PDF summary downloaded for filing and/or printing.</p>

Example

Farm: Fonterra – Dairy supply number: 00004

Contact details

Contact name

00004

Contact phone

00004

Obscured for privacy

Contact email

00004@fonterra.co.nz

Farm details

NZBN

0000

Dairy supply company name

Fonterra

Dairy supply number

00004

Existing fertiliser related resource consent number(s)

Total area (ha)

150

AreaEffective

145

Has met fertiliser per grazed pasture

Yes

Data permission

Data consent (Did I give consent to share my data)

Yes

Proof of purchase

i No fertiliser purchases submitted

Contiguous land holdings

Land Details

Land name

Main block

Reporting year

2023

Total area(ha)

145

Reporting regional council(s)

Waikato Regional Council

Land categories

Grazed land

Area (ha)

145

Fertiliser applied (N KG/Ha/y)

0

Grazed forage crops

Area (ha)

0

Fertiliser applied (N KG/Ha/y)

0

Grazed non-forage crops

Area

0

Fertiliser applied (N KG/Ha/y)

0

Ungrazed land

Area

0

Fertiliser applied (N KG/Ha/y)

0

Fertiliser applications

i No fertiliser applications have been made for this land holding