

# Civil Defence Emergency Management Group Joint Committee

## **NOTICE IS GIVEN**

that the next meeting of the **Civil Defence Emergency Management Group Joint Committee** will be held in **The Council Chamber, Rotorua Lakes Council, Civic Administration Building, 1061 Haupapa Street, Rotorua** on:

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**Friday, 22 June 2018 commencing at 9.30 am.**

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Mary-Anne Macleod  
**Chief Executive**  
Bay of Plenty Regional Council Toi Moana  
14 June 2018





# Civil Defence Emergency Management Group

## Terms of Reference

### Delegated Function

This Joint Committee, required under section 12(1) of the Civil Defence Emergency Management Act 2002, is governed by the Group's Constitution (dated July 2013).

### Membership

Seven councils in the Bay of Plenty make up the Bay of Plenty Civil Defence Emergency Management Group:

- Bay of Plenty Regional Council;
- Kawerau District Council;
- Opotiki District Council;
- Rotorua District Council;
- Tauranga City Council;
- Western Bay of Plenty District Council;
- Whakatāne District Council;

### Quorum

In accordance with Council standing order 10.2, the quorum at a meeting of the committee is four members, consisting of the majority of the number of members.

### Term of the Committee

Pursuant to section 12(2) of the Civil Defence Emergency Management Act 2002 this committee is a permanent committee and is not disestablished as a consequence of a local government election.

### Specific Responsibilities and Delegated Authority

The Civil Defence Emergency Management Group has a constitution and this specifies the functions and powers of the group.

**Note:**

- The Civil Defence Emergency Management Group reports directly to the Regional Council.



## Public Forum

1. A period of up to 15 minutes may be set aside near the beginning of the meeting to enable members of the public to make statements about any matter on the agenda of that meeting which is open to the public, but excluding any matter on which comment could prejudice any specified statutory process the council is required to follow.
2. The time allowed for each speaker will normally be up to 5 minutes but will be up to the discretion of the chair. A maximum of 3 public participants will be allowed per meeting.
3. No statements by public participants to the Council shall be allowed unless a written, electronic or oral application has been received by the Chief Executive (Governance Team) by 12.00 noon of the working day prior to the meeting and the Chair's approval has subsequently been obtained. The application shall include the following:
  - name of participant;
  - organisation represented (if any);
  - meeting at which they wish to participate; and matter on the agenda to be addressed.
4. Members of the meeting may put questions to any public participants, relevant to the matter being raised through the chair. Any questions must be asked and answered within the time period given to a public participant. The chair shall determine the number of questions.



# Membership

<b>Chairperson:</b>	Mayor G Brownless (Tauranga City Council)
<b>Deputy Chairperson:</b>	Councillor D Love (Bay of Plenty Regional Council)
<b>Appointees:</b>	Mayor A Bonne (Whakatane District Council), Councillor S Browne (Alternate, Opotiki District Council), Mayor M Campbell (Kawerau District Council), Mayor S Chadwick (Rotorua Lakes Council), Deputy Mayor K Clout (Alternate, Tauranga City Council), Deputy Mayor D Donaldson (Alternate, Rotorua Lakes Council), Mayor J Forbes (Opotiki District Council), Chairman D Leeder (Alternate, Bay of Plenty Regional Council), Deputy Mayor F Tunui (Alternate, Kawerau District Council), Deputy Mayor J Turner (Alternate, Whakatane District Council), Mayor G Webber (Western Bay of Plenty District Council), Deputy Mayor M Williams (Alternate, Western Bay of Plenty District Council)
<b>Committee Advisor:</b>	M Pansegrouw

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Recommendations in reports are not to be construed as policy until adopted.

## Agenda

- 1 Apologies**
- 2 Public Forum**
- 3 Acceptance of Late Items**
- 4 General Business**
- 5 Confidential Business to be Transferred into the Open**
- 6 Declarations of Conflicts of Interests**
- 7 Previous Minutes**
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## **9 Presentations**

- 9.1 Clare Ward - Team Lead, TAG Implications Project: Department of the Prime Minister and Cabinet**

## **10 Public Excluded Section 81**

### **Resolution to exclude the public**

**THAT the public be excluded from the following parts of the proceedings of this meeting.**

**The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:**

<b>General Subject of Matter to be Considered</b>	<b>Reason for passing this resolution in relation to this matter</b>	<b>Grounds under Section 48(1) LGOIMA 1987 for passing this resolution</b>
<b>10.1 Public Excluded Civil Defence Emergency Management Group Joint Committee minutes - 04 December 2017</b>	<b>Please refer to the relevant clause in the meeting minutes.</b>	<b>Good reason for withholding exists under Section 48(1)(a).</b>



**10.1 Public Excluded Civil Defence Emergency Management Group Joint  
Committee minutes - 04 December 2017**

**83**

**11 Confidential business to be Transferred into the Open**

The Committee to consider any matters in the Public Excluded Agenda to be released into the Open.

**12 Readmit the public**

**13 Consideration of General Business**



# Previous Minutes



# Minutes of the Civil Defence Emergency Management Group Joint Committee Meeting held in The Council Chamber, Rotorua Lakes Council, Civic Administration Building, 1061 Haupapa Street, Rotorua on Monday, 4 December 2017 commencing at 12.30 p.m.

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## Present:

**Deputy Chairman:** Councillor D Love (Bay of Plenty Regional Council (BOPRC))

**Members:** Deputy Mayor D Donaldson (Alternate, Rotorua Lakes Council (RLC)), Mayor A Bonne (Whakatane District Council (WDC)), Councillor S Browne (Alternate, Opotiki District Council (ODC)), Chairman D Leeder (Alternate, BOPRC), Mayor G Webber (Western Bay of Plenty District Council (WBOPDC))

**In Attendance:** M Macleod (Chief Executive, BOPRC), D Bewley (General Manager Planning, Regulatory and Corporate Services, WDC), J Hamilton (Consultant, Kestrel Group), C Naude (Director, Emergency Management Bay of Plenty (EMBOP)), G Leonard (Volcanic Geologist, GNS Science), J Durham (Committee Advisor, BOPRC)

**Apologies:** Mayor G Brownless (Tauranga City Council (TCC)) Mayor J Forbes (ODC), Mayor M Campbell (KDC), Mayor S Chadwick (RLC), G Poole (Chair of Coordinating Executive Group & Chief Executive, TCC)

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In Mayor Brownless' absence, Councillor Love assumed the Chair.

## 1 Apologies

### Resolved

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Accepts the apologies of Mayors; G Brownless, S Chadwick, J Forbes, M Campbell, and Mr G Poole tendered at the meeting.

Donaldson/Browne  
CARRIED

## 2 General Business and Tabled Items

Nil.

## 3 Declaration of conflicts of interest

Nil.

## 4 Previous Minutes

### 4.1 Civil Defence Emergency Management Group Joint Committee minutes - 2 June 2017

#### Resolved

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Confirms the minutes, Civil Defence Emergency Management Group Joint Committee minutes - 2 June 2017 as a true and correct record.

Love/Donaldson  
CARRIED

### 4.2 Civil Defence Emergency Management Group Joint Committee minutes - 18 September 2017

#### Resolved

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Confirms the minutes, Civil Defence Emergency Management Group Joint Committee minutes - 18 September 2017 as a true and correct record.

Love/Donaldson  
CARRIED

## 5 Reports

### 5.1 Bay of Plenty Civil Defence Emergency Management Group Review - Sir Michael Cullen

Mary-Anne Macleod (Chief Executive, BOPRC) presented Members with an overview of the Sir Michael Cullen review of the Bay of Plenty Regional Council response (Report) to ex-tropical Cyclone Debbie on 6 April 2017. Ms Macleod outlined the background circumstances leading up to Cyclone Debbie, including:

- Affected locations were situated largely below sea level;
- Residents told the Review Panel that they were unaware they lived in a flood zone;
- Pumps were relied upon at all times, to drain the Rangitāiki River Plains; and
- Record high rainfall in March meant that the plains area was already saturated prior to the April flood event.

On 18 May 2017, BOPRC approved the terms of reference for the Report. The Report was extensive and technical. It comprised: community engagement, a full review of all BOPRC documentation, and discussion with iwi and affected industry. It noted that too much evidence was washed away by the floodwall breach for certainty to be reached around possible causes of the breach.

The Report raised the following issues:

- The College Road concrete floodwall did not fail, per se, rather the foundations under the wall failed (the original component, built in 1973);
- Communication between BOPRC and Trustpower, the owner of Matahina Dam, could have been clearer;
- If Matahina Dam was managed differently, it may have delayed the breach of the floodwall by an hour, potentially allowing emergency works to be completed, lessening the likelihood of stopbank failure and mitigating some damage. However, this delay could have increased loss of life, due to workers arriving within that period. Managing the dam differently also may have increased the risk of dam failure.

BOPRC responded to the Report by implementing the following measures:

- Investigating how the dam could have been more effectively managed;
- Improving the coverage of rain gauges in the catchment, and providing for backup cover in case a flow or rain gauge fails;
- Focusing on completion of the Reid's Floodway project, which potentially could have diverted enough water away to prevent the stopbank failure.

Mention was made that it was not financially feasible to rely on Regional Council's ratepayer groups alone to continue to maintain flood management schemes, particularly given the increased risk from climate change.

Members noted the difficulty in assessing the correct time in which to call for an evacuation; balancing public safety with perceived inconvenience.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Bay of Plenty Civil Defence Emergency Management Group Review - Sir Michael Cullen.**

**Love/Bonne  
CARRIED**

## **5.2 Whakatane District Council Review - Kestrel Group**

David Bewley (General Manager Planning, Regulatory and Corporate Services, WDC) outlined Kestrel Group's review of WDC's response to Cyclone Debbie (Review).

