



Eastern Bay of Plenty Joint Committee

NOTICE IS GIVEN

that the next meeting of the **Eastern Bay of Plenty Joint Committee** will be held in the **Mataatua Room, Bay of Plenty Regional Council, 5 Quay Street, Whakatane** on:

Tuesday, 3 September 2019 commencing at 1.00 pm.

Fiona McTavish
Chief Executive
26 August 2019

Eastern Bay of Plenty Joint Committee Terms of Reference

Purpose

- Eastern Bay of Plenty Joint Committee (“EBOPJC”) is a collaboration between Bay of Plenty Regional Council (“BOPRC”), Kawerau District Council (“KDC”), Ōpōtiki District Council (“ODC”) and Whakatāne District Council (“WDC”) for responding to and managing a range of Eastern Bay of Plenty issues.
- The purpose of EBOPJC is to form, explore and make recommendations for strategic collaborative initiatives between the partner councils.
- Eastern Bay of Plenty Joint Committee will be guided by this Terms of Reference and the EBOPJC Memorandum of Understanding (MOU) as agreed by the partner councils.
- For the purposes of this Term of Reference, “Eastern Bay of Plenty” is defined as the Territorial Authority areas of KDC, ODC and WDC.

Membership

Members of the EBOPJC will be:

- Two elected members as appointed by, and representing, BOPRC;
- Two elected members as appointed by, and representing, KDC;
- Two elected members as appointed by, and representing, ODC;
- Two elected members as appointed by, and representing, WDC;

The members of EBOPJC will act in accordance with the Memorandum of Understanding.

Quorum

The quorum at a meeting of EBOPJC is half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.¹

Delegations

Eastern Bay of Plenty Joint Committee is a joint committee of councils that will make recommendations to constituent councils.

Eastern Bay of Plenty Joint Committee can make recommendations on the following:

- Opportunities for joint collaboration on initiatives that support the needs of Eastern Bay of Plenty communities;
- Coordination of and encouragement of beneficial interrelationships and connections between activities/services across the Eastern Bay of Plenty;
- Mitigation of adverse cross boundary effects of decisions, planning and activities on other regions, cities and districts;

¹ *Administrative amendment 14 January 2019*

- Resolution of differences and conflicts, and ensuring no surprises, where activities in one district may affect another;
- Sharing of information, expertise, databases and research where there is a mutual interest and benefit;
- Encouraging integration and consistency of planning across the Eastern Bay of Plenty;
- Developing agreed positions as appropriate on matters of importance and major government initiatives and, through each respective council, communicate these positions to central government and relevant national organisations;
- Investigating opportunities for achieving cost efficiencies by sharing responsibilities and services;
- Where appropriate and applicable, recommendations must be supported by cost-benefit analyses; and
- Each Council participating in a joint initiative will fund its own proportion of that joint initiative as determined by EBOPJC.

Meetings

- Eastern Bay of Plenty Joint Committee meetings will be held in accordance with the requirements of Schedule 7 of the Local Government Act 2002 and the requirements of the Local Government Official Information and Meetings Act 1987.
- A meeting is duly constituted if a quorum is present, whether or not all of the members are voting or entitled to vote.
- Business may not be transacted at any meeting unless at least a quorum of members is present during the whole of the time at which the business is transacted.
- The quorum at a meeting of EBOPJC is half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.
- The members of EBOPJC will engage with their respective councils on strategic issues under discussion and all councils will maintain their own operational inter-council relationships as normal.
- The Chief Executive, or the Chief Executive's representative, of each partner council shall attend meetings and will act as advisors to the EBOPJC.
- Meetings will be coordinated and recorded by staff from the partner council as scheduled by EBOPJC.
- Meetings may be attended by further staff support as considered appropriate by their Chief Executive.
- External speakers and participants, including mayors from territorial authorities who are not parties to EBOPJC, with specific interests in the items under discussion, may be invited to attend meetings.
- Meetings will be held at times and in places set out in an agreed schedule.
- Any formal public communications from meetings will be approved by EBOPJC prior to release.
- The Chairpersons of EBOPJC shall be determined, on an annual basis, by the process as set out at clause 25 of Schedule 7 of the Local Government Act 2002.
- Each Chairperson will have a term of one year.
- A member cannot be appointed as the Chairperson, if either of the previous two Chairpersons were representatives of that member's constituent council.
- Decisions on recommendations of the Committee shall be made in accordance with Clause 24 of Schedule 7 of the Local Government Act 2002 – by vote of majority of members that are present and voting.

- The Chairperson will have a deliberative vote.
- In the case of equality of votes, the Chairperson of EBOPJC does not have a casting vote and the status quo is preserved.
- A Deputy Chair shall be determined by the process as set out at clause 25 of Schedule 7 of the Local Government Act 2002.
- The Deputy Chair shall act in the absence of the Chairperson.
- If a Chairperson resigns from their position before the end of their term, the Deputy Chair shall take their place and will serve out the remainder of the term as Chairperson.
- If a Chairperson resigns and the Deputy Chair becomes Chairperson, cl 25 Schedule 7, LGA 2002 does not apply.
- Nothing in this Terms of Reference precludes EBOPJC from appointing an independent chairperson.
- If an independent chairperson is appointed they will also be appointed as a member and will continue to be a member until the end of their term.

