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File ref:

	SEEN		SEEN

Office use only

## Application for a Resource Consent – Resource Management Act 1991 (s.88)

### 2A Land Disturbing Activities (e.g. earthworks and quarrying)

Before you make an application it is recommended that you talk or meet with a Consents Officer to discuss it. A Consents Officer may also be able to undertake a site visit to provide further advice.

If you would like to arrange this, please phone 0800 884 880.

If you are applying for more than one activity and you have already completed the basic details in Part 1 on another form, go straight to Part 2 of this form.

**See notes to Applicant (last pages of form) before proceeding with application form.**

Land disturbing activities are subject to rules in the Regional Water and Land Plan. This plan can be found on our website at <http://www.boprc.govt.nz/knowledge-centre/plans/>.

Reviewing and understanding the rules and assessment criteria applicable to your activity will assist you with preparation of your assessment of environmental effects.

Which rules of the above plan(s) are applicable for your activity?

RNRP Rule LM R4

What is the activity status of your consent application?

- ☐ Controlled  
☐ Restricted Discretionary  
☒ Discretionary

If you need assistance determining which rules and activity statuses are applicable for your activity please call 0800 884 880 and ask to speak to a Consents Officer for guidance.

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Under Section 88 of the Resource Management Act 1991, the undersigned makes this application for resource consent(s).

## PART 1

**1 Full name of applicant(s)** *(the name that will be on the consent)*

Surname:

First names:

**OR**

If the application is being made on behalf of a trust, the Trustees must be named.

Trust name:

Trustees' name:

**OR**

Company name: Bay of Plenty Regional Council

Contact person: Peter Hay

Postal address: PO Box 364 Whakatane 3158

Telephone *(please tick preferred contact number)*

☐ Residential ( ) ☒ Business (0800) 884 880

☐ Cell ( )

Facsimile

Email Peter.Hay@boprc.govt.nz

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**2 Details of consultant** *(or other person authorised to make application on behalf of applicant)*

Company name: Fergusson Planning Limited

Contact person: Tim Fergusson

Postal address: Suite 4, Level 1, 202 The Strand, Whakatane 3120

Telephone *(please tick preferred contact number)*

☐ Residential ( ) ☒ Business

☐ Cell (021) 748 525

Facsimile

Email tim@fergussonplanning.co.nz

All correspondence, including invoices for charges, relating to this application(s) should be sent to:

☐ Applicant    ☒ Consultant

Preferred method of contact:

☒ Email    ☐ Post

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**3 Name and address of owner/occupier (of the site relating to application)**

**Owner:** Bay of Plenty Regional Council

Postal address:

☐ Residential ( )    ☐ Business ( )

**Occupier:**

Postal address:

☐ Residential ( )    ☐ Business ( )

**Please note:** If the applicant is not the owner of the land to which the activity relates, then it is good practice to submit the application with written approval from the landowner.

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**4 Consent(s) being applied for from Bay of Plenty Regional Council**

- (a) You will need to fill in a separate form for each of the activities you propose to undertake. You may also need consent for one or more of the following.

**Land Use**

- ☐ Form 1A Culverts, Bridges, Fords, Erosion Protection, Pipes and Associated Works
- ☐ Form 1B Disturbance In or Around a Water Body (e.g. diversion, dredging, wetland disturbance, grave extraction)
- ☐ Form 1C Lake Structures (*new and existing*)
- ☒ Form 2A Land Disturbing Activities (*e.g. earthworks and quarrying*)
- ☐ Form 2B Land Disturbing Activities (*forest harvesting/vegetation clearance*)

**Discharge (including coastal)**

- ☐ Form 3A Onsite Effluent Discharge
- ☐ Form 3B Discharge Farm Dairy Effluent
- ☐ Form 3C Land Use Activities in the Catchments of Lake Ōkāreka, Rotoehu, Ōkaro, Rotorua and Rotoiti
- ☐ Form 4A Discharge Stormwater to Water and/or Land from Urban Residential, Rural
- ☐ Form 4B Industrial Discharges to Water or Land (*including stormwater*)
- ☐ Form 4C Discharge Contaminants to Air

- ☐ Form 5A Water Permit Application (s.14) – Take Surface Water (*includes intake structure (s.13)*)
- ☐ Form 5B Water Permit Application (s.14) – Take Groundwater
- ☐ Form 5C Dam Water
- ☐ Form 5D Divert Water
- ☐ Form 6A Geothermal Take and Discharge – Domestic and Light Commercial/Industrial