Along with the stopbank failure and evacuation of 1,600 people in Edgecumbe, Cyclone Debbie further displaced 300 people from their homes across the district, of which 56% remained unable to return home.

The Review noted the Emergency Operating Centre (EOC) was well managed, and recognised the efforts and competency of Controllers and WDC staff. The efforts of the Mayor and Chief Executive were also praised.

The Review noted the following issues:

- Operational Plans, including the Flood Plan needed updating. Mr Bewley advised that at the time of Cyclone Debbie, the Flood Plan did not consider the scenario of a stopbank breach, and in the first four to five days following, no one thought to consult the Flood Plan for advice, raising questions of its value.
- WDC's communication with BOPRC's Flood Team needed strengthening, along with the relationship.
- Rostering of the EOC was insufficient, with staff burning out from exhaustion following the initial response.
- WDC struggled to maintain Business as Usual (BAU) whilst the EOC was operative.
- At times the EOC did not have any WDC staff present, causing a lack of local knowledge and difficulties for the public.
- The public praised the efforts of the Council but were often critical of "civil defence", not realising they were one and the same. Members noted that, nationwide, the public did not understand Councils' role in the structure of Civil Defence Emergency Management (CDEM), and education in this regard was needed.
- WDC should focus on improving their relationships with iwi and the rural sector and discuss how they could be involved in the future.

WDC was in the process of addressing the issues raised, and was working with BOPRC's Flood Team to review the WDC Flood Plan.

The Review commended WDC on the following matters:

- Establishing the Liveable Homes Project, which assisted people without insurance to repair and re-enter their homes.
- Engaging with insurers early in order to establish ground rules, making claiming easier for the public.
- Creating a simplified and free building consent process to ensure remediation work carried out on houses was recorded.
- Assisting the public with disposing of their waste.

The Review also noted that the resourcing expectations at the local level, under a centralised regional model for CDEM, needed clarification.

Members noted the opportunity maraes offered as a safe place people could go in an emergency, and discussed how it should be explored.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Whakatane District Council Review - Kestrel Group.**

**Love/Bonne  
CARRIED**



## 6 Public Excluded Section

### Resolved

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of Matter to be Considered	Reason for passing this resolution in relation to this matter	Grounds under Section 48(1) LGOIMA 1987 for passing this resolution
8.1 Bay of Plenty Civil Defence Emergency Management Group Review - Kestrel Group	Good reason for withholding exists under Section 48(1)(a).	Protect the privacy of natural persons.  Maintain legal professional privilege.
8.2 Summary of Bay of Plenty Civil Defence Emergency Management Group Review - Kestrel Group	Good reason for withholding exists under Section 48(1)(a).	Protect the privacy of natural persons.  Maintain legal professional privilege.

Webber/Love  
CARRIED

### Attendance:

Chairman Leeder entered the meeting at 1.44pm

## 7 Restatement in open meeting

### Resolved

That the Civil Defence Emergency Management Group Joint Committee:

- 1 That Public Excluded item 8.1 be transferred into the open at the conclusion of the meeting.
- 2 That Public Excluded item 8.2 be transferred into the open at the conclusion of the meeting.

Love/Webber  
CARRIED

## 8 Reports Continued

### 8.1 Civil Defence Emergency Management Local Controller Amendments

Clinton Naude (Director, EMBOP) explained the requirements under section 27 of the Civil Defence Emergency Management Act 2002 (the Act) for Civil Defence Emergency

Management Group Joint Committee (CDEMG) to appoint and rescind authority of Local Controllers.

WDC nominated two new Local Controllers, Mike Naude and Nicholas Woodley, who were endorsed by the Coordinating Executive Group (CEG), as two Local Controllers had resigned, and their authority was to be rescinded.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Civil Defence Emergency Management Local Controller Amendments;**
- 2 Appoints Mike Naude and Nicholas Woodley of Whakatane District Council, to act as Alternate Local Controllers for the Bay of Plenty Civil Defence Emergency Management Group, as defined under s27 of the Civil Defence Emergency Management Act 2002.**
- 3 Rescinds the authority of Paula Chapman to act as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Whakatane District Council as defined under s27 of the Civil Defence Emergency Management Act 2002.**
- 4 Rescinds the authority of Jean-Paul Gaston to act as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Rotorua Lakes Council, as defined under s27 of the Civil Defence Emergency Management Act 2002.**
- 5 Confirms that the decision has a low level of significance.**

**Webber/Love  
CARRIED**

## **8.2 Civil Defence Emergency Management Local Recovery Manager Appointment**

Mr Naude explained the requirements under section 30 of the Act for CDEMG to appoint Local Recovery Managers.

WBOPDC endorsed Don Shewan's appointment as a Local Recovery Manager, and CEG recommended CDEMG approve the appointment.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Civil Defence Emergency Management Local Recovery Manager Appointment;**
- 2 In terms of Section 30(1) of the Civil Defence Emergency Management Act 2002 approves the appointment of Don Shewan as Local Recovery Manager for Western Bay of Plenty District Council;**
- 3 Confirms that this decision is a low level of significance.**

**Webber/Love  
CARRIED**

### 8.3 **Bay of Plenty Civil Defence Emergency Management Group Annual Report 2017**

#### **Resolved**

That the Civil Defence Emergency Management Group Joint Committee:

- 1 **Receives the report, Bay of Plenty Civil Defence Emergency Management Group Annual Report 2017;**
- 2 **Approves the Bay of Plenty Civil Defence Emergency Management Group Annual Report 2017.**

Love/Bonne  
CARRIED

### 8.4 **Draft Bay of Plenty Civil Defence Emergency Management Group Plan 2017-2022 Hearings and Amendments Report.**

Mr Naude discussed the extensive submissions heard on 17 October 2017 relating to the Draft Bay of Plenty Civil Defence Emergency Management Group Plan 2017-2022. Members considered the recommendations of the Hearing Panel, and noted public interest on such matters was increasing. Mr Naude advised that once the draft plan was approved, it would be forwarded to the Minister of Civil Defence, Hon. Faafoi, who would then have 20 working days to comment on it.

#### **Resolved**

That the Civil Defence Emergency Management Group Joint Committee:

- 1 **Receives the report, Draft Bay of Plenty Civil Defence Emergency Management Group Plan 2017-2022 Hearings and Amendments Report;**
- 2 **Approves the recommendations and direction of the Hearings Panel on submissions to the draft Bay of Plenty Civil Defence Emergency Management Group Plan 2017-2022.**
- 3 **Approves the amendments to the draft Bay of Plenty Civil Defence Emergency Management Group Plan 2017-2022 (changing to 2018-2023) as outlined in appendix 3.**
- 4 **Approves the Bay of Plenty Civil Defence Emergency Management Group Plan 2018-2023, subject to final formatting, to be sent to the Minister of Civil Defence for comment in accordance with section 49(1) of the Civil Defence Emergency Management Act 2002.**

Donaldson/Bonne  
CARRIED

### 8.5 **Regional Alerting Systems Review**

Graham Leonard (Volcanic Geologist, GNS Science) discussed with Members the gap analysis and critical review he had undertaken, with his team, into the current suite of public alerting tools being used in the Bay of Plenty, and their suitability.

Mr Leonard compared text alerting, email alerting (no longer used), Facebook, Twitter, Red Cross Hazard App, land based tone only sirens, and stinger sirens in use in the

Bay of Plenty, along with the recently introduced Cell Broadcasting tool. Mr Leonard found the Cell Broadcast and Red Cross Hazard App as the most effective options.

Mr Leonard and his team reviewed all known international and domestic systems against a 25-criteria “effectiveness” score, with a particular focus on their effectiveness in alerting against a tsunami. Mr Leonard clarified the difficulty in tsunami alerts, was the need for human intervention to assess the risk, therefore not being able to alert the public immediately.

Particular consideration was given to those who may not have mobile coverage, internet, a landline, radio, TV, or otherwise struggle to receive an alert. In such situations, Mr Leonard recommended a fixed in-house PA loudspeaker system be considered.

Mr Leonard suggested any option would require a sustained community engagement regime, including education and practice drills, in order to be fully effective.

It was suggested that before any further research into blackspots within the region occur, Councils’ Chief Executives liaise to understand what research into blackspots may be available, to assist with gauging how many people would not be reached with Cell Broadcasts, and similar mobile alerts.

Members noted concern for Lake Tarawera’s blackspot and the ability for the community there, to receive alerts.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the report, Regional Alerting Systems Review;**
- 2 Directs a consistent region-wide approach to backbone and infill public alerting options.**
- 3 Approves any upcoming Civil Defence Emergency Management service delivery review to include consideration of additional FTE’s to support response to natural warnings.**
- 4 Approves a regional study of mobile coverage.**
- 5 Approves a regional study of situations that may need fixed public address loudspeakers.**
- 6 Directs that Emergency Management Bay of Plenty progress investigating options for an alerting end-point platform.**
- 7 Notes that telephone auto-dialler will likely be adopted at a future time, once the regional mobile coverage study has been completed.**

**Love/Browne  
CARRIED**

## **9 2018 CDEMG Meeting Dates**

Councillor Love and Mr Naude explained they had previously met with Mayor Brownless, to discuss moving the CDEMG meetings away from Friday afternoons following the Mayors and Chairs Triennials held at RLC.

Mr Naude explained the timing of the Triennials did not align with the workflow of CDEMG, and the other meetings that fed into it.

Members agreed with the sensibility of such an approach, noting meetings would also rotate around the region, between Tauranga, Whakatāne and Rotorua, with the first meeting of 2018 to be held in the morning at TCC's Chambers.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Adopts the following dates for the Civil Defence Emergency Management Group Joint Committee; 23 March 2018 (meeting), 18 May 2018 (workshop), 22 June 2018 (meeting), 28 September 2018 (meeting and workshop), and 7 December 2018 (meeting).**

**Webber/Love  
CARRIED**

**The meeting closed at 2.35pm.**



# Minutes of the Civil Defence Emergency Management Group Joint Committee Meeting held in Council Chamber, Tauranga City Council, Administration Building, 91 Willow Street, Tauranga on Friday, 23 March 2018 commencing at 10.00 a.m.

