

Minutes of the Public Transport Committee Meeting held in Mauao Rooms, Bay of Plenty Regional Council Building, 87 First Avenue, Tauranga on Friday, 9 February 2018 commencing at 9.30 a.m.

Present:

Chairman: L Thurston

Deputy Chairman: N Bruning

Councillors: P Thompson, J Nees, S Crosby, K Winters

Appointees: T Molloy (Tauranga City Council (TCC)), M Gould (Alternate, Rotorua Lakes Council (RLC))

In Attendance: Bay of Plenty Regional Council (BOPRC): F McTavish (General Manager, Strategy and Science), M Taylor (General Manager, Corporate Performance), G Maloney (Transport Policy Manager), Y Tatton (Governance Manager), J Metcalfe (Senior Transport Planner), M Furniss (Senior Transport Operations Officer), M Winters (Transport Operations Officer), J Proctor (Transport Operations Officer), S Neate (Transport Marketing Advisor), J Durham (Committee Advisor)

BOPRC Councillors: J Cronin, D Love, and M McDonald

TCC: M Parkes (Transport Operations Manager), C Cassidy (Transport Planner), Christine Jones (General Manager Growth and Infrastructure Services)

New Zealand Transport Agency (NZTA): I Herbert (Senior Transport Planner), C O'Keefe (Principal Planning Advisor), G Stephen (B2B Project Manager), J McCarthy (Project Manager, Team Leader)

Public Forum: S McArthur (Greater Tauranga)

Apologies: Councillors: A von Dadelszen (BOPRC) and D Thwaites (Western Bay of Plenty District Council (WBOPDC)), N Bruning for lateness, and S Crosby and T Malloy for early departure.

Absent: Councillors: T Tapsell (RLC)

Welcome

The Chair extended a welcome to all those present.

1 Apologies

Resolved

That the Public Transport Committee:

- 1 Accepts the apologies tendered at the meeting by Councillors: N Bruning for lateness, S Crosby and T Malloy for early departure, and A von Dadelszen and D Thwaites for absence.

Thurston/Winters
CARRIED

Chair's Announcement

The Chair announced agenda item 7.1 would be heard next, to accommodate other commitments of the external presenter.

2 Reports

2.1 Bayfair Interchange Developments

Refer Objective ID A2805398 for presentation.

Martin Parkes (Transport Operations Manager, TCC), Clare Cassidy (Transport Planner, TCC), and Joe Metcalfe (Senior Transport Planner, BOPRC) updated Members on progress of the Bayfair Interchange Development Project, along with the challenges and delays it was facing.

Key points raised were:

- In January 2018 Bayfair/AMP withdrew their agreement to the original location of the interchange, due to concerns raised in a safety audit, and their redevelopment plans.
- Since then TCC, NZTA, and BOPRC had considered alternative locations, including a temporary interchange on Farm Street for the next 12 months (approximately) while a permanent interchange was developed.
- Alternative locations under consideration for the permanent interchange were 40 metres north of the original location on Farm Street, and Baypark.
- The alternative location on Farm Street presented challenges.
- Baypark looked to have future merit; the idea was supported by Bay Venues Limited, could potentially be developed into a Park'n'Ride, and had further development opportunities. Conversely, an interchange at Baypark would still require an interchange at Bayfair.
- Members suggested an express route from Bayfair/Baypark into downtown Tauranga.

Members sought clarification on the following points:

- Bayfair/AMP's withdrawal of agreement to the original location of the interchange was given in accordance with the notice period set out in the current Agreement.
- An interchange at the front of Bayfair would not be feasible with the permanent close of access via Girven Road and risk to pedestrians from buses navigating the carpark.
- The timing around the development of a multimodal Tauranga transport model (being progressed by partners), with current and future models accounting for proposed and planned land use change in the Pāpāmoa/Arataki/Mount corridor.

Resolved

That the Public Transport Committee:

- 1 **Receives the report, Bayfair Interchange Developments;**

**Winters/Nees
CARRIED**

3 Public Forum

3.1 Sue McArthur, Greater Tauranga

Refer Objective ID A2807727 for presentation.

