



Request for CONFIDENTIALITY

W www.boprc.govt.nz/rates

P 0800 267 728 (BOP RATES)

E rates@boprc.govt.nz

A PO Box 364, Whakatāne 3158

Complete this form to withhold your name and/or postal address information from the Rating Information Database (RID).

Property Details:

Valuation Number: _____

Property Address: _____

Ratepayer Details:

We will only use this information to contact you about this confidentiality request.

Ratepayer Name 1: _____

Ratepayer Name 2: _____

Contact Number: _____

Email Address: _____

Postal Address: _____

For the above property, I/we request that the Bay of Plenty Regional Council **withholds** from the Rating Information Database:

- Name and Postal address
- Name
- Postal address

We will notify you when your name and/or postal address has been removed from the RID. If you have provided an email address, we will send notification by email, otherwise we will use the postal address.

By signing this form, I confirm that:

- I am a ratepayer in respect of the above property, or that I am otherwise authorised by the ratepayer(s) to make this confidentiality request.

Signature: _____

Name: _____

Date: _____

The Local Government (Rating) Act 2002 requires local authorities to give public access to its Rating Information Database (RID).

The RID records all information required for the setting and assessing of rates. The RID enables Bay of Plenty Regional Council to communicate with its ratepayers, and also enables members of the public to have access to information relating to the calculation of rates.

The complete RID available for viewing at our offices must contain key information for each rating unit (i.e. the property you receive a rates invoice for) within the Bay of Plenty region that includes:

- The name of the owner(s)/ratepayer(s) of the rating unit; and
- The postal address of the owner(s)/ratepayer(s) of the rating unit

You can view the RID online:

Bay of Plenty Regional Council also provides an online RID that does not include the names and postal addresses of owner(s)/ratepayer(s).

<https://www.boprc.govt.nz/your-council/rates/property-search>

Or you can view the complete RID at one of our offices:

Whakatane

5 Quay Street

Tauranga

1 Elizabeth Street

Rotorua

Corner Fenton and Pukaki Streets

Key information:

Each owner/ratepayer individually has the right under the Local Government (Rating) Act 2002 to make a request that their name and/or postal address be withheld from the complete RID available for inspection at our offices.

You can send your completed Confidentiality Request form to us at: rates@boprc.govt.nz

or by post to: **Bay of Plenty Regional Council: PO Box 364 Whakatāne 3158**

If you wish to revoke a request to withhold your name and/or address from the RID, you may do so by written notice (including email) to us.

If you have any further queries, please contact us at: rates@boprc.govt.nz or on **0800 BOP RATES (0800 267 728)**.

Please see our privacy statement at <https://www.boprc.govt.nz/privacy-statement> (or available in hard copy on request) to understand how we collect, use, protect and share your information.

Please inform your local City/District Council if you would like your name and/or postal address withheld from your local City/District Council's rating information database.