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## Present:

**Deputy Chairman:** Councillor D Love (Bay of Plenty Regional Council – BOPRC)

**Appointees:** Mayor M Campbell (Kawerau District Council - KDC), Deputy Mayor J Turner (Alternate, Whakatane District Council - WDC), Deputy Mayor M Williams (Alternate, Western Bay of Plenty District Council - WBOPDC).

**In Attendance:** C Naude (Director, Emergency Management Bay of Plenty - EMBOP), M Harrex (Manager Planning and Development, EMBOP), S Collins (Senior Emergency Management Advisor, EMBOP), C Ingle (General Manager Integrated Catchments, BOPRC), B Vercoe (Ministry of Civil Defence & Emergency Management), S Vowles (Ministry of Civil Defence & Emergency Management), R George (Chief Executive Officer, KDC), G Allis (Deputy Chief Executive, WBOPDC), S Michael (General Manager Infrastructure, Rotorua Lakes Council - RLC), P Baunton (Manager Emergency Management, Tauranga City Council - TCC), R Garrett (Committee Advisor, BOPRC).

**Apologies:** Mayor G Brownless and Deputy Mayor K Clout (TCC), Mayor J Forbes (Opotiki District Council (ODC)), Mayor G Webber (KDC), Mayor S Chadwick and Deputy Mayor D Donaldson (RLC), Mayor A Bonne (WDC).

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In Mayor Brownless' absence, Councillor Love assumed the Chair.

## 1 Apologies

### Resolved

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Accepts the apologies of Mayors: G Brownless, S Chadwick, J Forbes, G Webber and A Bonne; and Deputy Mayors: K Clout and D Donaldson tendered at the meeting.

Love/Campbell  
CARRIED

## 2 General Business and Tabled Items

The following items were raised for consideration under General Business:

Whakatane District Council's business case submission to Cabinet as a Special Policy Application, for assistance with outstanding costs from the Edgumbe flood even.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Accepts the General Business item.**

**Turner/Love  
CARRIED**

## **3 Declaration of conflicts of interest**

Nil.

## **4 Previous Minutes**

### **4.1 Civil Defence Emergency Management Group Joint Committee minutes - 04 December 2017**

The Chair advised that the Minutes of the meeting of 4<sup>th</sup> December could not be confirmed as only one member was present who had attended the previous meeting; and noted the inconsistency of members' attendance at CDEMG meetings.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Receives the minutes of the Civil Defence Emergency Management Group Joint Committee meeting 04 December 2017 but defers confirmation of the minutes until the next Joint Committee meeting.**

**Love/Campbell  
CARRIED**

## **5 Reports**

### **5.1 Bay of Plenty Civil Defence Emergency Management Local Controller Amendments**

Due to personnel changes in some Bay of Plenty local authorities, the Joint Committee was requested to appoint one new Local Controller and rescind two existing Local Controller appointments.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee under its delegated authority:**

- 1 Receives the report, Bay of Plenty Civil Defence Emergency Management Group - Local Controller Amendments;**



- 2 **Appoints Gerard McCormack, Opotiki District Council, as a Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, as defined under s27 of the Civil Defence Emergency Management Act 2002;**
- 3 **Rescinds the appointment of Chris Hopman as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Opotiki District Council, as defined under s27 of the Civil Defence Emergency Management Act 2002;**
- 4 **Rescinds the appointment of Chris Jensen as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Kawerau District Council, as defined under s27 of the Civil Defence Emergency Management Act 2002.**

Love/Campbell  
CARRIED

## 5.2 **Bay of Plenty Civil Defence Emergency Management Group Local Recovery Manager Amendment**

Due to personnel changes, the Joint Committee was requested to rescind the appointment of the Local Recovery Manager for Opotiki District.

### **Resolved**

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee under its delegated authority:**

- 1 **Receives the report, Bay of Plenty Civil Defence Emergency Management Group Local Recovery Manager Amendment;**
- 2 **Approve the rescindment of Chris Hopman as a Local Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group, Opotiki District, as defined under s30 of the Civil Defence Emergency Management Act 2002.**

Love/Williams  
CARRIED

## 5.3 **Draft Bay of Plenty Civil Defence Emergency Management Group Plan 2018-2023**

*Refer PowerPoint presentation Objective ref: A2849084*

Director, Emergency Management Bay of Plenty Clinton Naude noted that the Bay of Plenty Civil Defence Emergency Group Plan 2018-2023, the five-year strategic plan for the Group, was now ready for final approval and sought adoption of the Group Plan by the Joint Committee.

EMBOP Planning and Development Manager Matthew Harrex summarised the development of the draft Group Plan 2018-2023, and advised that the draft Plan met current legislative requirements, had involved engagement and consultation processes with key stakeholders and community groups and had been through a formal submission and hearings process. Confirmation had been received from the Minister of Civil Defence that the Plan met the requirements of section 49(2) of the Civil Defence Emergency Management Act 2002 and the draft Plan was endorsed by the

Bay of Plenty Civil Defence Emergency Management Coordinating Executive Group at its meeting held 23 February 2018.

In response to questions regarding risk assessment Mr Harrex explained that a risk score was calculated based on likelihood and consequences, with input and advice on hazard risks received from external agencies such as the Fire and Emergency New Zealand and GNS Science and external factors such as population growth were included in the assessment.

Members emphasised the importance of communication, ongoing education and public readiness. Staff clarified that pandemic preparedness planning was led by the Ministry of Health and District Health Boards.

Members congratulated staff on the work done in the preparation and finalisation of the Group Plan.

## **Resolved**

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee under its statutory authority:**

- 1 Receives the report, Draft Bay of Plenty Civil Defence Emergency Management Group Plan 2018-2023;**
- 2 Adopts the draft Bay of Plenty Civil Defence Emergency Management Group Plan 2018-2023**

**Love/Campbell  
CARRIED**

### **5.4 Draft Bay of Plenty Civil Defence Emergency Management Group Annual Plan 2018/19**

*Refer PowerPoint presentation Objective ref: A2849084*

EMBOP Planning and Development Manager Matthew Harrex presented the draft Bay of Plenty Civil Defence Emergency Management (CDEM) Group Annual Plan 2018/19 for adoption. The draft Annual Plan aligned with the draft Bay of Plenty CDEM Group Plan 2018-2023, delivered the Emergency Management Bay of Plenty Service Level Agreement 2015 and set out the key activities for the 2018/19 financial year.

Mr Harrex outlined key focus areas in the Annual Plan, which included: embedding lessons learnt from past events, building of volunteer capacity, improving service delivery, providing appropriate professional development for staff, embedding strategic planning for recovery and establishing the new Group Emergency Coordination Centre. Mr Harrex noted possible future changes could result from the Technical Advisory Group review, the CDEMG service delivery review and the use of a regional targeted rate.

In response to members' questions regarding costs and funding, Director Naude clarified that a regional targeted rate would provide CDEMG funding for delivery of regional CDEM but not cover the additional emergency management services provided by EMBOP in respect of local CDEM delivery. Currently Rotorua Lakes Council contributed to CDEMG expenses but retained their emergency management services in-house; a universally applied regional rate for EMBOP services would mean Rotorua ratepayers were charged twice for delivery of emergency management services. Mr

Naude noted that the current service delivery review underway would look at this division and provision of services.

## **Resolved**

**That the Bay of Plenty Civil Defence Emergency Management Group Joint Committee under its delegated authority:**

- 1 Receives the report, Draft Bay of Plenty Civil Defence Emergency Management Group Annual Plan 2018/19;**
- 2 Adopts the draft Bay of Plenty CDEM Group Annual Plan 2018/19.**

**Love/Campbell  
CARRIED**

## **5.5 Ministerial Review - Better Responses to Natural Disasters and other Emergencies in New Zealand - Recommendations**

*Refer PowerPoint presentation Objective ref: A2830432*

Director, Emergency Management Bay of Plenty Clinton Naude advised members of the release by the Minister of Civil Defence of the Ministerial Review, a report into how New Zealand responds to natural disasters and emergencies. Mr Naude summarised the report's recommendations over eight key areas and sought members' feedback on those recommendations.

Key feedback provided included:

- 1 National level functions and structure
  - full support;
- 2 Declarations
  - Support mayors as primary authority with the role to declare;
  - Need for appropriate training for mayors;
  - Support the use of "major incident" – tool for public awareness, more pro-active, facilitate quicker action, manage public confidence without impacting human rights.
- 3 Regional structure and role of iwi
  - Support for iwi membership of Joint Committee;
  - Particularly important for Bay of Plenty region with high Māori population; boundary issues could be challenging; use of marae critical – need to involve in planning and clarify who bears costs;
  - Important to keep Group/regional function delivery – wider regional perspective for planning rather than at local authority level, provide consistency of service delivery;
  - Support for use of professional regional controllers being brought in to assist local volunteers.
- 4 Role of iwi
  - Support for clearer protocols.

- 5 Capability and capacity
  - Support national standards and accreditation for staff;
  - Important to value local knowledge as well, need combination of professional experts and local knowledge;
  - Need some flexibility around national standards, each crisis is unique.
- 6 Authority for command, control and co-ordination
  - Support Group Controllers having control authority;
  - Clarify role of other agencies – conflicting legislation regarding who is lead agency;
  - Ensure local groups involved in an emergency understand the role of a Controller.
- 7 Intelligence
  - Support a new fit-for-purpose NCMC2 and a national 24-hour alerting and monitoring centre;
  - Ensure information shared between agencies so all involved have a common operating picture.
- 8 Information and communication
  - Importance of strategic communication noted, support for a fly-in professional communications team to support local operations and manage media;
  - Reservation expressed regarding Ministry of Social Development not Civil Defence being the lead for delivery of welfare services – would put a major organisation outside regional command and control, break primacy of Controller and CDEMG as lead agency;
  - Support for involvement at a local level of local WINZ staff but concern about national implementation and management being imposed on a local emergency situation.