- ☐ Form 7A Application for Consent for Coastal Structures (*including associated occupation and disturbance*)
- ☐ Form 7B Application to Disturb Coastal Marine Area (*no structure*)

<input checked="" type="checkbox"/>	Whakatāne District	<input type="checkbox"/>	Ōpōtiki District
<input type="checkbox"/>	Rotorua District	<input type="checkbox"/>	Kawerau District
<input type="checkbox"/>	Western Bay of Plenty District	<input type="checkbox"/>	Tauranga District
<input type="checkbox"/>	Taupō District		

If Yes, please state the consent number(s)

Completion date (if applicable)

Has it been granted? (If Yes, please attach) ☐ Yes ☐ No

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5 **Location description of activity**

Site address: 266 Hydro Road, Edgecumbe

Legal description (*legal description can be obtained from your Certificate of Title, valuation notice, or rate demand*)

Lot 1 DPS 9156 (SA69A/148)

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**PART 2**

1 **Description of activity**

- (a) What is the nature of the activity you propose to undertake (*e.g. urban subdivision, farm re-contouring*)?

Earthworks to recontour part of Rangitaiki Floodway downstream of spillway

**Note:** *If you are doing works in a stream, river, or wetland, you must also fill in consent application Form 1B.*

- (b) Total area of earthworks    3.3 ha                      Stage(s)                      m<sup>2</sup> per stage  
m<sup>2</sup> per stage
- (c) Total volume of earthworks 35,000 cut to fill m<sup>3</sup>    Stage(s)                      cut m<sup>3</sup> per stage  
fill m<sup>3</sup>    Stage(s)                      fill m<sup>3</sup> per stage
- (d) Will there be movement of material off or on site?                      ☐ Yes    ☒ No

If yes, where is it coming from?

**and/or**

Where is it going to?

- (e) Winter earthworks.

The *winter earthworks exclusion period is from 1 May to 15 September (inclusive) of any year.*

Are you proposing to undertake winter earthworks during this period? ☐ Yes    ☒ No

- (f) Is the site potentially contaminated? (*see National Environmental Standard for Contaminated Land for further guidance*).                      ☐ Yes    ☒ No

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## 2 Schedule of works

Describe the estimated timing of each stage of the earthworks, including the installation/removal of erosion and sediment controls, and any other relevant works.

See attached report for details on project methodology and staging.

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## 3 Site information

Dominant slope	Flat
Depth to water table ( <i>from ground level</i> )	Shallow – see geotech report
Existing vegetation type	Pasture
Existing land use ( <i>your property</i> )	Pastoral grazing
Previous land use ( <i>your property</i> )	Pastoral grazing
Historical land use ( <i>up to 50 years</i> )	Pastoral grazing
Neighbouring land use(s)	Pastoral grazing
Soil type and geology	Peat, river alluvium and volcanic tephra

If any of the following apply to your site and the receiving environment, please describe them:

- (a) Streams/drains (*including permanently and intermittently flowing*).

No

- (b) Wetland

No

- (c) Identified archaeological and/or sites of cultural significance and proximity to site.

No – see Insitu Heritage assessment

- (d) Neighbouring roads, power lines, railway lines, etc.

Yes – see attached report for details

- (e) Protected natural areas or sites of ecological importance.

No

- (f) Ocean/harbour

No

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## 4 Site plan

Please provide detailed, scaled and contoured site plans showing the site and surrounding area, including:

(a) An existing site plan detailing:

- Surface features (*e.g. streams, wetlands*).
- The name(s) of the current owner(s) and occupiers of the site and adjoining properties.
- Drainage patterns.

(b) A proposed final site plan (*post-development*) detailing:

- Proposed finished contour (*heights*). This includes ground levels in relation to neighbouring properties.
- Drainage patterns.

(c) Proposed development plan(s) detailing:

- Area of proposed activity.
- Areas of cut.
- Areas of fill.
- Stockpile area (*e.g. topsoil and fill*).

(d) For each stage, an erosion and sediment control plan(s) detailing:

- Location and types of erosion and sediment controls, including types of controls (*e.g. sediment ponds, bunds, silt fences*).
- Control design details (*including cross section*).
- Clean water diversions and internal contour drains.
- Discharge locations.

