



Guide to making a submission

Public notification of Proposed Change 6 (NPS-UD) to the Bay of Plenty Regional Policy Statement (Proposed Change 6) is the start of the formal process for amending part of the Regional Policy Statement. Making a submission is a way to give your views and influence decisions made by the Regional Council on the proposed changes.

Any person can make a submission. You don't have to be an expert; you just need to have a relevant point of view and be specific about the changes you wish to see. Your submission should focus on the positive or negative effects of Proposed Change 6.

The Ministry for the Environment website has more advice on making a submission: <http://www.mfe.govt.nz/publications/rma/everyday-guide-rma-making-submission-about-proposed-plan-or-plan-change>

The Resource Management Act 1991 requires submissions to be made in a certain way¹. The attached Submission Form can be used as a guide. You can attach additional pages if necessary. Your submission must be made in writing and include:

- The name of the local authority you are sending your submission to.
- The name of the proposed change.
- Your full name, address, telephone and/or fax number and email address so information can be sent to you. This is your 'Address for Service'.
- The specific provisions of Proposed Change 6 your submission relates to.
- Whether you support or oppose those provisions or wish to have amendments made and your reasons why.
- The decision or conclusion you would like Council to reach. Put in as much detail as possible.
- Whether you wish to be heard (speak and give evidence) at a Council hearing on your submission.
- Whether you will consider presenting a joint case at a Council hearing with others who have lodged submissions similar to yours.
- Whether you could gain an advantage in trade competition through your submission.

You must sign and date your submission - a signature isn't necessary for electronic submissions.

Please be as clear and detailed as possible in your submission, particularly on the changes you wish to see made to the Proposed Change 6.

NOTE: Submissions contain personal information within the meaning of the Privacy Act 2020. By taking part in this public submission process, submitters agree to any personal information (including names and contact details) in their submission being made available to the public and published on our website, and for the information collected to be held in accordance with our Privacy Statement available at www.boprc.govt.nz.

The closing date for submissions is Tuesday 6 September 2022 at 4:00 pm.

Once submissions have closed, the Regional Council will summarise submissions and make the summary document available to the public. You are able to make a further submission if you have an interest that is more than the public in general. This further submission can only support or oppose the original submissions.

Bay of Plenty Regional Council will then hold a public hearing of submissions and make decisions. The decisions will provide reasons for why a submission has been accepted or declined. Any person who made a submission has the right to appeal the Regional Council's decision on their submissions to the Environment Court.

¹ Set out in Form 5 of the Resource Management (Forms, Fees, and Procedure) Regulations 2003.

Following the resolution of any appeals, the Regional Council will adopt Proposed Change 6 (amended in accordance with its decisions and any directions from the Environment Court), and the Regional Policy Statement will be updated with the final changes.