## Resolved

**That the Civil Defence Emergency Management Group Joint Committee under its delegated authority:**

- 1 Receives the report, Ministerial Review - Better Responses to Natural Disasters and other Emergencies in New Zealand - Recommendations;**
- 2 Provides feedback on the recommendations of the Ministerial Review - Better Responses to Natural Disasters and other Emergencies in New Zealand to inform the development of the Governments response to the report.**
- 3 Delegates authority to the Director of Emergency Management Bay of Plenty to sign and submit the Bay of Plenty CDEM Group position paper to the Technical Advisory Group Implementation Team.**

Love/Williams  
CARRIED

## 6 Public Excluded Civil Defence Emergency Management Group Joint Committee minutes - 04 December 2017

As the previous minutes could not be confirmed at the meeting (*refer paragraph 4.1*), the Chair advised there was no need to exclude the public.

## **Resolved**

**That the Civil Defence Emergency Management Group Joint Committee:**

- 1 Defers confirmation of the Public Excluded Civil Defence Emergency Management Group Joint Committee minutes of 04 December 2017 until the next Joint Committee meeting.**

**Love/Campbell  
CARRIED**

## **7 Consideration of General Business**

### **7.1 WDC Special Policy Application**

Deputy Mayor Turner advised members that, due to insurance not covering costs arising from the Edgecumbe flood event as expected, WDC was left with unexpected outstanding costs of approximately \$4 million. Consequently, WDC was developing a business case to submit a Special Policy Application to Cabinet to address issues around emergency event insurance cover and to recover some of the outstanding costs. Ms Turner sought the support of the Joint Committee for the development of the business case and the Special Policy Application; and was happy to circulate the draft business case to members when developed and for WDC to present to the Joint Committee on WDC's experience of emergency event insurance and the circumstances which contributed to the shortfall at a later date if the members wished.

As a resolution was unable to be made under General Business, members indicated their support for Whakatane District Council to develop a business case and submit a Special Policy Application to Cabinet, for assistance with WDC costs from the Edgecumbe flood event not covered by their insurers.

**The meeting closed at 11.25 am.**



# Reports





**Report To:** Civil Defence Emergency Management Group Joint Committee

**Meeting Date:** 22 June 2018

**Report From:** Clinton Naude, Director, Emergency Management Bay of Plenty

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## **Bay of Plenty Civil Defence Emergency Management Group Local Controller Amendments**

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### **Executive Summary**

This report seeks to appoint Suzanne Craig, Regan Fraser and Richard Horne as Local Controllers for Rotorua Lakes Council in terms of section 27 of the Civil Defence Emergency Management Act 2002. Rotorua Lakes Council has nominated the three Local Controllers and the Coordinating Executive Group has endorsed their appointment and seeks the Bay of Plenty Civil Defence Emergency Management Group Joint Committee approval.

The report also seeks to rescind the appointment as Local Controller of Marcus Goldsbury from Rotorua Lakes Council.

### **Recommendations**

**That the Civil Defence Emergency Management Group Joint Committee under its statutory authority:**

- 1 Receives the report, Bay of Plenty Civil Defence Emergency Management Group Local Controller Amendments;**
- 2 Appoints Suzanne Craig, Information Services Manager, Rotorua Lakes Council, to act as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Rotorua Lakes Council as defined under s27 of the Civil Defence Emergency Management Act 2002, effective 22 June 2018.**
- 3 Appoints Regan Fraser, Infrastructure Business Manager, Rotorua Lakes Council, to act as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Rotorua Lakes Council as defined under s27 of the Civil Defence Emergency Management Act 2002, effective 22 June 2018.**
- 4 Appoints Richard Horn, Inner City Manager, Rotorua Lakes Council, to act as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Rotorua Lakes Council as defined under s27 of the Civil Defence Emergency Management Act 2002, effective 22 June 2018.**

**5 Rescinds the authority of Marcus Goldsbury to act as Local Controller for the Bay of Plenty Civil Defence Emergency Management Group, Rotorua Lakes Council, as defined under s27 of the Civil Defence Emergency Management Act 2002.**

## **1 Introduction**

Section 27 of the Civil Defence Emergency Management Act 2002 provides for a Civil Defence Emergency Management Group to appoint and rescind persons to be a Local Controller. Appointments as Local Controllers are required to be approved by the Bay of Plenty Civil Defence Emergency Management Group Joint Committee.

## **2 Amendments to Local Controllers Arrangements**

### **2.1 Rotorua Lakes Council – Appointment of Local Controllers**

Geoff Williams, Chief Executive of Rotorua Lakes Council has nominated the following as Local Controllers for the Bay of Plenty CDEM Group.

- Suzanne Craig – Information Services Manager
- Regan Fraser – Infrastructure Business Manager
- Richard Horn – Inner City Manager

These nominations of Suzanne Craig, Regan Fraser and Richard Horn were endorsed by resolution of Rotorua Lakes Council at its meeting of 29 March 2018. Letter A2851080 dated 4 April 2018 is attached.

#### **Suzanne Craig:**

Has experience in working in an emergency response environment.

Associated with her previous roles some examples include:

- The Christchurch Earthquake event where she was involved in the management of the delivery of the Red Cross Call Centre
- Response to the Manawatu Flood event in September 2016 which was region wide event
- Group Welfare Manager, Horizons Region for a period of 3 years, co-ordinating and supporting the councils and necessary social services
- Logistics co-ordination, Horizons Regional Council which involved ensuring the business had the appropriate resources and supplies to respond to emergency events.

Suzanne brings in this role the ability to work effectively under pressure, to be able to manage conflicting emerging priorities, the application of practical solutions, the use of logical and evidence based influence and leadership.

#### **Regan Fraser:**

While a relative newcomer to the Rotorua Lakes Council, Regan is the Council's Infrastructure Business Manager (T3 Manager) and second in command to the GM of Infrastructure who is the Local Controller for the Council.

Within his role he is demonstrating the ability, competencies and personality required to be effective as a local controller.

Overall Regan has a great potential to apply his already evident skills while able to be further trained and inducted effectively into the role of alternate Local Controller. To that effect a range of informal induction processes have already begun and awaiting the outcome of decisions for further formalised training supported by the MCDEM.

**Richard Horn:**

Has a long and intimate knowledge of the Rotorua Lakes Council. He commenced work at the Council in 1987.

Richard is currently the Central City Manager with an overall responsibility of overseeing a set of multiple objectives for Rotorua's CBD. These include;

- Presentation of the CBD
- Coordination of multiple contracts and contract outcomes
- Effective management of relationships with key CBD stakeholders
- Overseeing the CBD's City Safety Guardian function
- Coordination of various intra-Council Departments and activities

Richard has extensive emergency related experience as a member of the Council's evolving response group. More directly and for the last 21 years he has managed the Council's Rural Fire force including response, command and control at all rural fire events using the management control structure CIMS [Coordinated incident management system].

This operational manager's role has allowed Richard to gain a lot of experience in all aspects of CIMS including the role as incident controller. He is currently part of the Pumicelands Regional Incident Management team.

## **2.2 Rotorua Lakes Council – Rescindment of Local Controller**

Geoff Williams, Chief Executive, Rotorua District Council has advised that Marcus Goldsbury will no longer be serving as a Local Controller for the Rotorua District Council effective 21 May 2018 (letter dated 21 May 2018 attached).

## **3 Financial Implications**

### **Current Budget**

No financial implications

### **Future Implications**

No future implications

Andrea Thompson  
**PA to Director BOP Emergency Management**  
**for Director, Emergency Management Bay of Plenty**

**7 June 2018**

## **APPENDIX 1**

### **.6.1 2018-04-12 Rotorua Lakes Council - Appointment of Alternate Local Civil Defence Controllers - Suzanne Craig, Regan Fraser & Richard Horn**



4 April 2018

RE  
12 APR 2018  
BOF

File Ref: 33/32/20

Doc No: RDC-807959

Civic Centre  
1061 Haupapa Street  
Private Bag 3029  
Rotorua Mail Centre  
Rotorua 3046  
New Zealand

Mr Clinton Naude  
Director  
Emergency Management Bay of Plenty Group  
PO Box 364  
Whakatane 3158

Dear Clinton

#### APPOINTMENT OF ALTERNATE LOCAL CIVIL DEFENCE CONTROLLERS


I wish to advise the recruitment of the following staff to the position of Alternate Civil Defence Controller was passed by resolution at the Rotorua Lakes Council meeting on 29 March 2018.

- 1. Suzanne Craig: current position Information Services Manager**
- 2. Regan Fraser: current position is Infrastructure Business Manager**
- 3. Richard Horn: current position Inner City Manager**

Rotorua Lakes Council will support the on-going professional development of the abovenamed in the field of emergency management.

I respectfully request that as Group Controller you endorse these nominations and recommend to Joint Committee appointment of these personnel to the position of alternate local controllers.

Yours faithfully



Geoff Williams  
CEG representative





## **APPENDIX 2**

### **2018-05-21 Rotorua Lakes Council letter of resignation as Local Controller Marcus Goldsbury**



21 May 2018

File Ref: 33-32-020\28

Doc No: RDC-825049

Civic Centre  
1061 Haupapa Street  
Private Bag 3029  
Rotorua Mail Centre  
Rotorua 3046  
New Zealand

Clinton Naude  
Regional Manager – CDEM  
Bay of Plenty CDEM Group  
PO Box 364  
WHAKATANE 3158

Dear Clinton

**RESCINDMENT OF APPOINTMENT OF ALTERNATE LOCAL CONTROLLER - MARCUS GOLDSBURY**

With the recent appointments for three Alternate Local Controllers for Rotorua Lakes Council to support our Primary Local Controller Stavros Michael, this is to advise that Marcus Goldsbury will no longer be an Alternate Local Controller.