(e) Winter earthworks plan (if winter earthworks applied for), detailing:

- Winter earthworks areas of the site, including stabilised and exposed catchment areas.
- Location and types of erosion and sediment controls.
- Control design details (*including cross sections*).
- Clean water diversions and internal contour drains.
- Discharge locations.

*If you do not have access to mapping software, we recommend you use the regional mapping system available on our website ([www.boprc.govt.nz](http://www.boprc.govt.nz) keywords '**regional mapping**'). The mapping system includes property boundary and contour layers, and allows you to carry out a property search, and view and/or print topographic maps or aerial photography.*

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## 5 Erosion and sediment control details

(a) Please provide supporting calculations for your proposed erosion and sediment control as shown in your erosion and sediment control plan(s), including any relevant winter

earthworks controls. (For help, refer to *Erosion and Sediment Control Guidelines* at [www.boprc.govt.nz](http://www.boprc.govt.nz), Knowledge Centre, Our Library, Guideline Publications)

See attached report for details

- (b) Please specify surface stabilisation techniques at the completion of works, and the sequence/timing.

Spreading of stockpiled topsoil on completion of works and application of grass seed to stabilise exposed areas.

- (c) Do you propose to use treatment chemicals? ☐ Yes ☒ No

If yes, please provide a chemical treatment plan. The chemical treatment plan should detail:

- Sediment settlement (*bench testing*) results, including determination of appropriate chemical, and the application rate.
- Methods of application, including supporting calculations.
- Treated water discharge locations.
- Expectant discharge parameters and limits.
- Contingency management.
- Record keeping details.
- Storage details.
- Expectant discharge parameters and limits.

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## 6 Dust control

Please provide details of dust control, which considers the following:

- How water will be applied (*e.g. how sprinklers and/or water cart systems will be used, their capacities and hours of operation, the source of water, and the source capacity and availability*). Please provide written confirmation that the district council can supply sufficient water for dust control, or confirm an alternative source.
- The use and access to binding agents/dust suppressants for use in the water carts or sprinkler systems. If dust inhibitors are to be used, please detail arrangements for their availability for the duration of any earthworks at the activity site.
- Restriction on total exposed area (*e.g. staging*).
- The erection of a sign displaying a 24-hour contact telephone number for the site contractor for dust and other complaints. This does not replace the pollution hotline service, but should provide a further incentive for the site supervisor to maintain adequate dust control.
- The use of wind-break fencing in problem areas.
- Covering exposed areas with durable temporary windshield cloth or geotextile fabrics.
- Other options to be taken should attempts to manage dust nuisance be successful.

- (a) What dust control measures are proposed?

Visual monitoring and water cart as required.



*[Continue on a separate sheet if necessary]*

- (b) How will you prevent tracking of dust and sediment by vehicle movement off the work site (*e.g. stabilised site entrance, etc.*)?

Stabilised site exits

## 7 Risk assessment

Please provide a basic risk assessment for the proposed earthworks.

Factor	Effect	Severity	Likelihood	Significance	Measures to avoid, remedy, mitigate
Sediment entering waterbodies	Increased suspended solid concentration in drainage network.	Low Very severe 1 <b>2</b> 3 4 5 Please circle	Low High 1 <b>2</b> 3 4 5 Please circle	Low High 1 <b>2</b> 3 4 5 Please circle	Locate stockpiles minimum of 20m from farm drains.
Tracking of sediment off-site onto local roading network	Dust generation and potential for sediment to be transported into waterbodies.	Low Very severe 1 <b>2</b> 3 4 5 Please circle	Low High 1 <b>2</b> 3 4 5 Please circle	Low High 1 2 <b>3</b> 4 5 Please circle	Ensure stabilised entrances constructed at site access points, wash vehicles regularly.
Dust nuisance	Reduced amenity for neighbouring property owners	Low Very severe 1 <b>2</b> 3 4 5 Please circle	Low High 1 <b>2</b> 3 4 5 Please circle	Low High 1 2 <b>3</b> 4 5 Please circle	Visual monitoring of dust generation with use of water cart as required. Stabilise exposed areas as soon as possible.
		Low Very severe 1 2 3 4 5 Please circle	Low High 1 2 3 4 5 Please circle	Low High 1 2 3 4 5 Please circle	
		Low Very severe 1 2 3 4 5 Please circle	Low High 1 2 3 4 5 Please circle	Low High 1 2 3 4 5 Please circle	

## 8 Contaminated site assessment

Has any site on the property ever been an orchard, market garden or commercial greenhouses growing any type of fruit or vegetable crop?

