



**A** PO Box 364, Whakatāne 3158  
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**F** 0800 884 882  
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**W** [www.boprc.govt.nz](http://www.boprc.govt.nz)

File ref:

	SEEN		SEEN

Office use only

## Application for resource consent – Resource Management Act 1991 (s88)

### 1A Culverts, bridges, fords, erosion protection, pipes & associated works

We recommend you discuss your application with a Consents Planner before you apply. The first hour is free and will save you time and money in the long run. After the first hour, we will charge you for the service. We'll let you know before we start charging.

**Call the Consents Duty Planner on 0800 884 880 with consents questions.**

See **Notes to Applicant** (last pages of form) before filling in this application form.

Land disturbing activities are subject to rules in the **Regional Natural Resources Plan** and the **Regional Coastal Environment Plan**. Activities in the Tarawera River Catchment are subject to the **Tarawera River Catchment Plan**. These plans are on our website:  
<http://www.boprc.govt.nz/knowledge-centre/plans/>.

**Rule/s** and **plan/s** that apply to the activity: Rule BW R36

**Activity status** of your consent application:

- ☐ Controlled  
☐ Restricted discretionary  
☒ Discretionary

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I apply for resource consent under section 88 of the Resource Management Act 1991 (RMA).

*If you have already completed Part 1 on another form (if applying for more than one activity), go straight to Part 2 of this form.*

## **PART 1**

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**1 Applicant/s name** *(name/s to be on the consent)*

Surname:

First names:

**OR**

Trust & trustee names *(if application on behalf of a trust)*

Trust name:

Trustees' names:

Trustees' contact details:

**OR**

Company name: Tauranga City Council

Contact person: Ana Hancock

NZ Companies Register number:

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**2 Applicant/s contact details**

Postal address: Private Bag 12022, Tauranga 3143

Telephone *(select preferred contact number)*

☐ Residential

☒ Business

07 577 7000

☐ Cell

Email ana.hancock@tauranga.govt.nz

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**3 Consultant details** *(or other person authorised to apply on behalf of applicant)*

Company name: 4Sight Consulting

Contact person: Paula Golsby

Postal address: PO Box 13077, Tauranga, 3141

Telephone *(select preferred contact number)*

☐ Business

☒ Cell 027 556 6377

Email paulag@4sight.co.nz

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Send all **correspondence** relating to this application(s), including **invoices**, to:

☐ Applicant ☒ Consultant

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4 **Owner/occupier name and address** *(of the site relating to application)*

**Owner:** Tauranga City Council

Postal address: As above

☐ Residential

☐ Business

**Occupier:** Tauranga City Council

Postal address: As above

☐ Residential

☐ Business

*If the applicant does not own the land on which the activity relates, it is good practice to provide landowner written approval with the application.*

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5 **Regional consent(s) being applied for**

(a) **District** the activity is located in:

☐ Whakatāne District

☐ Ōpōtiki District

☐ Rotorua District

☐ Kawerau District

☒ Western Bay of Plenty District

☐ Tauranga District

☐ Taupō District

(b) Application to replace an **existing or expired consent(s)**:

☐ Yes ☒ No

If yes, consent number(s):

(c) Consent **duration** sought:

35 years months

Start date: TBC

Completion date *(if applicable)*:

(d) Resource consent(s) also required from a **district council**:

☒ Yes ☐ No

Type of consent required: Land use

Has it been applied for?

☒ Yes ☐ No

Has it been granted? (If yes, please attach)

☐ Yes ☒ No

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## 6 Activity location/s

Site address/es: 1031 Omanawa Road, Omanawa

Legal description/s (from Certificate of Title, valuation notice or rate demand):

Lot 1 DPS 51590 and Lot 1 DPS 44124 (SA43D/853)

Lot 1 DPS 82484, Lot 1 DPS 82722, Sections 10 and 11 Block IV Otanewainuku Survey District (SA65B/226)

Map reference/s NZTM: E1871779 N5806726 (approx.)

