



BAY OF PLENTY
EMERGENCY MANAGEMENT

GROUP

Bay of Plenty Civil Defence Emergency Management Group Joint Committee Agenda

NOTICE IS GIVEN

that the next meeting of the **Bay of Plenty Civil Defence Emergency Management Group Joint Committee** will be held via **Zoom (Audio Visual meeting)**, Bay of Plenty Regional Council, Virtual Meeting Room on:

Wednesday, 3 June 2020 commencing at 2.00 pm

This meeting is open to the public through live streaming on the BOPRC website. To watch the meeting live please click on this link <https://www.boprc.govt.nz/livestream>

Fiona McTavish

Chief Executive, Bay of Plenty Regional Council Toi Moana

Administering Authority

25 May 2020



Bay of Plenty Civil Defence Emergency Management Group

Membership

Chairperson	Mayor Tenby Powell (Tauranga City Council)
Deputy Chairperson	Cr David Love (Bay of Plenty Regional Council)
Members	
Bay of Plenty Regional Council	Cr Stuart Crosby (Alternate)
Kawerau District Council	Mayor Malcolm Campbell Deputy Mayor Faylene Tunui (Alternate)
Ōpōtiki District Council	Mayor Lyn Riesterer Deputy Mayor Shona Browne (Alternate)
Rotorua Lakes Council	Mayor Steve Chadwick Deputy Mayor Dave Donaldson (Alternate)
Tauranga City Council	Deputy Mayor Larry Baldock (Alternate)
Western Bay of Plenty District Council	Mayor Garry Webber Deputy Mayor John Scrimgeour (Alternate)
Whakatāne District Council	Mayor Judy Turner Deputy Mayor Andrew Iles (Alternate)
Observer	John Titmus (Representative from the National Emergency Management Agency)
Quorum	Four members, consisting of the majority of the number of members

Purpose and Role

The Bay of Plenty Civil Defence Emergency Management Group was established in accordance with Section 12 of the Civil Defence Emergency Management Act 2002 as a joint standing committee of the BOP member Councils under clause 30(1)(b) of Schedule 7 of the Local Government Act 2002. Membership includes all local authorities in the Bay of Plenty region. The Group operates pursuant to a Constitution approved by the Councils.

Power to Act

The Civil Defence Emergency Management Group has a constitution and this specifies the functions and powers of the group.

By virtue of section 12(2) of the Civil Defence Emergency Management Act 2002, this committee is a permanent committee and is not deemed to be discharged at, and continues in existence following local authority triennial elections.

Under Section 23(1) of the Civil Defence Emergency Management Act 2002, the Bay of Plenty Regional Council is the Administering Authority for the Civil Defence Emergency Management Group.

Bay of Plenty Civil Defence Emergency Management Group reports to the various Councils.

Public Forum

1. A period of up to 15 minutes may be set aside near the beginning of the meeting to enable members of the public to make statements about any matter on the agenda of that meeting which is open to the public, but excluding any matter on which comment could prejudice any specified statutory process the council is required to follow.
2. The time allowed for each speaker will normally be up to 5 minutes but will be up to the discretion of the chair. A maximum of 3 public participants will be allowed per meeting.
3. No statements by public participants to the Council shall be allowed unless a written, electronic or oral application has been received by the Chief Executive (Governance Team) by 12.00 noon of the working day prior to the meeting and the Chair's approval has subsequently been obtained. The application shall include the following:
 - name of participant;
 - organisation represented (if any);
 - meeting at which they wish to participate; and matter on the agenda to be addressed.
4. Members of the meeting may put questions to any public participants, relevant to the matter being raised through the chair. Any questions must be asked and answered within the time period given to a public participant. The chair shall determine the number of questions.

Recommendations in reports are not to be construed as policy until adopted.

Agenda

- 1 Apologies**
- 2 Public Forum**
- 3 Acceptance of Late Items**
- 4 Declarations of Conflicts of Interests**
- 5 Reports**
 - 5.1 Bay of Plenty Civil Defence Emergency Management Group - Group Recovery Manager Amendments** 11
- 6 Consideration of Late Items**

Reports

Report To: Civil Defence Emergency Management Group Joint Committee
Meeting Date: 03 June 2020
Report From: Russell George , CDEMG Coordinating Executive Group Chairman

Bay of Plenty Civil Defence Emergency Management Group - Group Recovery Manager Amendments

Executive Summary

The Bay of Plenty Civil Defence Emergency Management Joint Committee is asked to approve the appointment of Clinton Naude, Director Emergency Management Bay of Plenty as Group Recovery Manager and rescind the appointment of the current Group Recovery Manager and Alternative Group Recovery Manager.

Recommendations

That the Civil Defence Emergency Management Group Joint Committee:

- 1 Receives the report, Bay of Plenty Civil Defence Emergency Management Group - Group Recovery Manager Amendments;**
- 2 Approves the appointment by the Bay of Plenty CDEM Group Joint Committee of Clinton Naude, Director Emergency Management Bay of Plenty as Group Recovery Manager for the Bay of Plenty Civil Defence Emergency Management Group, as defined under s29(1) of the Civil Defence Emergency Management Act 2002.**

1. Legislation

Section 29(1) of the Civil Defence Emergency Management (CDEM) Act 2002 provides for a CDEM Group to appoint a person to be the Group Recovery Manager. Appointments as CDEM Recovery Managers are required to be endorsed by the Bay of Plenty CDEM Coordinating Executive Group and approved by the Bay of Plenty CDEM Group Joint Committee.

2.1 Current Situation

The current appointed Group Recovery Manager is Craig Morris, Manager Recovery & Projects, Emergency Management Bay of Plenty. Craig Morris will be retiring effective 30 June 2020.

Stephen Mellor, Bay of Plenty Regional Council is the current appointed Alternate Group Recovery Manager. Stephen Mellor has indicated his intent to resign from the role of Alternate Group Recovery Manager.

On Wednesday, 13 May 2020 the Minister of Civil Defence issued a notice of a national transition period in terms of Section 94A of the CDEM Act 2002 for the COVID-19 emergency event. This notice provides for emergency powers under the CDEM Act 2002 to be exercised by Group Recovery Managers and may be in force for a period of 90 days unless extended or terminated earlier.

The Bay of Plenty CDEM Group faces a risk due to the retirement of the current appointed Group Recovery Manager and resignation of the current appointed Alternate Group Recovery Manager during this period of the COVID-19 emergency event.

2.2 Appointment of new Group Recovery Manager

Pending the recruitment and appointment of a new Group Recovery Manager and Alternate Recovery Manager it is proposed that Clinton Naude, Director Emergency Management Bay of Plenty be appointed as the Group Recovery Manager for the Bay of Plenty CDEM Group.

Clinton Naude is the current appointed Group Controller and is experienced in exercising the emergency powers under the CDEM Act 2002 when under a state of emergency and will be well placed to exercise the emergency powers under the CDEM Act 2002 in respect of a notice of a national transition period.

The Bay of Plenty CDEM Coordinating Executive Group has endorsed the nomination of Clinton Naude, Director Emergency Management Bay of Plenty as the Group Recovery Manager.

3 Budget Implications

3.1 Current Year Budget

There are no budget implications resulting from this paper.

3.2 Future Budget Implications

All appointed CDEM Recovery Managers will be required to undergo the RRANZ Response and Recovery Leadership Programme at a total cost of \$9890 (incl GST) per individual.

Clinton Naude
Director, Emergency Management Bay of Plenty
for CDEMG Coordinating Executive Group Chairman

22 May 2020