☐ Yes ☒ No

If yes, describe the crop type(s), period of time of use and a full list of any chemical or organic sprays used during the period of orcharding.

Was the property ever in agricultural land use over the last 50 years? ☒ Yes ☐ No

If yes, describe the stock type(s) and period of time (e.g. Dairy 1946-2010) and advise if any livestock dipping or spray races were located on the site as well as the types of agrichemicals and fertilisers used on the land.

Dairy grazing

### **HAIL site assessment**

The HAIL is the current edition of the Hazardous Activities and Industries List, as held by the Ministry for the Environment.

Is an activity described on the HAIL currently being undertaken on the piece of land to which this application applies? ☐ Yes ☒ No

Has an activity described on the HAIL ever been undertaken on the piece of land to which this application applies? ☐ Yes ☒ No

Is it more likely than not that an activity described on the HAIL is being or has been undertaken on the piece of land to which this application applies? ☐ Yes ☒ No

**If YES, to any of the above, then the National Environmental Standard for Assessing and Managing Contaminants in Soil to Protect Human Health may apply. Check the five activities to which the NES applies:**

Is the activity you propose to undertake removing or replacing a fuel storage system or parts of it? ☐ Yes ☐ No

Is the activity you propose to undertake sampling soil? ☐ Yes ☐ No

Is the activity you propose to undertake disturbing soil? ☐ Yes ☐ No

Is the activity you propose to undertake subdividing land? ☐ Yes ☐ No

Is the activity you propose to undertake changing the use of the land? ☐ Yes ☐ No

**If also YES to any of the above activities, then the NES for Assessing and Managing Contaminants in Soil to Protect Human Health is likely to apply.**

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## **9 Cultural effects**

Please provide an assessment of the cultural effects associated with the activities you propose.

The Regional Council's Regional Policy Statement is clear that only tangata whenua can identify their relationship with an area. It is good practice to consult with tangata whenua in relation to your application so that you can provide the correct information to answer this question.

The Regional Council can provide a list of tangata whenua who have registered an interest in the site of your activity so that you can undertake the assessment. We can also provide other information e.g. access to iwi and hapū management plans, details about identified

archaeological sites and details of any Statutory Acknowledgements relevant to the site.  
Please contact the Consents Team on 0800 884 880 to get more information.

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## 10 Persons likely to be affected

*Affected persons may include neighbouring land owners and occupiers, and/or organisations such as the Department of Conservation, Land Information New Zealand (LINZ), Eastern Region Fish and Game Council, relevant iwi and hapū and community groups.*

*If you do not think there will be affected persons, you do not need to fill out this section; however, the Bay of Plenty Regional Council will make the final assessment of whether a person or party is affected by your proposal, and it is recommended as best practice to consult with those persons.*

*In order for your application to be considered for **non-notification** you **must** gain written approval from all persons who may be affected by the proposal. The Bay of Plenty Regional Council can help you identify people/organisations that are likely to be affected, and the form 'Affected Person's Written Approval', which can be filled out by the affected person and attached to this application, can be found at [www.boprc.govt.nz](http://www.boprc.govt.nz) keywords '**resource consent forms**'.*

Please provide details below of those you have identified as persons who may be affected. If you have discussed your proposal with any of these persons, please record any comments made by them and your response to them, and submit this with your application.

See attached report for consultation details.

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## 11 Extending timeframes

*The Resource Management Act 1991 (RMA) specifies timeframes for processing resource consent applications (e.g. 20 working days for a non-notified application); however these timeframes can be extended, if necessary, with the Applicant's agreement.*

Do you agree to the Bay of Plenty Regional Council extending RMA consent processing timeframes?

- ☐ Yes, provided that I can continue to exercise my existing consent until processing of this application is completed (*renewal application only*).
- ☒ Yes, provided that the extension is for the specific purpose of discussing and trying to agree on consent conditions.
- ☐ Yes, provided that the application process is completed before
- ☐ No.
- 

## 12 Deposit fee

A deposit fee of \$2700.00 inclusive of GST (**Note:** if the application is for the sole purpose of remediation of contaminated land the deposit fee is \$1770.00 inclusive of GST), is payable with this application. This may be paid online, by cheque, or by eftpos at one the Regional Council's reception desks.