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## PART 2

### 1 Description of activity (tick all that apply)

- ☒ Erect, reconstruct, place, alter, extend, remove, or demolish any structure or part of any structure in, on, under, or over the bed of a stream or river.
- ☐ Excavate, drill, tunnel, or otherwise disturb the bed of a stream or river.
- ☐ Deposit any substance in, on, or under the bed of a stream or river.
- ☐ Reclaim or drain the bed of a stream or river.
- ☐ Wetland disturbance.
- ☐ Other (please specify)

#### 1.1 Describe the proposed activity.

Purpose of activity: Establish a viewing platform associated with walking track  
(see AEE)

Materials to be used: timber

Duration and timing of works:

Volume of extraction: None

Machinery to be used:

Access to site:

#### 1.2 For all activities, provide:

- (a) A **site plan** showing location of works in relation to property boundaries.

You can use the mapping system on our website ([www.boprc.govt.nz](http://www.boprc.govt.nz) keywords '**regional mapping**'). The maps have property boundary and contour layers. You can search by property, view and print topographic maps and aerial photographs.

- (b) A **catchment analysis and sizing assessment**, undertaken by an engineer, showing how your design meets *Hydrological and Hydraulic Guidelines* standards, or explaining why it does not.

For bridges and culverts, refer to tables 4.1 and 4.2 from the *Hydrological and Hydraulic Guidelines* (shown below) for catchment analysis and sizing. For all other works, refer to the *Hydrological and Hydraulic Guidelines* (on our website [www.boprc.govt.nz](http://www.boprc.govt.nz) keyword 'guidelines').

If you are not sure you need an engineering assessment, contact the Consents Duty Planner.

**Hydrological and Hydraulic Guidelines Table 4.1**

Road type	Definition
Major road	Either: (a) A state highway, or (b) Within 1 km of any urban area or settlement, or (c) Carrying more than 750 vehicles per day.
Rural road	Any other road except as described below.
Remote road	Public or private roads accessing property that does not have dwellings and which cross a waterway with a contribution catchment of less than 50 km <sup>2</sup> .
Access tracks	Rural roads that cross a waterway with a contributing catchment of less than 100 ha.

**Hydrological and Hydraulic Guidelines Table 4.2**

Road type	Bridge standard	Culvert standard
Major road	Passage of the 100-year return period flood with minimum clearance of 0.6 m normally, but with up to 1.2 m where large trees can be transported in the river.	<ul style="list-style-type: none"> <li>• Passage of the 100-year return period flood by heading up to a maximum 0.5 m below the road surface, and</li> <li>• Passage of the 10-year flood without heading up.</li> </ul>
Rural road	Passage of the 50-year return period flood with a minimum clearance of 0.6 m.	<ul style="list-style-type: none"> <li>• Passage of the 50-year return period flood by overtopping the embankment to a maximum depth of 0.2 m, and</li> <li>• Passage of the 2-year return period flood with no heading up.</li> </ul>
Remote road	Passage of the 20-year return period flood with a minimum clearance of 0.3 m.	<ul style="list-style-type: none"> <li>• Passage of the 20-year return flood with no freeboard, and</li> <li>• Passage of the 2-year return period flood with no heading up.</li> </ul>
Access track	Passage of the 10-year return period flood with a minimum clearance of 0.3 m.	<ul style="list-style-type: none"> <li>• Passage of the 10-year return period flood by heading up to a maximum 0.3 m below road level.</li> </ul>