Sue McArthur (Farm Street Resident and Editor of Greater Tauranga) outlined to Members her position on the proposed interchange on Farm Street, namely:

- Opposed to Farm Street being used as a main bus route due to having substantial traffic congestion issues as is, and its designed purpose as a residential street.
- Concerned with the safety of students crossing Farm Street, and the resultant increased number of students if an interchange was introduced.
- Suggested an unreliable bus timetable would result due to traffic delays, causing a reduced uptake of public transport.
- Noted the current bus shelters on Farm Street were insufficient.
- Concerned with heavy vehicles using Farm Street to access the Bayfair redevelopment.
- Dedicated bus lanes were needed.

Ms McArthur suggested mitigation as follows:

- Permanent bollards be installed on Farm Street to stop rat running.
- Removal of all access to and from Bayfair from Farm Street.

- Installation of additional cycle paths along Farm Street – it was suggested residents of Farm Street would consider the loss of some street parking to allow this.

4 **General Business**

Nil

5 **Declaration of conflicts of interest**

Nil

6 **Previous Minutes**

6.1 **Public Transport Committee minutes - 23 November 2017**

Correction

Item 7.1 of the minutes be amended to read:

“A query was raised regarding the road widening works at Welcome Bay roundabout and Turret Road/Fifteenth Avenue and whether any initiative could be investigated to ~~relive~~ relieve impacts on traffic.”

Matters arising

In relation to reducing emissions as stated in point 1 of item 5.1, Members were advised Climate Change Action Plans were being developed amongst TLAs and Regional Councils across the country, and a report regarding same would be going to the Regional Direction and Delivery Committee at the end of the financial year.

Regarding item 6.1, Members were advised NZTA would report back on the National Port study in due course.

Fiona McTavish (General Manager, Strategy and Science, BOPRC) updated Members on progress in relation to item 6.8, confirmed she had met with the Chief Executive of Priority One, who were now communicating with businesses to promote the use of public transport to employees.

Resolved

That the Public Transport Committee:

- 1 **Confirms the Public Transport Committee minutes - 23 November 2017 as a true and correct record.**

**Winters/Crosby
CARRIED**

7 Reports Continued

7.1 Tauranga Programme Business Case

Refer Objective ID A2808001 for presentation.

Ian Herbert (Senior Transport Planner, NZTA), Christine Jones (General Manager Growth and Infrastructure Services, TCC) and Joe Metcalfe (Senior Transport Planner, BOPRC) presented TCC's Tauranga Transport Programme Business Case to Members and sought opinion on the direction.

Attendance

Cr Malloy exited the room at 10.10am

The business case looked to address three problems; transport relying on limited key routes, responses to growth that reinforced private transport, and the disproportionately high number of deaths and serious injuries involving vulnerable road users (pedestrians, cyclists, mobility scooters, motorbikes). Four objectives with KPI measures were developed which would see improved safety on a multimodal, lower emission, resilient and reliable transport system.

Attendance

Cr Malloy re-entered the room at 10.17am

Cr Bruning joined the meeting at 10.21am

In response to the problems and objectives, eleven programmes were developed and put through a multi-criteria analysis, then shortlisted and further developed to become shortlisted programmes 2, 8, and 9.

Programme 2 continued with planned investments and forecasted significant network deterioration from 2031.

Programme 8 mostly continued with planned investments but further invested in public transport, walking and cycling infrastructure, increased vehicle occupancy, and travel demand management. It also required an increase in budget and was the recommended programme.

Programme 9 mainly continued with planned investments with increased investment in road capacity improvements and had some investment in public transport, walking and cycling infrastructure, increased vehicle occupancy, and travel demand management in order to increase the service for private vehicles. Programme 9 required the largest budget but did not have the best cost-benefit ratio.

Key points discussed by Members were:

- Western Bay Transport Programme Business Case to be included in future Agendas.
- Goals for emission reduction and public transport uptake were not ambitious enough, and concern was raised that new technology and central government's focus on rail were not addressed in the business case.
- Concerned TCC's LTP consultation (in June/July) would not go into enough detail on the business case.

- The business case aligned with the Western Bay of Plenty Public Transport Blueprint in most areas, except the expenditure from Year 4 was higher than indicated in the Blueprint/Long Term Plan.