Marcus will be assigned other duties in our Emergency Operations structure.

Could you please refer this advice to the CEG and Joint Committees in due course.

Yours faithfully



Geoff Williams  
Chief Executive



## **APPENDIX 3**

### **Schedule 1 - Bay of Plenty Civil Defence Emergency Management Group Appointed Controllers 22 June 2018. PDF**



# Schedule 1 – Bay of Plenty Civil Defence Emergency Management Group Appointed Controllers

The following are controllers appointed to the Bay of Plenty CDEM Group under the requirements of the CDEM Act 2002, and are ratified under this policy by the Bay of Plenty CDEM Group Joint Committee on 4 December 2017.

Signature	Mayor Greg Brownless Chair of the Bay of Plenty CDEM Group  Dated: 22 June 2018
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Group Controller Section 26 of the CDEM Act 2002	<i>Director Emergency Management Bay of Plenty</i> Clinton Naude	Alternate Group Controllers	1. Eddie Grogan
			2. Chris Ingle
			3. Matthew Harrex
			4. Jono Meldrum
			5. Craig Morris
			6. Angela Reade
			7. Warwick Murray
			8. Ken Tarboton

Rotorua Local Controller Section 27 of the CDEM Act 2002	Stavros Michael	Alternate Local Controllers	1. Bruce Horne
			2. Suzanne Craig
			3. Regan Fraser
			4. Richard Horne

Tauranga / Western Bay Local Controller Section 27 of the CDEM Act 2002	Eric Newman	Alternate Local Controllers	1. Gary Allis
			2. Philip Martelli
			3. Paul Davidson
			4. Peter Watson
			5. Louise Miller

Whakatane Local Controller Section 27 of the CDEM Act 2002	Barbara Dempsey	Alternate Local Controllers	1. Mike Naude
			2. Nicholas Woodley

Opotiki Local Controller Section 27 of the CDEM Act 2002	Gerard McCormack	Alternate Local Controllers	1. Aileen Lawrie
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Kawerau Local Controller Section 27 of the CDEM Act 2002	Lee Barton	Alternate Local Controllers	1. Dayle Johnston
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**Receives Only – No Decisions**

**Report To:** Civil Defence Emergency Management Group Joint Committee

**Meeting Date:** 22 June 2018

**Report From:** Clinton Naude, Director, Emergency Management Bay of Plenty

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## **Bay of Plenty Civil Defence Emergency Management Group Service Delivery Review 2018 - Update**

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### **Executive Summary**

This report presents an update to the Bay of Plenty Civil Defence Emergency Management Group Joint Committee on the Bay of Plenty Civil Defence Emergency Management Group Service Delivery Review that is currently under commencement.

### **Recommendations**

**That the Civil Defence Emergency Management Group Joint Committee under its statutory authority:**

- 1 Receives the report, Bay of Plenty Civil Defence Emergency Management Group Service Delivery Review 2018 - Update;**

### **1 Introduction**

During April 2017 the Bay of Plenty was subjected to two major severe weather events. The first was Ex-tropical Cyclone Debbie which impacted the Bay of Plenty and in particular brought significant flooding to the Eastern Bay of Plenty following a breach of the Rangitāiki river stop bank in Edgecumbe. This resulted in the evacuation of Edgecumbe Township and the declaration of a Local State of Emergency for the Whakatāne District.

The second severe weather event, following on the back of Ex-tropical Cyclone Debbie, was Ex-tropical Cyclone Cook which was predicted to have a significant impact on the Bay of Plenty. In advance of the arrival of Ex-tropical Cyclone Cook a declaration of a Local State of Emergency was made for the entire Bay of Plenty Civil Defence Emergency Management Region.

Following these severe weather events a number of reviews were commissioned as well as debriefs held.

- *Review of the Actions Taken by the Whakatāne District Council in the Response and Early Recovery Phases of the District's Flooding Events of April 2017 – Final Report 8 September 2017*
- *Rangitāiki River Scheme Review – April 2017 Flood Event – Final Report 18 September 2017*
- *Review of the Bay of Plenty Civil Defence Emergency Management Group Response to Ex-tropical Cyclones Debbie and Cook April 2017 – Final Report 7 November 2017*

A common concern identified across all reviews and debriefs was the understanding of roles and responsibilities.

The Bay of Plenty CDEM Coordinating Executive Group approved the terms of reference for the commissioning of the Service Delivery Review.

Two independent consultants, Sue Duignan and Malinda Meads, were identified to engage for this review and Bay of Plenty CDEM CEG Chair, Garry Poole and Deputy Chair, Marty Grenfell approved the commencement of the Service Delivery Review.

## 1.1 Review Outcome

The main outcome of the review is to determine roles and responsibilities for the delivery of Civil Defence Emergency Management by all member local authorities and the Group Emergency Management Office (GEMO)/EMBOP. **“Clarity – who does what”**

**Note:** It is noted that the Ministerial Review: Better Responses to Natural Disasters and Other Emergencies in New Zealand has been released on 18 January 2018 and will need to be considered for this Service Delivery Review.

**Key Outcome:** A report with options and recommendations on the future state for the delivery of effective and efficient emergency management within the Bay of Plenty Civil Defence Emergency Management region.

The report will recommend roles and responsibilities to carry out key functions and a model for the delivery of Bay of Plenty Civil Defence Emergency Management (BOP CDEM) by all member local authorities of the Bay of Plenty CDEM Group, the Group Emergency Management Office (GEMO) and Emergency Management Bay of Plenty (EMBOP), with alignment to current CDEM strategy and the BOP CDEM Group Plan.

**Final delivery date:** 07 December 2018 - Presentation to Bay of Plenty CDEM Group Joint Committee: Presentation will be based on the final report to the Joint Committee. This will describe and recommend the most effective and efficient future state for the BOP CDEM Group to deliver its emergency management requirements across the 4 R's. This will include functions required to deliver and roles and responsibilities of each territorial authority and EMBOP.

**Review Consultants:** Review is to be undertaken by independent consultants.

## **Sue Duignan**



## **Malinda Meads**



Attached is a short bio for Sue Duignan and Malinda Meads.

## **2. Financial Implications**

### **2.1 Current Budget**

There are no budget implications resulting from this paper

### **2.2 Future Budget**

There are no future budget implications resulting from this paper.

Clinton Naude  
**Director, Emergency Management Bay of Plenty**

**7 June 2018**



## **APPENDIX 1**

### **.5.4.2 Bay of Plenty Civil Defence Emergency Management Group Service Delivery Review 2018 - Introducing the Consultants**



## **Bay of Plenty Civil Defence Emergency Management Group**

### **Service Delivery Review 2018**

#### Introducing the consultants

#### **Sue Duignan**



Sue has extensive experience in local government, with fifteen years as a general manager in the strategic, community services and regulatory areas of councils. In these roles Sue led large groups of people positively through cultural and structural change, worked collaboratively to implement a multi-million dollar project and nurtured a strong community interface.

In the last 4 years Sue was responsible for Civil Defence and Emergency Management at Waikato District Council and facilitated a significant improvement in the capability of the council across all CDEM functions. She was contracted by the Waikato Group Emergency Management Office to review the Group Plan for the inclusion of the new legislative requirements for recovery.

Sue's career has spanned a number of roles including teacher, social worker, adult educator and manager. Sue currently provides strategy and leadership support to school principals and non-profit organisations. She has a Master of Management Studies from Waikato University.

#### **Malinda Meads**



Malinda's emergency management experience has been predominantly in the Civil Defence and Emergency Management (CDEM) sector, but she has also worked in emergency management within the Health sector. Malinda has had the unique opportunity to work and develop relationships at the local, regional and national levels of the CDEM sector, giving an in-depth understanding of CDEM across all levels of the sector. Her experience includes working in multi-agency environments; education and training; exercise development and management; development of CDEM plans; and evaluation of CDEM capability.

Malinda has worked with a number of CDEM Groups both as part of her current contracting role and also during full time employment. These CDEM Groups include Waikato, Wellington Region, Hawkes Bay, Manawatu-Wanganui, Taranaki and Tairāwhiti (Gisborne).

Malinda has a military background and was in the Australian Regular Army in logistics and intelligence specializations prior to her move to New Zealand over 12 years ago. Malinda's military experience strengthens her current skills developed in the CDEM sector. Malinda has a Masters in Emergency Management from Massey University.



**Receives Only – No Decisions**

**Report To:** Civil Defence Emergency Management Group Joint Committee

**Meeting Date:** 22 June 2018

**Report From:** Matthew Harrex, Manager, Planning & Development

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## **2018-2028 Long Term Plan Update**

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### **Executive Summary**

Councils are required to prepare, consult and review their Long Term Plans with community and stakeholders every three years. The purpose of the Long Term Plan is to describe activities and the community outcomes of the local authority.

The Bay of Plenty Regional Council (BOPRC) included a question in their Long Term Plan Consultation document on establishing a targeted rate for regional-wide civil defence emergency management services. This paper updates the Bay of Plenty Civil Defence Emergency Management Joint Committee on the progress of the consultation and deliberations of the BOPRC Long Term Plan

The Bay of Plenty Civil Defence Emergency Management Group Emergency Management Office also reviewed Bay of Plenty Territorial Authority's Long Term Plan consultation documents for 2018 and prepared and made submissions to each of the Councils on their consultation document. A summary of the submission points is included.