- Bay of Plenty Regional Council's bank account number is **06 0489 0094734 00**. Please use the Applicant's name as the reference. A GST invoice marked "PAID" will be issued on receipt of payment.
  - An application will not be accepted as a complete application until the deposit fee has been paid. **Please note:** while we are happy to hold the forms in the meantime, the processing time will not start until payment is received.
  - Additional charges are usually incurred, and will vary depending on the resource we use in the course of processing your application (*e.g. staff time*). Staff can give an estimate of expected costs. Please see the schedule of fees attached.
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## Checklist

The following information must be included in your application to ensure it is accepted.

If you have dealt with a staff member regarding your consent application, please provide their name here:

- ☒ Complete all details in this application form.
- ☒ Include an Assessment of Environment Effects (AEE) of the activity, as set out in Schedule 4, summarised at the back of this form. (*For minor activities, complete this form. For major activities, a more detailed AEE must be attached to the application*).
- ☐ If the site has been identified as a HAIL site OR contaminated site please provide the following with your application: a remedial action plan (if this is a site remediation project) and/or a management and monitoring plan.

- ☒ Supply written approval from all affected parties, if any, and/or summary of consultation carried out.
- ☒ Include a site plan.
- ☒ Sign and date the application form.
- ☐ Pay the required deposit.
- ☒ Include any other information you think relevant (e.g. *Certificate of Title, details from the Companies Register, etc.*)
- ☐ If your application is a large application, please submit an electric version on CD, and one hard copy.
- ☒ Assessment of Cultural Effects (refer Section 9 of this form).

Please be aware any unchecked boxes may result in your application being returned under s.88.

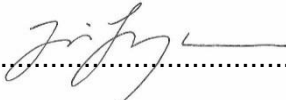
## Information privacy issues

The information you provide in this application is regarded as official information. It is required under the provisions of the Resource Management Act 1991 to process this application, and to assist in the management of the region's natural and physical resources.

The information will be held by Bay of Plenty Regional Council, Quay Street, Whakatāne. This information is subject to the provisions of the Local Government Official Information and Meetings Act 1987, and the Privacy Act 1993. The information you provide in this application will generally be available to the public. If there is any information that you would like to remain confidential please contact a consents officer to discuss.

Failure to provide this information will mean that Bay of Plenty Regional Council will be unable to process your application.

- 1 I confirm that I have authority to sign on behalf of the party/ies named as the applicants for this consent.**
- 2 I have read, and understand, all of the information contained on this application form, including the requirement to pay additional costs that will be itemised.**
- 3 I confirm that all the information provided is true and correct and understand that any inaccurate information provided could result in my resource consent later being cancelled.**

Signature ..... 

Date 13/08/2022





# IMPORTANT

## NOTE TO THE APPLICANT

### PLEASE READ THIS BEFORE PROCEEDING WITH THE APPLICATION FORM

If you are unsure whether you require a resource consent for your proposed activity, or you have any other queries, please contact a consents officer at Bay of Plenty Regional Council on 0800 884 880.

#### IMPORTANT INFORMATION

- 1 **Processing of the application by Bay of Plenty Regional Council will not begin until the applicable deposit fee is paid, unless prior arrangement has been made. If, at the end of the processing of the application, the actual cost exceeds the deposit, you will be invoiced for the balance.**
- 2 You may also be required to pay a resource management charge associated with holding a consent. The Water Administration Team will be able to provide you with more details. All charges are in accordance with Section 36 of the Resource Management Act 1991. All accounts are payable by the 20<sup>th</sup> of the month following date of invoice. Where costs are incurred that exceed \$2,000 above the deposit, or at the end of every quarter, you may be requested to pay an additional amount by way of interim payment against the final total costs.
- 3 The Coastal Marine Area is the area from the outer limit of the territorial sea (12 nautical miles) to the line of mean high-water springs. For activities at river mouths, please contact a consents officer at Bay of Plenty Regional Council for clarification.
- 4 Section 42 of the Resource Management Act 1991 allows the protection of sensitive information. Therefore, if your application includes trade secrets and/or commercially and culturally sensitive material, please advise Bay of Plenty Regional Council.
- 5 Schedule 4 of the Resource Management Act 1991 (*summarised at the back of this form*) sets out the information you must provide with your consent application, including an Assessment of Environmental Effects (AEE). An AEE must be prepared in accordance with Schedule 4 of the Resource Management Act 1991. To assist in the preparation of the assessment, a summary of the key requirements of Schedule 4 follows this information sheet. Failure to provide the correct information will result in delays in the processing of your application.
- 6 Bay of Plenty Regional Council may decide not to proceed with the application until applications for further resource consents are made (Section 91). It is, therefore, important to identify every consent required for the proposal at the outset.
- 7 Bay of Plenty Regional Council may request the Applicant, by written notice, to provide further information if required (section 92). If this occurs, the application will be put on hold, and the processing timeframes stopped. Processing will not recommence until the information is received.
- 8 An application does not need to be publicly notified if the environmental effects are minor, and if written approval has been obtained from everyone who is adversely affected by the granting of the consent (Sections 95D and 95B respectively). Bay of Plenty Regional Council has forms available to obtain approvals.
- 9 Under Section 128(1)(c) of the Resource Management Act 1991, Bay of Plenty Regional Council may undertake a review of any consent at any time if the application contains any inaccuracies that materially influence the decision made.

