



Cancel Existing Direct Debit Authority

W www.boprc.govt.nz/rates

P 0800 BOP RATES (0800 267 728)

E rates@boprc.govt.nz

A PO Box 364, Whakatāne 3158

This form is to be completed if you would like to cancel your existing Direct Debit.

Please allow five (5) working days prior to your next payment date for us to process this request.

Existing Direct Debit Cancellation Date:* __ / __ / __

Property Details:

Valuation Number:* _____

Property Address: _____

Contact Details:

Contact Name 1:* _____

Contact Name 2: _____

Contact Number:* _____

Email Address: _____

Is this due to the sale of the property? Yes No

Liability: Yes I understand that by cancelling my Direct Debit I am still liable to pay the outstanding balance on my rates account.*

By signing this form, I confirm that:

- I am authorised to cancel the Direct Debit Authority in respect of the above property.
- I agree with the Privacy Statement available at <https://www.boprc.govt.nz/privacy-statement> or available in hard copy on request.

Signature: _____

Name: _____

Date: _____

Please Note: If you are purchasing another property within the Bay of Plenty region, you will need to complete a new Direct Debit Payment Authority for your new property.

You can send your completed form to us at: rates@boprc.govt.nz

or by post to: **Bay of Plenty Regional Council: PO Box 364 Whakatāne 3158**

If you have any further queries, please contact us at: rates@boprc.govt.nz or on **0800 BOP RATES (0800 267 728)**.