Resolved

That the Public Transport Committee:

- 1 Receives the report, Tauranga Programme Business Case;**
- 2 Agrees to the preferred programme for the Tauranga Programme Business Case outlined in this report to be issued for public consultation through Tauranga City Council's 2018 - 2028 Long Term Plan and 30 year Infrastructure Strategy.**
- 3 Notes that agreeing to the Tauranga Programme Business Case preferred programme for consultation does not represent a formal financial commitment by Regional Council.**

**Gould/Crosby
CARRIED**

Adjournments

Meeting adjourned at 10.57am and reconvened at 11.16am

Attendance

Cr Malloy left the meeting during the adjournment

7.2 Tender Award Process - Western Bay of Plenty Bus Service Tender

Mike Furniss (Senior Transport Operations Officer, BOPRC) and Garry Maloney (Transport Policy Manager, BOPRC) recommended Council delegate to the Chief Executive the power to award the contract decision of the Western Bay of Plenty Bus Service, provided specifications were met and the tender fell within the 2018-2028 draft Long Term Plan Budget.

Staff clarified the Chief Executive's current delegation was \$400,000.

Resolved

That the Public Transport Committee:

- 1 Receives the report, Tender Award Process - Western Bay of Plenty Bus Service Tender.**
- 2 Endorses the proposed tender award process for the Western Bay of Plenty Bus Service Tender.**

That the Public Transport Committee recommends that the Regional Council:

- 1 Approves the Western Bay of Plenty Bus Service proposed tender award process set out in this paper and delegates authority to the Chief Executive to receive the Tender report and award the contract, conditional to the tender**

specifications being met, and the tendered price being within the 2018 – 2028 Draft Long Term Plan budget.

- 2 Notes that if these conditions are not met, the Tender report and the contract award decision shall be brought to Council (at a time and date to be determined).**

**Winters/Bruning
CARRIED**

7.3 Rotorua CCTV

Jen Proctor (Transport Operations Officer, BOPRC) and Garry Maloney (Transport Policy Manager, BOPRC) outlined to Members the reasoning behind the recommendation to install CCTV cameras on 20 Rotorua buses, namely:

- To improve health and safety outcomes by discouraging theft, assault and other criminal activity.
- An 11% drop in perceived passenger safety (User Satisfaction Survey).
- To align with features of the Tauranga network commencing December 2018.

Members clarified:

- Cameras would be visible to the public and a sticker indicating CCTV was operating would be on the side of each bus.
- CCTV feeds would be stored on a hard drive on the bus with operations personnel able to request a specific time and day of footage.
- The contractor, Reesby Rotorua Ltd, had indicated a contribution of \$10-\$14k in funding towards the initiative.
- The current contract would lapse in 2024. Staff had not considered what would happen with the cameras at that time, given favourable new technology may be available.
- Similar technology was widely used in Auckland, Wellington and Christchurch public transport services. Staff would investigate if the introduction of CCTV on those services had shown a corresponding increase in perceived safety.

Resolved

That the Public Transport Committee:

- 1 Receives the report, Rotorua CCTV.**
- 2 Endorses the procurement of CCTV on Rotorua Cityride urban buses.**
- 3 Notes that the costs are currently unbudgeted and the implementation cost is estimated to be approximately \$164,000 with the operational cost to be funded from targeted rates being approximately \$21,300 per year.**
- 4 Notes that the operator, Howick & Eastern, is prepared to co-invest up to 10% of the installation cost up to \$14,000.**

That the Public Transport Committee recommends that the Regional Council:

- 1 Agrees to implement and fund CCTV on Rotorua Cityride urban buses from the start of the 2018/19 financial year at an estimated cost of approximately \$164,000 with the operational cost to be funded from targeted rates being approximately \$21,300 per year.**

**Winters/Gould
CARRIED**

7.4 Passenger Wi-Fi

Melissa Winters (Transport Operations Officer, BOPRC) and Garry Maloney (Transport Policy Manager, BOPRC) updated Members on the success of the two month passenger Wi-Fi trial on six Tauranga and six Rotorua buses since December 2017.

Members noted it was well received, a valuable addition to the customer experience and now an expected feature.

Members clarified that Wi-Fi would continue until the new Contractor was decided.