### **Recommendations**

**That the Civil Defence Emergency Management Group Joint Committee under its statutory authority:**

**1 Receives the report, 2018-2028 Long Term Plan Update;**

### **1 Targeted Rate for Region Wide Civil Defence Emergency Management Services**

#### **1.1 Background**

Bay of Plenty Regional Council is the administering authority for the Bay of Plenty Civil Defence Emergency Management (CDEM) Group. Through the Group Emergency Management Office the Bay of Plenty CDEM Group delivers region-wide Civil Defence Emergency Management services. Local councils are responsible for delivering specific local CDEM services in their respective areas.

The current funding model of region-wide services is split between Bay of Plenty Regional Council and the local councils. Bay of Plenty Regional Council provides approximately half the funding through general funds, since the benefits are spread across the region, and Bay of Plenty Regional Council then invoices local councils for the balance.

The Emergency Management topic included in Bay of Plenty Regional Council's consultation document was about establishing a targeted rate for region-wide CDEM services. This was at the request of the Bay of Plenty Civil Defence Emergency Management Group Joint Committee. The purpose of moving to this funding model is to make it easier to administer and provide greater visibility around expenditure to support civil defence; this will give everyone a better idea of how their rates are being spent. The key consideration is that the proposed change is to the funding model and does not change the amount people will pay through their rates for region-wide CDEM services. Local councils will still continue to rate separately for the local CDEM services that they provide.

It is important to note that the delivery of all CDEM services are governed by the Bay of Plenty CDEM Group Joint Committee and set out in the Bay of Plenty CDEM Group Plan 2018/2023. The Joint Committee are responsible for setting the strategic direction and implementation of the Bay of Plenty CDEM Group Plan 2018/2023.

## 1.2 Summary of submissions

The consultation document set out two options for comment.

Option 1: Keep the current arrangement of funding through general rates and invoicing local councils.

Option 2 (preferred option): Change funding to a targeted rate for region-wide Civil Defence Emergency Management services.

Through the consultation process 97 submitters supported the preferred option of establishing a targeted rate. 42 submitters supported option one; retention of the current funding model.

Western Bay of Plenty District Council (WBOPDC), Whakatāne District Council (WDC) and Rotorua Lakes Council (RLC) all provided submissions in support of the regional targeted rate.

## 1.3 Proposals recommended

The majority of submissions aligned with the preferred option to establish a targeted rate for region-wide CDEM services. Fundamentally the proposal does not change the level of service delivered for region-wide CDEM; it simplifies the funding model and makes the costs more transparent for ratepayers.

At their meeting on 22 May 2018, BOPRC directed staff to proceed with establishing a targeted rate for region-wide CDEM services as part of their deliberations for the Long Term Plan 2018-2028. The Councils LTP 2018-2028 is scheduled to be adopted on 28 June 2018. This will mean that the Bay of Plenty CDEM Group will not invoice member councils for their Group Contributions as these will be collected through the BOPRC CDEM Targeted Rate. This will commence for the 2018/19 financial year (subject to adoption). Emergency Management Bay of Plenty member councils will continue to be invoiced for their Emergency Management Bay of Plenty contributions.

In the draft Long Term plan provision was made for four new positions in the Emergency Management Bay of Plenty team in response to concerns about the current ability to deliver CDEM in an ever increasing environment of expectations.

The Bay of Plenty CDEM Group Service Delivery Review 2018 is currently underway to determine roles and responsibilities of local councils, regional council, the Group Emergency Management Office and Emergency Management Bay of Plenty. This may have an impact on the nature of the functions to be delivered by our office in the future. The findings are due to be presented in December to the Bay of Plenty CDEM Group Joint Committee.

There is a level of concern around the current capability to deliver CDEM in an environment of ever increasing expectations. This was particularly evident in the submissions made through the consultation of the 2018-2028 BOPRC Long Term Plan. However, it is considered prudent to await the outcomes from the two reviews before further appointments are made for Emergency Management Bay of Plenty.

## **2 Other matters arising from submissions**

There were several other matters that came out of the submission process.

### **2.1 Resource support for communities**

The importance of appropriately resourcing communities in order to be effective in the event of an emergency was highlighted in 15 submissions, particularly for isolated communities where marae and community groups are recognised by their communities as places of safety. Nine submitters commented specifically on the use and resourcing of marae as civil defence emergency centres.

Identification and support for civil defence centres, community led centres and marae is the responsibility of the territorial authorities and, as such, the primary responsibility sits with them to resource those centres if required. The Bay of Plenty CDEM Group Plan 2018/2023 recognised that greater clarity for the community is required on the funding available and how it can be accessed. The Group is undertaking to identify opportunities to support and resource preparedness and recovery activities. This will be a component of the Bay of Plenty CDEM Group's work over the next five years.

### **2.2 Māori representation across Civil Defence Emergency Management**

Seven submitters expressed the need for Māori to be better or more involved in Civil Defence Emergency Management at all levels including the executive and governance levels. Four submitters specifically requested a dedicated Māori staff member within the emergency management team.

The Bay of Plenty CDEM Group Plan 2018/2023 has set a goal to work more closely with Māori to ensure our response frameworks support each other.

Currently Emergency Management Bay of Plenty staff work with the respective Māori engagement teams in councils across the region to support the delivery of CDEM. The Bay of Plenty Civil Defence Emergency Management Group Service Delivery review is expected to provide recommendations on the roles and responsibilities for CDEM including working more closely with Māori. Subject to the recommendations of the service delivery review a dedicated Māori specialist role may be appointed to one of the four new positions identified in section 1.3 of this report.

### 2.3 New Zealand Response Teams

A submission was received from the New Zealand Response Team Trust Inc seeking funding to support the team with training and health and safety equipment.

The national situation with regards to New Zealand Response Teams (NZRT) is in a significant state of flux. On 13 April 2018, the Director of the Ministry of Civil Defence Emergency Management (MCDEM) met with NZRT representatives to discuss the current and future states of NZRTs. A period of engagement and consultation has now been entered into and a second meeting is scheduled for July 2018.

Access to funding for training is already available to volunteer organisations, including NZRTs. This is currently coordinated through the Bay of Plenty Civil Defence Emergency Management Group.

## 3 Review and submissions to Member Councils Long Term Plans

The Group Emergency Management office reviewed and provided submissions to most member councils Long Term Plans. The general theme of the submissions was support for work that directly contributed to the vision and objectives of the Bay of Plenty CDEM Group.

Specifically submissions supported the following:

### 3.1 Kawerau District Council:

- The ongoing investment that is proposed in strengthening community assets such as Firmin Lodge.

### 3.2 Western Bay of Plenty District Council:

- The Infrastructure Strategy including the consideration and management of risks from natural hazards, and for resilient infrastructure and activities that seek to increase the community's resilience to natural hazards.
- The development of a Climate Change Action Plan.
- The ongoing investment that is proposed in strengthening community assets such as community halls.

### 3.3 Tauranga City Council:

- The council's approach to better understand, plan for and increase Tauranga City Council's infrastructure and services resilience.
- Investing in tsunami alerting methods. It was requested that through this work consideration should be given to ensure that alerting methods are consistent with neighbouring councils across the region.

### 3.4 Whakatāne District Council:

- The Infrastructure Strategy – with consideration and management of risks from natural hazards, and activities that seek to increase the community's resilience to natural hazards.

- The development of a Climate Change Action Plan, and the ongoing communication with the community on issues such as managing the Awatarariki Debris flow risk.
- The investment that is being proposed in strengthening community assets such as the War Memorial Complex.

### 3.5 Rotorua Lakes Council:

- The infrastructure strategy, including consideration on the management of risks from natural hazards
- The significant investment that is being proposed in strengthening community assets. This includes support for activities that seek to increase the community's resilience to natural hazards.

### 3.6 Ōpōtiki District Council:

- The investment of critical stormwater projects to address flooding impacts on the Ōpōtiki community.
- The ongoing investment that is proposed in addressing community assets prone to earthquakes such as council buildings.

## 4 Council's Accountability Framework

### Current Budget Implications

There are no current budget implications arising from this report.

### Future Budget Implications

Future work on Civil Defence Emergency Management is provided for in Council's Long Term Plans 2018-2028

Matthew Harrex  
**Manager, Planning & Development**

**12 June 2018**



# Whakatāne District Recovery Debrief and Toolbox



Subject: **WHAKATĀNE DISTRICT RECOVERY DEBRIEF AND TOOLBOX**

To: **Bay of Plenty Emergency Management Joint Committee**

Meeting Date: **22<sup>nd</sup> June 2018**

Report by: **WHAKATĀNE DISTRICT RECOVERY MANAGER**

File Reference: **A1300241**

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## 1 REASON FOR THE REPORT

This report updates the Bay of Plenty Emergency Management Joint Committee on the Whakatāne District Recovery Debrief document and Toolbox.

## 2 BACKGROUND

The Whakatāne District Council Recovery Debrief document covers the Recovery activities following Cyclones Debbie and Cook in April 2017.

Although the Recovery efforts are continuing, it is important to capture and review the actions undertaken for recovery, whilst the key agencies and personnel are readily accessible and knowledge remains fresh. The debrief document and resources are, however, a snapshot in time.

Numerous agencies, groups and individuals continue to contribute to the Whakatāne District Recovery. The focus of the recovery remains on supporting the rebuild and strengthening our Community's future wellbeing and lives.

## 3 WHAKATĀNE DISTRICT RECOVERY DEBRIEF AND TOOLBOX

The Whakatāne District Recovery Debrief and Toolbox is a snapshot of all activities undertaken and is designed to provide the local and wider New Zealand community with insights and "tools" that may help during future recovery efforts.

It is anticipated that by sharing our Whakatāne recovery story (the good, the bad and the ugly) the range of learning experiences, the pathways taken and the tools used to realise our recovery objectives will benefit others in years to come. Information in this document does not necessarily represent best practice, or a 'how to' guide to complex, multiple-agency recovery actions, but it does provide a starting point for others to use and improve on.

