



Schedule 8: On-site Wastewater Completion of Works Installation Certificate

To be completed by the installation contractor

Date: _____

Installing Company: _____

Site details

Address: _____

Legal Description: _____

Client: _____

Client Address: _____

Description of project

(State all details relevant to the installation including; occupancy numbers, the sizes and capacities of any equipment, such as pipes, tank(s), pump(s), siphon(s), automatic sequencing valve(s), the wastewater treatment unit, outlet filters, land application area and note any site constraints.)

(Attach a detailed 'as-built' plan to scale showing the location of all parts of the wastewater management system and site facilities; including pipework, septic and other treatment tanks, outlet filter, land application and/or irrigation areas, reserve areas, paths, buildings, driveways, services. Show separation distances, and property boundaries.)

Resource Consent Number: _____

Installed in accordance with:

(Quote relevant sections of the Bay of Plenty Regional Council On-Site Effluent Treatment Regional Plan, the NZ 1547:2012 Standard and Manufacturers Design Certificate.)

Report

(Describe variations to installation and provide technical justification for any deviation from the NZ 1547:2012 Standard, the On-site Wastewater Disposal Site and Soil Evaluation Checklist for the site and the Manufacturers Engineering Design Producer Statement.)

Declaration

I am a suitably qualified person to undertake this installation and subject to any variations reported in this **On-site Wastewater Completion of Works Installation Certificate**, I do hereby declare that all of the wastewater works for this installation have been completed in accordance with:

- 1 The requirements of the **Bay of Plenty Regional Council On-Site Effluent Treatment Regional Plan** ;
- 2 The relevant sections of the **NZS 1547:2012 On-site domestic wastewater management**;
- 3 The completed **On-site Wastewater Disposal Site and Soil Evaluation Checklist** for the site, and
- 4 The attached **Manufacturers Engineering Design Producer Statement**.

Installer's Signature: _____

Installer's Name: _____

Date of final site installation inspection: _____

Attachments:

- 1 A detailed 'as-built' plan to scale.
- 2 A copy of the Manufacturers Engineering Design Producer Statement for the system installed.
- 3 A signed copy of the results of commissioning test(s).
- 4 A copy of any relevant District Council planning consent and regulatory authority approval(s) or Certificate(s) of Compliance.

Send this **On-site Wastewater Completion of Works Installation Certificate** and attachments to: Bay of Plenty Regional Council, PO Box 364, Whakatane 3158.

A copy of this certificate and attachments must be given to the client, who may choose to supply a copy to their District Council for filing on their property file.

Ancillary information

- 1 The installer, supplier and manufacturers contact details and emergency contact number for repair or maintenance: _____

- 2 Servicing schedule and clients maintenance duties:

Installation contractors

Installation contractors may include licensed drainlayers and plumbers, technical or professional engineering people or any other persons with appropriate competence and experience in construction and installation. Contractors should ensure that they:

- 1 Have attended an appropriate accredited training programme which should include training in the theory of current and contemporary design approaches and installing on-site systems;
- 2 Consult with the designer on the intention of the design, and the installation/construction methods and procedures essential to achieving design integrity;
- 3 Liaise with the designer during installation/construction so that a certificate of compliance with design can be completed, particularly when unusual or innovative design approaches are been used that are beyond their current experience, and
- 4 Certify with the designer that all equipment incorporated as part of the on-site system has been installed in accordance with the manufacturers or suppliers instructions and in accordance with any other conditions established by the regulatory authority.