Resolved

That the Public Transport Committee:

- 1 Receives the report, Passenger Wi-Fi.**
- 2 Endorses Option 2 in the report “Passenger Wi-Fi” to deliver Wi-Fi on Rotorua and Eastern Bay bus services (excluding Ruatahuna, Matata and Potaka).**
- 3 Notes that the costs of Option 2 are currently unbudgeted and the estimated implementation cost is approximately \$69,500 with the operational cost to be funded from targeted rates being approximately \$33,500 per year.**

That the Public Transport Committee recommends that the Regional Council:

- 1 Agrees to implement and fund passenger Wi-Fi on Rotorua and Eastern Bay bus services (excluding Ruatahuna, Matata and Potaka) from the start of the 2018/19 financial year at a cost of approximately \$69,500 with the operational cost to be funded from targeted rates being approximately \$33,500 per year.**

**Winters/Gould
CARRIED**

7.5 Waihi Beach Trial Service

Melissa Winters (Transport Operations Officer, BOPRC) and Garry Maloney (Transport Policy Manager, BOPRC) discussed the Waihi Beach Trial Service with Members, highlights included:

- A steady increase in usage as word of the service spread and confidence grew.
- Great feedback had been received and a second day for the service (on Tuesdays) was requested.

- Students were using the service to get from school to surf lifesaving activities.
- The fare return was comparable to other rural services and was funded through general rates but would become a targeted rate in the Draft LTP. Staff had initiated discussions with NZTA and Waikato Regional Council on process and funding issues.

Resolved

That the Public Transport Committee:

- 1 Receives the report, Waihi Beach Trial Service.**
- 2 Agrees that the current configuration of the Waihi Beach trial passenger transport service has been successful and endorses its continuation and expansion to two days a week.**

That the Public Transport Committee recommends that the Regional Council:

- 1 Agrees to make the Waihi Beach trial service permanent and extend it to two days of operation per week from 1 July 2018, at an estimated total cost of \$41,600 per annum.**

**Nees/Bruning
CARRIED**

7.6 Public Transport Promotional Activity

Refer Objective ID A2808003 for video presentations.

Simon Neate (Transport Marketing Advisor, BOPRC) and Garry Maloney (Transport Policy Manager, BOPRC) updated Members on the previous three months of promotional activity and upcoming promotions.

Members noted the success of the free travel on Rotorua's Cityride buses on Saturday 3 February for the Te Aka Mauri Open Day which saw an additional 1,350 passengers using public transport, a 100% increase from the Saturday prior.

Members requested a discussion be held on the best way to promote the new bus network, specifically how to reach every household.

Fiona McTavish (General Manager, Strategy and Science, BOPRC) would present a report discussing guidelines where staff could assess events against criteria to consider if Council were to support an event by providing free public transport.

Attendance

Cr Thompson exited the room at 11.39am

Cr Crosby left the meeting at 11.39am

Resolved

That the Public Transport Committee:

- 1 Receives the report, Public Transport Promotional Activity.

Gould/Winters
CARRIED

7.7 **Performance of Public Transport Services for July to December 2017**

Resolved

That the Public Transport Committee:

- 1 Receives the report, Performance of Public Transport Services for July to December 2017.

Thurston/Nees
CARRIED

7.8 **Other Matters of Interest**

Melissa Winters (Transport Operations Officer, BOPRC), Joe Metcalfe (Senior Transport Planner, BOPRC) and Garry Maloney (Transport Policy Manager, BOPRC), updated Members on Other Matters of Interest.

Attendance

Cr Thompson re-entered the room at 11.42am

A real time passenger information system was under development to give public transport users in the Western Bay live information on bus routes, bus stop locations, destinations, current bus locations and estimated times of arrival. The implementation of the system required fitting 41 buses with GPS units which would integrate with Google Maps to provide live data.

Members confirmed BOPRC would be able to review the number of users and discussed the Track-A-Bus system available in Rotorua and Eastern Bay and its shortcomings.

Resolved

That the Public Transport Committee:Receives the report, Other Matters of Interest.

Thurston/Bruning
CARRIED

8 Public Excluded Section

Resolution to exclude the public

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of Matter to be Considered	Reason for passing this resolution in relation to this matter	Grounds under Section 48(1) LGOIMA 1987 for passing this resolution
8.1 Public Excluded Public Transport Committee minutes - 23 November 2017	Please refer to the relevant clause in the open meeting minutes.	Good reason for withholding exists under Section 48(1)(a).
8.2 Regional Integrated Ticketing System Update	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))	Good reason for withholding exists under Section 48(1)(a).

Thurston/Thompson
CARRIED

9 Consideration of General Business

Nil

The meeting closed at 11.57am