# How to prepare and Assessment of Effects on the Environment

**As outlined in Schedule 4, Section 88(2)(b) of the Resource Management Act 1991**

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## Summary of the key points of Schedule 4

You need to include enough information in your Assessment of Environmental Effects (AEE) so that the Regional Council can evaluate your proposal. The amount of information should correspond to the scale and significance of the environmental effects that may be generated by your proposal.

Your AEE needs to include:

- A full description of the proposal, including the site and locality (including a site plan and plans of your proposal).
- A description of the environmental effects, including the significance and nature of the effects (address specific environmental effects that you have identified, as well as referring to issues identified in the District and/or Regional Plan).
- A description of alternatives to avoid, remedy or mitigate any significant environmental effects.
- An assessment of any risks to the environment that may arise from hazardous substances, and/or the discharge of contaminants.
- An assessment of any risks to the environment or human health that may arise from the activity on a contaminated or HAIL site.
- A record of any consultation, including names and views of people with whom you talked.
- A discussion of any effects that may need to be controlled or monitored, how the control or monitoring will be carried out, and by whom.

You should also refer to Schedule 4 of the Resource Management Act 1991. This sets out matters that should be included and considered when preparing an AEE.

For more complex applications, you may need to get specialist advice. There are a number of professionals who assist in preparing AEEs, such as engineers and resource management consultants. Council staff may be able to tell you if you need specialist advice.

**It is NOT adequate to state in your AEE that there are NO environmental effects.**

It is important that you provide the Council with a well-prepared AEE; otherwise, the Council may:

- not accept your application,
- turn down your application,
- impose a lot of conditions on your resource consent,
- ask you for more information, delaying the time taken to process your application, or
- commission someone else to review your application at a cost to you.

### For more detailed information

see the Ministry for the Environment's Good Practice Guide on How to Prepare an AEE, and have a look at its brochure on making resource consent applications, at

[www.mfe.govt.nz/publications/rma](http://www.mfe.govt.nz/publications/rma)

## Schedule A – Hourly fixed charges for staff and consultants (GST inclusive)

Group	Hourly Charge
Administration	\$110
Officers/Planners	\$155
Senior Officers/ Planners	
Engineers/Scientist/Regulatory Project Officers (RPO)/Environmental Data Officer/Laboratory Technicians	
Compliance Monitoring Officer (externally contracted)	
Maritime Officer	
Team Leaders/Senior RPO/Works Engineer/Senior Maritime	\$180
Senior Engineer/Senior Scientist/Harbourmaster	
Pou Ngaio (Technical/Cultural RMA Specialist)	
Managers/Regional Harbourmaster	\$260
Consultants/Contractors	As charged by consultant/contractor
Regional Council staff mileage	Current applicable IRD rate

The full Section 36 Charges Policy is available at  
<http://www.boprc.govt.nz/knowledge-centre/policies/section-36-charges-policy/>

# What you need to know before you apply for a Resource Consent



**Resource consents are used to manage the impact that certain activities have on people and the environment.**

Regional plans identify activities that require resource consents. There are four types of resource consents that the Bay of Plenty Regional Council can issue:

1. **Land use consents**
2. **Discharge consents**
3. **Water consents**
4. **Coastal consents**

Subdivision, building and some land use consents are issued by District and City Councils.