This resource aims to identify features that worked well and lessons for improvement. It does this in two different ways:

1. Sharing our successes, challenges and lessons learned for each project for each recovery environment
2. Identifying and discussing key themes across all parts of recovery.

As well as capturing our 'recovery story', a compendium of resources (toolbox) that can be re-used by the Whakatāne District Council, or any other Council or agency in the event of a future flood or natural disaster, is available as part of the resource.

This document does not cover the response phase prior to transition to recovery, nor the recovery roles of the Bay of Plenty Civil Defence Emergency Management Group, Ministry of Civil Defence Emergency Management, individual ministries or the National Recovery Office. It focuses on the Whakatāne District Recovery Team's actions, processes and experiences during the recovery phase.

The document does not capture all the intricate details of Recovery, or the multiple connected agencies own internal processes.

Requests for assistance have been received from other local authorities with regard to processes that might benefit their own recovery needs. The debrief document and toolbox will help to meet such information requests.

#### **4 RECOVERY PARTNERS AND AGENCIES FEEDBACK**

The Whakatāne District Council's multiple partners and associated agencies within the Recovery Office have provided substantive feedback to this resource.

The outcome document provides a balance of all the viewpoints and learnings presented through the debrief process, whilst endeavouring to provide a readily available, encompassing and holistic resource from the Whakatane District Council Recovery perspective.

#### **5 TOOLBOX RESOURCE**

The Toolbox referenced in Section C of the debrief document is a large compendium of information and includes significant processes and activities specifically undertaken by the Recovery Office.

The Table of Contents of the Toolbox is listed at the end of the draft debrief document for reference. The Toolbox is intended to remain live for the duration of Whakatāne District's Recovery.

#### **6 DOCUMENT RELEASE**

The document release process and timing is as follows:

- (a) Documents received by the Whakatāne District Council – 26 April 2018 - **completed**
- (b) Documents received by the Bay of Plenty Coordinating Executive Group (Civil Defence Emergency Management) – 22 May 2018 - **completed**
- (c) Made available at the National Emergency Management Conference May 2018
- (d) Available online at <https://www.whakatane.govt.nz/recovery-debrief+toolbox>

From here, it is hoped that the information captured would become more widely available and subsequently improved upon over time at a wider emergency management level. Regardless, the knowledge and resources now available at a local level can only strengthen the Whakatāne community's ability to respond to future needs.

#### **Attached to this report:**

- Whakatāne District Recovery Debrief – April 2017 ex-Cyclones Debbie and Cook



Receives Only – No Decisions

**Report To:** Civil Defence Emergency Management Group Joint Committee

**Meeting Date:** 22 June 2018

**Report From:** Clinton Naude, Director, Emergency Management Bay of Plenty

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## Mycoplasma bovis update

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### Executive Summary

*Mycoplasma bovis* can cause significant welfare issues in cattle and impact production of dairy and beef farms. It was first detected in New Zealand on a South Island farm in July 2017 and tracing work from this property has detected further infections on farms throughout New Zealand. Presently, there are 36 farms confirmed with *M bovis* and a further 71 are under Restricted Place Notices due to receiving or providing stock from or to infected farms. Currently there no infected properties in the Bay of Plenty.

In May the Government, in partnership with the dairy and beef industries, agreed to attempt eradication of the disease from New Zealand at a cost of \$886m. This means all infected herds will be depopulated. At this stage, MPI expect 126,000 animals will need to be culled.

While there currently no infected farms in the Bay of Plenty staff are preparing for the possible discovery of the disease in the region and are taking steps to minimise the risk of spreading the disease through our day-to-day operations on farms.

### Recommendations

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, *Mycoplasma bovis* update;

#### 1 Purpose

This paper provides an update on *Mycoplasma bovis* and possible implications for Council and the Bay of Plenty.

#### 2 Background

*M bovis* is a bacterium that can cause significant health issues for cattle and impact on farm production. *M bovis* can be very hard to detect in infected animals and can lay dormant in an animal for long periods causing no issues. The disease generally becomes obvious when the animal is under stress causing pneumonia, arthritis, late-

term abortions and untreatable mastitis. The impact of this disease on dairy production overseas has been between 1% and 20%.

The disease does not present any food safety issues for humans and infected animals that are fit enough for transporting are able to be slaughtered and processed for human consumption.

*M bovis* spreads via close animal-to-animal contact and through bodily fluids such as mucus, semen and milk (though pasteurisation is effective in treating milk). Urine and dung are not considered to be a significant risk. Off farm the disease is primarily spread by moving infected cattle to new properties. However, equipment used on infected cattle, such as artificial insemination instruments, that have not been sterilised following use may also pose risk.

### **3 National situation**

*M bovis* was first detected in New Zealand on a dairy farm near Oamaru in July 2017. Initial investigations centred on farms associated with this property however it now appears highly likely that the disease originated from a Southland farm and has probably been in the country since at least 2015. At this stage it appears the disease has originated from a single introduction as there is only one strain present. MPI and the police are currently investigating how the disease was introduced to New Zealand though this may never be known with any certainty.

Tracing of this disease has proved difficult due to relatively poor compliance with the National Animal Identification and Tracing system (NAIT). Currently there are 36 'active' infected properties; several properties that were infected now considered disease free. Approximately 1,700 properties have been implicated through tracing and are being investigated with 71 properties currently under Restricted Place Notices, however these properties are not necessarily infected.

There are currently no infected properties in the Bay of Plenty. The closest known infection to our region is at Cambridge. See the attached map for the location of infected farms as at 1 June 2018.

### **4 National response**

Following the initial detections of *M bovis*, MPI decided to de-populate all the originally infected properties in an attempt to contain the disease. This initial phase was completed by December 2017. Tracing of all animal movements to and from these farms and testing of implicated herds has identified further infected herds throughout New Zealand.

In May this year Cabinet considered four management options for *M bovis* and agreed to attempt 'phased eradication' in partnership with the dairy and beef industries. This approach will cost about \$886m and take 10 years. If successful, this will result in no on-going production and animal welfare costs for our dairy and beef industries.

Phased eradication means all infected herds will be de-populated and the associated farms decontaminated. It is expected that about 126,000 cattle will need to be slaughtered. MPI will assign a case manager to each infected farm to assist the farmer through this process. Phased eradication will allow affected farmers to make some decisions about how and when their farm is cleared providing the property can be adequately contained.

## **5 Implications for Council**

At a national level, regional councils' have offered to assist MPI with this response and while several regions with affected farms have provided some limited help, we are yet to get a formal request from MPI.

While there are currently no infected farms in the Bay of Plenty staff are preparing for possible detections in our region. We are also taking steps to minimise any possible risk of staff spreading *M bovis* or any other biosecurity risk from farm to farm.

### **5.1 Preparation planning**

The Bay of Plenty CDEM Group is preparing to support MPI's *M bovis* disease eradication response.

Primarily this involves:

- Ensuring the Group is able to offer support to the national response effort.
- Maintaining awareness of the spread of *M bovis* and potential impacts for the Bay of Plenty.
- Ensuring the CDEM Group members are prepared to support any response effort within the Bay of Plenty
- Maintaining communication with MPI and MCDEM.

Currently the Group Emergency Coordination Centre is activated in assist mode staffed and supported by Emergency Management Bay of Plenty. The Group Emergency Coordination Centre is ready to assist any council response activities should the need arise.

### **5.2 Farm visit hygiene**

Regional Councils are collectively working to develop appropriate hygiene protocols for staff that visit farms for work. While this work is progressing, we have adopted an interim cleaning protocol and developed cleaning kits for each vehicle involved in farm work. This process aims to ensure staff arrive at any farm with clean footwear, personal protective equipment and vehicle. Our interim protocol aims to minimise contact with animals and reduce the amount of equipment that may need cleaning (e.g. don't drive on farm unless necessary, avoid stocked paddocks and effluent paddocks etc). It then specifies how to clean boots and equipment that might be contaminated. The cleaning of vehicles is challenging and we currently rely on the good will of farmers to allow staff to use farm hoses to wash down at the end of a visit.

Photo showing vehicle hygiene kit



## **6 Implications for Māori**

*Mycoplasma bovis* poses no specific implications for Māori, however various Trusts with dairy and/or beef farming interests are at risk.

## **7 Council's Accountability Framework**

### **7.1 Community Outcomes**

This work directly contributes to the Economic Development and Resilience and Safety Community Outcomes in the council's Long Term Plan 2015-2025.

### **7.2 Long Term Plan Alignment**

This work is planned under the Biosecurity and Emergency Management Activities in the Bay of Plenty Regional Council Long Term Plan 2015-2025.

#### **Current Budget Implications**

This work is being undertaken within the current budget for the Biosecurity and Emergency Management Activities in the Annual Plan 2017/18.

#### **Future Budget Implications**

Future work on *Mycoplasma bovis* is provided for in Council's Long Term Plan 2018-2028.