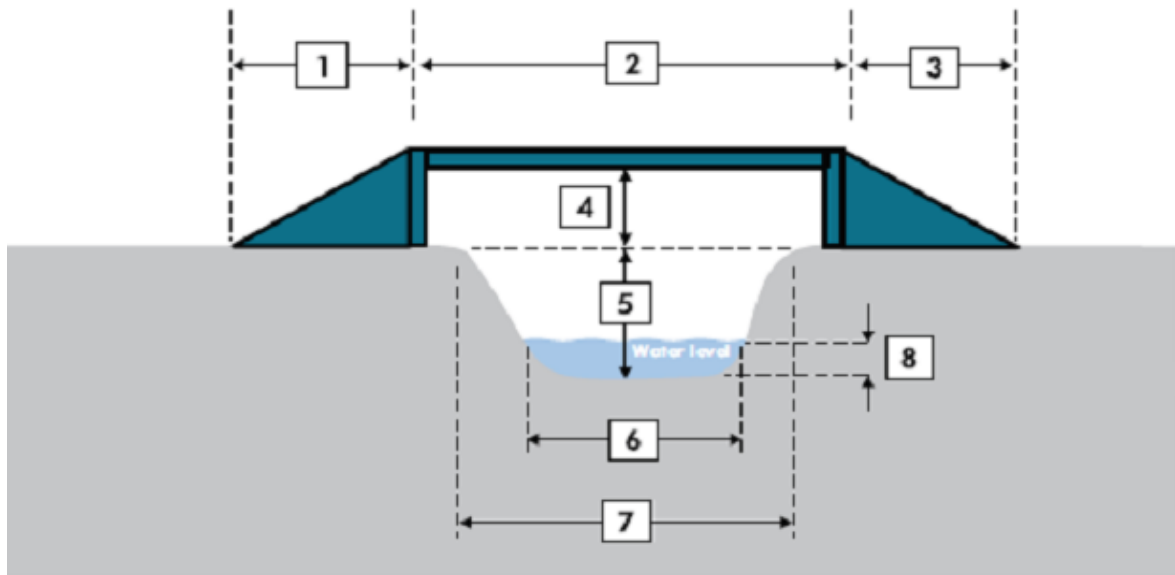
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## 2 Bridge construction, placement, and use

Location of bridge abutments:

- ☐ Outside banks of waterway      ☐ Inside banks of waterway      ☐ In bed of waterway

Fill in the dimensions shown below:



1 Length of bridge approach:

m

2 Length of bridge:

m

3 Length of bridge approach

m

4 Height of bridge underside  
above natural ground level:

m

5 Height of natural ground  
level above stream bed

m

6 Bed width of stream channel

m

7 Top width of stream channel

m

8 Average depth of water in  
the stream

m

### Spillway dimensions:

Spillway depth:

m

Spillway width:

m

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## 3 Culvert construction and use

What is the proposed culvert made of (e.g. concrete, pvc)?

Length of culvert:

m

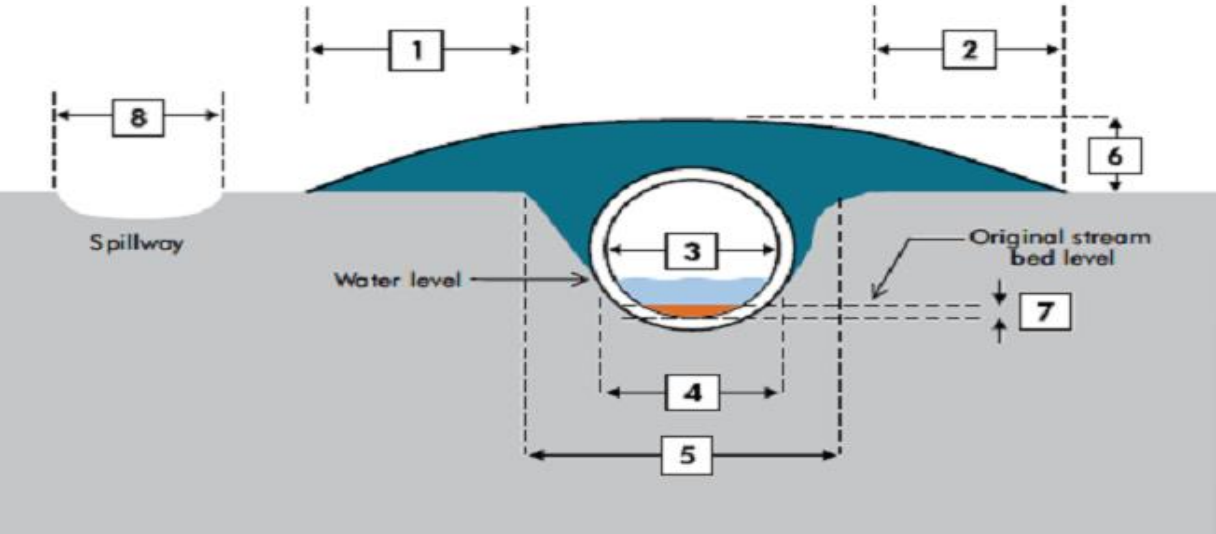
Number of sections of culvert pipe:

Gradient at which culvert will be laid in the stream bed:

Surface material of spillway (e.g. rock, grass, geotextile):

Proposed fill material:

Fill in the dimensions below. If the culvert design is different from the diagram below, include a diagram showing all dimensions.



1	Length of culvert approach	m	5	Top width of original stream channel	m
2	Length of culvert approach	m	6	Depth of fill over culvert	m
3	Circular culvert diameter	m	7	Depth of culvert base below original stream bed level	m
<b>OR</b> Box culvert			8	Spillway width	m
	Width	m			
	Height	m			
4	Bed width of original stream channel	m			

5 **Other in-stream works** (e.g. bank stabilisation, erosion protection features, retaining works, fords, pipes).

Provide detailed structural plans, to scale, minimum A4 size, including:

- Dimensions;
- Length and width of the bed and banks that will be affected.

6 **Site description**

Describe the site and waterbody, including the topography, ecology, bed materials, wildlife habitats, recorded archaeological sites, stream cross-section. Some of the region’s water bodies and their qualities are scheduled in the Regional Natural Resources Plan. Please include photographs.

See AEE

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## 7 Assessment of environmental effects (AEE)

Describe the actual and potential effects that the proposed activity could have on the environment.

- (a) Construction effects (*e.g. stream bed disturbance, sediment release, fish passage*):

See AEE

- (b) Post-construction effects/effects of structure on the riverbed, upstream and downstream and in typical and extreme conditions (*e.g. flooding, erosion, ecology*). Provide an assessment and supporting calculations:

See AEE

- (c) Effects on water quality (*such as sedimentation*):

See AEE

- (d) Effects on fish habitats and fish passage (*e.g. perched culverts*), and measures to mitigate effects (*e.g. placing culvert invert below streambed, fish ladders, native planting*):

No effects anticipated

- (e) Any other effects (*refer to the Concrete Fact Sheet on our website [www.boprc.govt.nz](http://www.boprc.govt.nz) keywords 'fact sheets'*).

- (f) During construction

*Refer to the Bay of Plenty Regional Council Erosion and Sediment Control Guidelines.*

Methods to reduce or prevent identified environmental effects and stabilise exposed earth:

Will the work area be isolated?

☐ Yes ☐ No

Will the stream be diverted temporarily?

☐ Yes ☐ No

- (g) Post construction

Methods to reduce or prevent environmental effects after construction (*such as restoring riparian margins, grassing and planting fill batters with native species, metalling approaches, stabilising abutments*):

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## 8 Cultural effects assessment

*The Regional Policy Statement is clear that only tangata whenua can identify their relationship with an area. It is good practice to consult with tangata whenua about your application so that you can provide an accurate assessment of cultural effects.*



*We can provide a list of iwi and hapū with an interest in the site. Iwi and hapū management plans are on our website [www.boprc.govt.nz](http://www.boprc.govt.nz) (key words 'iwi management plans'). We can provide details about identified archaeological sites and Statutory Acknowledgements.*

*Contact the Consents Duty Planner on 0800 884 880 for more information.*

Provide an **assessment of cultural effects** associated with the proposal:

See AEE

*[Continue on a separate page if necessary]*

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## 9 **Alternative options**

Alternative options considered, and/or reasons why these are not proposed:

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## 10 **Monitoring**

Monitoring to be carried out:

Structure will be monitored to ensure it is in good condition and will be maintained as required.