## Land use consents

Certain types of land use can have negative environmental effects such as decreased water quality, erosion, flooding or ecological effects. You may need a land use consent if you want to:

- build or alter a bridge, culvert, stopbank or ford,
- construct or alter a well or bore,
- disturb or alter a wetland area,
- disturb the bed of a river or lake (e.g. reclaim, dredge, excavate, drill or erect a structure),
- carry out earthworks, soil cultivation, roading, tracking, mining or quarrying activities,
- plant or clear vegetation,
- install or use a structure (e.g. jetties, retaining walls, steps, boat launch or moorings),
- disturb contaminated or potentially contaminated land, and
- disturb or alter a geothermal surface feature in Rotorua.



*Coastal Protection works, Waihi Beach*

## Discharge consents

Discharge consents cover activities which discharge to water, land or air. You may need a discharge consent if your activity will or *may* discharge:

- Water into water (this includes clean or contaminated water),
- Effluent, waste products or contaminated water onto, or into land,
- Landfill or cleanfill leachate,
- Carry out a nutrient discharging activity (e.g. increase stocking rates within the Rotorua Lakes Catchment area),
- Water and/or contaminants into water, or onto or into land, in association with a geothermal take, and
- Dust, steam, smoke or other contaminants into the air and/or those that create offensive odours.

## Water consents

You may need a water consent if you want to, construct a dam or stopbank, divert a water course or take or use;

- Surface water (e.g. water from a river, stream, dam, lake, spring or the coast),

- Groundwater (e.g. water from an underground source), and
- Geothermal water, heat or energy.

## Coastal consents

Coastal consents relate to resources in the coastal marine area (CMA).

The CMA is a defined area of foreshore, seabed, coastal water, and air space above the sea typically taken from the average high tide level on the beach out to the territorial limit (12 nautical miles) and a set distance upstream of most rivers. If you are carrying out an activity near the coast or in a river near the coast, check out the full definition of the CMA in our Regional Coastal Environment Plan

at [www.boprc.govt.nz](http://www.boprc.govt.nz) keywords 'coastal plan'.

You may need a coastal consent if you want to occupy space associated with structures or reclamations or carry out an activity within the CMA such as:

- installing or using a structure (e.g. jetties, retaining walls, steps, boat launch, or moorings),
- reclamations, and
- disturbance (e.g. dredging or associated with construction).



# How to apply for a Resource Consent

You should talk to a Consents Officer for advice before you begin the application process. A Consents Officer can help identify if a consent is needed, and also what information should be submitted.

To contact an officer for helpful advice phone 0800 884 880 or call into our Regional Council offices in Whakatāne at 5 Quay Street, or in Tauranga at 87 First Ave.

## Required information

Making sure that your information is accurate and the application forms are complete will ensure that your application is processed quickly, and will reduce costs.

The application must as a minimum include:

- a description of the activity you are proposing,
- any specific information requested on the relevant application form,
- the Ministry for the Environment provides additional advice on preparing AEEs ([www.mfe.govt.nz](http://www.mfe.govt.nz)), a description of the site including relevant features such as streams, wetlands, vegetation, past development and the wider environment,
- a detailed description of any consultation undertaken. This includes all written and verbal correspondence, and
- details about the location of your activity such as a map, aerial photograph or detailed sketch plan. You can visit [www.boprc.govt.nz](http://www.boprc.govt.nz) (Regional Mapping) to use the mapping tool to locate, and print maps of properties.

Your submitted map should at least show:

- your property boundary and neighbouring properties,
- the nearest country road or state highway,
- the location of any waterways, wetlands or wildlife habitats in the area,
- any known historic or waahi tapu sites, and
- any known significant features, including geothermal or archaeological sites.



*Dairy effluent irrigation to pasture requires a resource consent in the Bay of Plenty*



*Works in stream beds such as building bridges or dams may need a consent*



*Structures over the bed of the Rotorua Lakes including jetties, platforms, pontoons, retaining walls and ramps will need a resource consent*

## Cost of Consents

Under the Resource Management Act (RMA), the Bay of Plenty Regional Council will recover costs associated with processing applications, and administering, supervising, and monitoring granted consents.

For more information on resource consents costs view our factsheet 'What does a resource consent cost?' which is available on our website visit [www.boprc.govt.nz](http://www.boprc.govt.nz).

If you have any questions about costs involved with resource consents or about resource consents in general, contact us on 0800 884 880 or check out our website [www.boprc.govt.nz](http://www.boprc.govt.nz) search: **resource consents**



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