



Request a Rates Credit Transfer

W www.boprc.govt.nz/rates

P 0800 BOP RATES (0800 267 728)

E rates@boprc.govt.nz

A PO Box 364, Whakatāne 3158

Complete this form if a ratepayer (or Solicitor acting on behalf of a client) would like us to transfer a credit balance against one property to another property within our Region.

Property Details:

Valuation Number:* _____

Property Address: _____

Ratepayer Details:

Ratepayer Name 1:* _____

Ratepayer Name 2: _____

Contact Number:* _____

Email Address: _____

Solicitor Details:

If this request is being completed by solicitor acting on behalf of a client, please complete below.

Solicitor Name: _____

Firm Name: _____

Contact Number: _____

Email Address: _____

Transfer Details:

From Valuation Reference: _____

From Property Address: _____

To Valuation Reference: _____

To Property Address: _____

Transfer Amount: _____

By signing this form, I confirm that:

- I am a ratepayer in respect of the above properties, or that I am otherwise authorised on behalf of the ratepayer(s) to make this request.

Signature: _____

Name: _____

Date: _____

We aim to process the transfer within two (2) working days. We will contact you to confirm when the transfer is complete. If the Ratepayer details differ on the two properties provided, we will contact you to confirm this request.

You can send your completed form to us at: **rates@boprc.govt.nz**

or by post to: **Bay of Plenty Regional Council: PO Box 364 Whakatāne 3158**

Please see our privacy statement at **<https://www.boprc.govt.nz/privacy-statement>**
(or available in hard copy on request) to understand how we collect, use, protect and share your information.

We would like to use your contact details to inform you of Bay of Plenty Regional Council activities and services that may affect you. If you do not want your contact details to be used by us for this purpose, please contact us at: **rates@boprc.govt.nz** or on **0800 BOP RATES (0800 267 728)**. We will not use your contact details for general marketing purposes.