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## 11 **Assessment against relevant objectives & policies of the relevant plan/s**

*Provide an assessment of the proposal against the relevant objectives and policies of the relevant regional plan, on our website: <http://www.boprc.govt.nz/knowledge-centre/plans/>.*

See AEE

*[Continue on a separate page if necessary]*

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## 12 **Affected persons**

*For your application to be considered for **non-notification** you must gain written approval from all persons who may be affected by the proposal. We can help you identify people/organisations likely to be affected. Affected persons may include neighbouring land owners and occupiers, organisations such as the Department of Conservation, Land Information New Zealand (LINZ), Eastern Region Fish and Game Council, iwi, hapū and/or community groups.*

*The form 'Affected Person's Written Approval' can be filled out by the affected party and attached to this application. It is on our website: [www.boprc.govt.nz](http://www.boprc.govt.nz) keywords 'resource consent forms'.*

Provide details of persons who may be affected by your proposal. If you have discussed your proposal with any of these persons, record their comments and your response, and submit with your application:

Name

Address

☐ Written approval attached

Name

Address

☐ Written approval attached

*[Continue on a separate page if necessary]*

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### 13 Extending timeframes

*The RMA specifies timeframes for processing resource consent applications. Timeframes can be extended with the applicant's agreement.*

#### May we extend the consent processing timeframe?

- ☐ Yes, provided I can continue to use my existing consent until this application is processed (*renewal application only*).
- ☐ Yes, provided the extension is to discuss and try to agree on consent conditions.
- ☐ Yes, provided the application process is completed before
- X No.
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### 14 Deposit

A deposit of **\$2700** including GST is required with this application. This can be paid online, by cheque, or eftpos at a Regional Council reception desk.

- Bay of Plenty Regional Council's bank account number is **06 0489 0094734 00**. Use the applicant's name as the reference. We will issue a GST invoice marked "PAID" when we receive payment.
- The application will not be accepted until the deposit is paid. We are happy to hold the forms, but processing will not start until we receive payment.
- **Additional charges are usually incurred**, depending on the resources we use in processing your application (*e.g. staff time, technical reviews, complexity of application*). Staff can give an estimate of expected costs. Please see the schedule of fees attached.

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## Checklist

Name of staff member you discussed your application with:

### The following information must be included in your application:

- ☒ Complete all details in this application form
- ☒ Assessment of environmental effects (AEE), as set out in Schedule 4 of the RMA, summarised at the back of this form
- ☒ Written approval from all affected persons and/or summary of consultation carried out
- ☒ Site plan
- ☒ Assessment of cultural effects (refer Section 9 of this form)
- ☒ Assessment of the activity against the relevant objectives and policies in the relevant regional plan/s
- ☒ Sign and date the application form
- ☒ Pay the deposit
- ☒ Other relevant information (*e.g. Certificate of Title, details from the Companies Register*)

**Unchecked boxes may result in your application being returned under s88 of the RMA.**

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## Information privacy

The RMA requires this information to process the application and assist in managing the region's natural and physical resources. Information in this application is regarded as **official information**.

Bay of Plenty Regional Council will hold this information, and it is subject to the Local Government Official Information and Meetings Act 1987 and the Privacy Act 1993. **This information will generally be available to the public. If you would like any of this information to remain confidential, please let us know.**

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- 1 I have authority to sign on behalf of the party/ies named as the applicants for this consent.**
- 2 I have read, and understand, all of the information in this application, including the requirement to pay additional costs incurred.**
- 3 All information provided is true and correct. I understand that inaccurate information could result in my resource consent being cancelled.**



Signature .....

Date 16 July 2021

Name: Paula Golsby, 4Sight Consulting for and on behalf of Tauranga City Council

## NOTES TO THE APPLICANT

### READ THIS BEFORE FILLING OUT THE APPLICATION FORM

Call the **Consents Duty Planner on 0800 884 880** for consents related queries.