Greg Corbett  
**Biosecurity Manager**

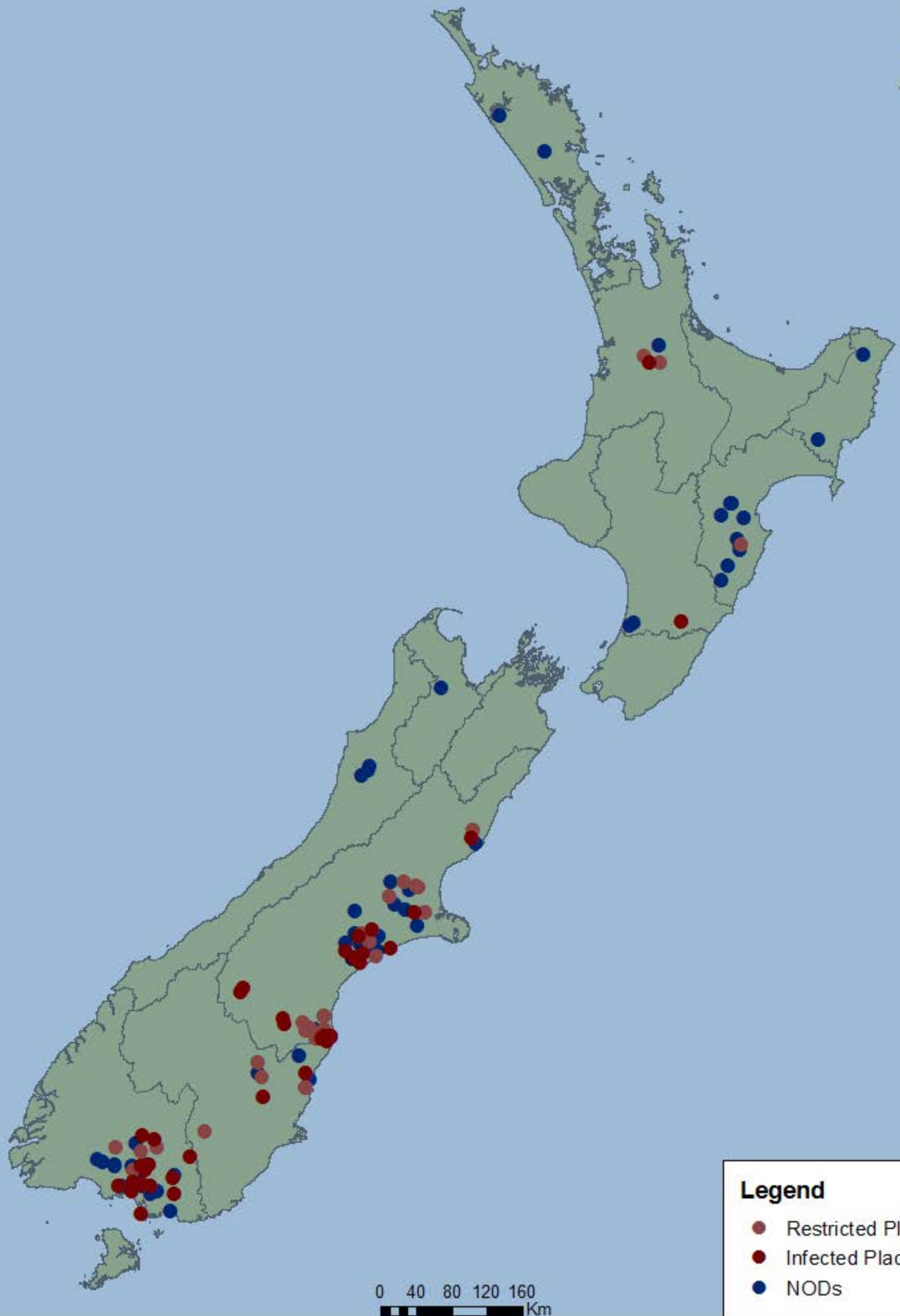
**for Director, Emergency Management Bay of Plenty**

**12 June 2018**

# **APPENDIX 1**

**Map showing properties under M bovis legal notices  
30 May 2018**





**Legend**

- Restricted Places
- Infected Places
- NODs

0 40 80 120 160  
Km







Receives Only – No Decisions



**Report To:** Civil Defence Emergency Management Group Joint Committee

**Meeting Date:** 22 June 2018

**Report From:** Clinton Naude, Director, Emergency Management Bay of Plenty

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## Taiohi Taiao Youth Jam 2018

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### Executive Summary

Taiohi Taiao Youth Jam was held on 15-17 May at Ōhope Beach and welcomed over 40 students from 16 secondary schools across the Bay of Plenty. This is an annual youth leadership event led by the Bay of Plenty Regional Council in partnership with other teams in council.

This year's event focused on building an increased understanding of natural hazards affecting the Bay of Plenty, Emergency Management practices. The students worked on developing a toolkit of practical actions they could use to increase school and community resilience using the Never Happens? Happens theme.

The key outcome of the event was to train students as Civil Defence Ambassadors in all attending schools/kura.

### Recommendations

**That the Civil Defence Emergency Management Group Joint Committee under its statutory authority:**

- 1 Receives the report, Taiohi Taiao Youth Jam 2018;**



Figure 1: Taiohi Taiao Youth Jam Ambassadors 2018

## 1 Background

Never Happens, Happens? Taiohi Taiao Youth Jam is an annual youth leadership opportunity led by the Bay of Plenty Regional Council in partnership with other teams in council.

In 2018 the theme was “Never Happens? Happens” with a key focus of training Civil Defence Youth Ambassadors in secondary schools across the region.

We welcomed over 40 students from 16 schools including Kura Kaupapa and special needs students to Youth Jam from 15-17 May in Ōhope Beach.

The event was also attended by a local Kaumatua, Chairman Leeder, representatives from Whakatāne District Council, Fire and Emergency New Zealand and Ministry of Primary Industries.

## 2 Strategic Context

This year’s Youth Jam contributed to the Bay of Plenty Civil Defence Emergency Management (BOPCDEM) Group vision *A safe, strong Bay of Plenty together, Toi Moana, kia haumarū, kia kaha, mā tātau katoa,*) by building and improving knowledge and skills within the community to prepare for, get through and move forward from emergencies. Youth Jam has delivered a number of strategic goals for BOPCDEM:

- Improve the understanding of hazards within the Bay of Plenty and their associated likelihood and consequences.
- Increase the level of community and business awareness, preparedness and resilience through education programmes.
- An increased understanding of natural hazards affecting the Bay of Plenty.
- Increased knowledge of Emergency Management Practices.

- A toolkit of practical actions to be used by students to increase school and community resilience.
- A personal and school plan of action focussed on the four R's (reduction, readiness, response and recovery).

### 3 Key Highlights during the Event

Key highlights noted by staff over the three days were:

- The depth of students' understanding of hazards, the risks and consequences that we face in the Bay of Plenty and the implications for individuals, their schools and their whanau. This was demonstrated by students in their planning; looking beyond their schools to support other more vulnerable groups in their communities e.g. Murupara Area School looking to support/awhi the Kohanga Reo adjacent to them.
- Teachers familiar with previous Youth Jam events commented they were impressed with the range and complexity of information presented and diversity of activities included in the schedule, while also keeping students engaged throughout. Schools have been provided copies of learning activities and resources e.g. Katikati College is already seeking to incorporate them into curriculum based learning.
- Students invited to participate were not necessarily the traditionally 'identified leaders' within their schools. A number of them rose to the challenges offered at Youth Jam including presenting to a large group, interacting with others when spoken English is not their usual medium of communication, and feeding back plans to staff and teachers present.
- A clear sense of whanaungatanga that developed between the students during the few days.



Figure 2: Students from different schools worked together to solve challenges under pressure

### 4 Implications for Māori

Wherever possible, staff endeavoured to incorporate Te Ao Māori (Māori world view perspectives), Tikanga (protocols), Te Reo Maori (language) and mātauranga Māori (Māori knowledge systems). Local kaumatua supported the event.

Maori students are encouraged to attend and this year several students from Te Kura Kaupapa o Te Koutu attended.

The Marae Preparedness pack was included as a key resource.

## 5 Positive Outcomes

Staff from Emergency Management Bay of Plenty (EMBOP) will remain in contact with students and offer ongoing support in Emergency Management planning for the Youth Ambassadors.

Schools have already taken tangible actions immediately following the event including:

- A tsunami evacuation drill at Pāpāmoa College followed by a written review of Youth Jam in their school newsletter.
- Students at John Paul College have met with the Health and Safety representative of their Board of Trustees.
- Te Kura Kaupapa o Te Koutu students are preparing to present in Te Reo Māori to Komiti Māori on their experiences and plans to build resilience in their kura.
- Otumoetai College students have asked Tauranga City Council if they could use Bellevue Park and an alternate assembly point in case their primary point was unsafe to use. Students are already using their title as Civil Defence Youth Ambassador to sign their correspondence.

The Minister for Civil Defence Hon Kris Faafoi has expressed an interest in this pilot programme and produced an introduction video for the students to launch the event. The Minister has also expressed a desire to attend future events, and explore opportunities to take this programme to a broader youth audience.

After the success of the event, Emergency Management Bay of Plenty is considering running this as an annual or biannual event. Emergency Management Bay of Plenty will explore how they can use the ambassador programme to ensure their community initiatives are supporting youth and integrated into the Group preparedness framework.

## 6 Next Steps

Emergency Management Bay of Plenty are workshopping ideas on how to best support schools based on feedback received from Youth Jam participants. Several students have already been invited to share their Youth Jam experiences with wider community audiences.

## 7 Council's Accountability Framework

### 7.1 Community Outcomes

This project directly contributes to the readiness objectives as outlined in the Bay of Plenty Civil Defence Emergency Management Group Plan 2018/2023, *build and improve knowledge and skills within communities and businesses to prepare for, get through and move forward from emergencies.*

### 7.2 Long Term Plan Alignment

This work is planned under the Bay of Plenty Civil Defence Emergency Management Group Annual Work Programme 2017/2018.

**Current Budget Implications**

This work is being undertaken within the current budget outlined in the Bay of Plenty Civil Defence Emergency Management Group Annual Work Programme 2017/2018.

**Future Budget Implications**

Future work on the Youth Ambassador programme will be provided through the Bay of Plenty Civil Defence Emergency Management Group Annual Work Programme 2017/2018 and applications made for grants from the Ministry of Youth Development.

Angela Reade

**Manager, Community Resilience**

**for Director, Emergency Management Bay of Plenty**

**12 June 2018**



# **Presentations**

