

Minutes of the Civil Defence Emergency Management Group Joint Committee Extraordinary Meeting held in Council Meeting Room One, Bay of Plenty Regional Council, 5 Quay Street, Whakatāne on Tuesday, 11 April 2017 commencing at 11.05 a.m.

Present:

Deputy Chairman: Councillor D Love (Bay of Plenty Regional Council)

Appointees: Mayor J Forbes (Opotiki District Council), Mayor M Campbell (Kawerau District Council), Deputy Mayor J Turner (Alternate, Whakatane District Council), Mayor S Chadwick (Rotorua Lakes Council), Deputy Mayor K Clout (Alternate, Tauranga City Council)

In Attendance: Chairman D Leeder (Alternate, Bay of Plenty Regional Council), M MacLeod (Chief Executive), C Naude (Director Emergency Management Bay of Plenty), G Poole (Chair CDEMG Coordinating Executive Group), A Tozer (Communications Partner), R Waugh (Programme Leader Rivers & Drainage), S Cubbon (Committee Advisor)

Apologies: Chairman, Mayor G Brownless (Tauranga City Council), Mayor A Bonne (Whakatane District Council), Mayor G Webber (Western Bay of Plenty District Council), Deputy Mayor M Williams (Alternate, Western Bay of Plenty District Council)

1 **Announcement from the Chair**

Deputising as Chairman, Councillor Love advised the extraordinary meeting had been called under urgency and in compliance with Standing Orders and cl. 22(2) Schedule 7, LGA 2002.

2 **Apologies**

Resolved

That the Civil Defence Emergency Management Group Joint Committee under its delegated authority:

- 1 **Accepts the apologies of Mayors Brownless, Bonne and Webber and Deputy Mayor Williams.**

Love/Turner
CARRIED

3 **Declaration of conflicts of interest**

Nil declared.

4 **Adjournment**

An adjournment was called for at 11.15am and the meeting reconvened at 11.25am.

5 **Emergency Appointments and authorisations for the management of the Edgecumbe Flood Event**

Refer Tabled Document Obj. Ref. A25889

Clinton Naude, Director Emergency Management Bay of Plenty presented the report explaining that the Edgecumbe Flood event was a significant event which exceeded the current capability of the Eastern Bay of Plenty Local Controllers and necessitated Local Controllers from other Council areas within the Bay of Plenty being deployed to support the response effort. Members were asked to authorise the cross-appointment of all Local Controllers to act as local controllers within the Bay of Plenty Civil Defence Emergency Management Group boundary area.

At the request of Whakatane District Council members were encouraged to appoint Julie Gardyne as a Local Recovery Manager to lead the recovery phase for this event.

In accordance with Section 25 of the Civil Defence Emergency Management Amendment Act 2016, members were required to authorise those persons able to give Notice of a Transition Period.

Resolved

That the Civil Defence Emergency Management Group Joint Committee under its delegated authority:

- 1 Receives the report, Emergency Appointments and authorisations for the management of the Edgecumbe Flood Event;**
- 2 Authorises all appointed local controllers to act as local controllers in any district within the Bay of Plenty Civil Defence Emergency Management Group boundaries.**
- 3 Appoints Louise Miller as local controller for the Tauranga City Council**
- 4 Appoints Ken Tarboton and Warwick Murray as Group Controllers for the Bay of Plenty Civil Defence Emergency Management Group**
- 5 Appoints Julie Gardyne as local recovery manager for Whakatane District Council of the Bay of Plenty Civil Defence Emergency Management Group**
- 6 Authorises the following persons to give notice of a Transition Period under Section 25 of the Civil Defence Emergency Management Amendment Act 2016:**
 - a. In accordance with Section 25(5) of the CDEM Act, the mayor of a territorial authority, or an elected member designated to act on behalf of the mayor if the mayor is absent, may give notice of a local transition period that covers the district of that territorial authority.**
 - b. In accordance with Section 25 (1)(b) of the CDEM Act, the BOP CDEM Group authorises the Chairperson of the BOP CDEM Group Joint**

Committee to give notice of a local transition period for the region, or for one or more districts within the region.

- c. **In the absence of the Chairperson, the authority to give notice passes to the Deputy Chairperson of the CDEM Group.**
 - d. **In accordance with Section 25(4) of the CDEM Act, if the Chairperson or Deputy Chairperson are unable to exercise the authority to give notice, then a representative of any member of the Group may exercise the power to give notice of a local transition period.**
- 7 Authorises the Bay of Plenty Civil Defence Emergency Group Chairperson to appoint controllers (subject to legal advice) during a State of Emergency:**
- a. **In the absence of the Chairperson, the authority to appoint controllers passes to the Deputy Chairperson of the CDEM Group.**
 - b. **If the Chairperson or Deputy Chairperson are unable to exercise the authority to appoint controllers, then a representative of any member of the Group may appoint controllers.**

**Forbes/Campbell
CARRIED**

The meeting closed at 12.00 noon.