- 1 **We will not begin processing your application until the \$2700 deposit is paid**, unless prior arrangement is made. ***Processing costs are likely to exceed the deposit***, you will be invoiced for the balance.
- 2 You may be required to pay a **resource management charge** associated with holding a consent (s36 of the RMA). Accounts are payable by the 20<sup>th</sup> of the month following date of invoice. Where costs are more than \$2,000 above the deposit, you may be requested to make interim payments towards the final total cost.
- 3 The **coastal marine area** is the area from the outer limit of the territorial sea (12 nautical miles) to the line of mean high-water springs. For activities at river mouths, contact the Consents Duty Planner for clarification.
- 4 Let us know if your application includes **trade secrets** and/or **commercially or culturally sensitive material**. Section 42 of the RMA enables protection of sensitive information.
- 5 Schedule 4 of the RMA sets out the **information you must provide**. If insufficient information is provided, we may put the application on hold or return it as incomplete.
- 6 **Identify every consent required** for the proposal. We may put the application on hold until you apply for all resource consents required (s91 of the RMA).
- 7 If we request **further information** (s92 of the RMA), the application will be put on hold and processing will not restart until all information is received.
- 8 An application does not need to be publicly notified if the environmental **effects are minor and written approval has been obtained** from everyone adversely affected by the granting of the consent (s95D and s95B of the RMA). Written approval forms are on our website: <https://www.boprc.govt.nz/do-it-online/consent-forms/> under 'Other forms'.
- 9 We may **review any consent** at any time if the application contains inaccuracies that materially influence the decision made (s128(1)(c) of the RMA).

# How to prepare an assessment of environmental effects

## Key points of Schedule 4 of the RMA

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The amount of information in your assessment of environmental effects (AEE) should correspond to the scale and significance of the proposal's environmental effects. Your AEE must include:

- A full description of the proposal, including the site and locality; a site plan and plans of your proposal.
- A description of the environmental effects, including the significance and nature of the effects. Address specific environmental effects and refer to issues identified in the relevant regional plan/s.
- A discussion of effects that may need to be controlled or monitored, how the control or monitoring will be carried out, and by whom.
- A description of alternatives to avoid, remedy or mitigate environmental effects.
- An assessment of risks to the environment from hazardous substances and/or discharge of contaminants.
- An assessment of the activity against the relevant objectives and policies in the relevant regional plan/s.
- A record of consultation: names and comments of people you discussed the proposal with.

You may need specialist advice for more complex applications. Call the **Consents Duty Planner on 0800 884 880** for more information.

### **It is not adequate to state that there are no environmental effects.**

If your AEE is not sufficient, we may:

- not accept your application
- turn down your application
- impose many conditions on your resource consent
- ask for more information, delaying the time to process your application, or
- commission someone else to review the application at your cost.

**For more information** see the Ministry for the Environment's *Good Practice Guide on How to Prepare an AEE* and its brochure on making resource consent applications, at [www.mfe.govt.nz/publications/rma](http://www.mfe.govt.nz/publications/rma)

## Hourly charges for staff and consultants

Group	Hourly charge (including GST)
Administration	\$110
Consents Planners	\$160
Senior Consents Planners	
Engineers/Scientist/Regulatory Project Officers (RPO)/ Environmental Data Officer/Laboratory Technicians	
Compliance Monitoring Officer (externally contracted)	
Maritime Officer	
Team Leaders/Senior RPO/Works Engineer/Senior Maritime	\$180
Senior Engineer/Senior Scientist/Harbourmaster	
Pou Ngaio (Technical/Cultural RMA Specialist)	
Managers/Regional Harbourmaster	\$260
Consultants/Contractors	As charged by consultant/contractor
Regional Council staff mileage	Current applicable IRD rate

The full **Charges Policy** is on our website:

<http://www.boprc.govt.nz/knowledge-centre/policies/section-36-charges-policy/>