Public Forum

1. A period of up to 15 minutes may be set aside near the beginning of the meeting to enable members of the public to make statements about any matter on the agenda of that meeting which is open to the public, but excluding any matter on which comment could prejudice any specified statutory process the council is required to follow.
2. The time allowed for each speaker will normally be up to 5 minutes but will be up to the discretion of the chair. A maximum of 3 public participants will be allowed per meeting.
3. No statements by public participants to the Council shall be allowed unless a written, electronic or oral application has been received by the Chief Executive (Governance Team) by 12.00 noon of the working day prior to the meeting and the Chair's approval has subsequently been obtained. The application shall include the following:
 - name of participant;
 - organisation represented (if any);
 - meeting at which they wish to participate; and matter on the agenda to be addressed.
4. Members of the meeting may put questions to any public participants, relevant to the matter being raised through the chair. Any questions must be asked and answered within the time period given to a public participant. The chair shall determine the number of questions.

Membership

Chairperson:	Councillor W Clark (Bay of Plenty Regional Council)
Deputy Chairperson:	Deputy Mayor L Riesterer (Ōpōtiki District Council)
Appointees:	Mayor A Bonne (Whakatāne District Council), Councillor N Bruning (Bay of Plenty Regional Council), Mayor M Campbell (Kawerau District Council), Mayor J Forbes (Ōpōtiki District Council), Councillor D Sparks (Kawerau District Council), Deputy Mayor J Turner (Whakatāne District Council)
Committee Advisor:	A Namana

Recommendations in reports are not to be construed as policy until adopted.

Agenda

- 1 Apologies**
- 2 Public Forum**
- 3 Acceptance of Late Items**
- 4 General Business**
- 5 Confidential Business to be Transferred into the Open**
- 6 Declarations of Conflicts of Interests**
- 7 Previous Minutes**
 - 7.1 Eastern Bay of Plenty Joint Committee Minutes - 04 June 2019 13
- 8 Committee Members' Discussion**
- 9 Reports**
 - 9.1 Regional Economic Development Update 23
- 10 Standing Items**
 - 10.1 Toi EDA Update
Karl Gradon - General Manager and Ian Morton - General Manager: Operations will present this item.

11 Public Excluded Section

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Resolution to exclude the public

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General Subject of Matter to be Considered	Reason for passing this resolution in relation to this matter	Grounds under Section 48(1) LGOIMA 1987 for passing this resolution
11.1 Public Excluded Eastern Bay of Plenty Joint Committee Minutes - 04 June 2019	Refer the relevant minutes	Good reasons for withholding exists under section 48(1)

11.1 Public Excluded Eastern Bay of Plenty Joint Committee Minutes - 04 June 2019

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12 Confidential Business to be Transferred into the Open

13 Readmit the Public

14 Consideration of General Business

Previous Minutes

Minutes of the Eastern Bay of Plenty Joint Committee Meeting held in Mataatua Room, Bay of Plenty Regional Council, 5 Quay Street, Whakatāne on Tuesday, 4 June 2019 commencing at 1.00 p.m.

Present:

Chairman: Councillor Bill Clark (Bay of Plenty Regional Council)

Deputy Chairman: Deputy Mayor Lyn Riesterer (Opotiki District Council)

Appointees: Mayor John Forbes (Opotiki District Council), Mayor Malcolm Campbell (Kawerau District Council), Mayor Tony Bonne (Whakatāne District Council), Councillor David Sparks (Kawerau District Council), Deputy Mayor Judy Turner (Whakatāne District Council)

In Attendance: Bay of Plenty Regional Council: Chairman Doug Leeder, David Phizacklea – Regional Development Manager, Stephen Lamb – Environmental Strategy Manager, Tone Nerdrum-Smith – Committee Advisor

Whakatāne District Council (WDC): Stephanie O’Sullivan – Chief Executive

Ōpōtiki District Council (ODC): Aileen Lawrie – Chief Executive, Gerard McCormack - Planning and Regulatory Group Manager

Kawerau District Council (KDC): Russell George – Chief Executive Officer, Chris Jensen - Manager, Planning, Compliance and Capability

Others: Yvonne Parker – NZ Police, John Galbraith – Toi EDA Trustee

Apologies: Councillor Norm Bruning (Bay of Plenty Regional Council)

1 Apologies

Resolved

That the Eastern Bay of Plenty Joint Committee:

- 1 Accepts the apology from Cr Bruning (Bay of Plenty Regional Council) tendered at the meeting.

Clark/Turner
CARRIED

2 Public Forum

Nil

3 Acceptance of Late Items

Nil

4 General Business

Nil

5 Confidential Business to be Transferred into the Open

Nil

6 Declarations of Conflicts of Interest

Nil

7 Previous Minutes

7.1 Eastern Bay of Plenty Joint Committee Minutes - 05 March 2019

Resolved

That the Eastern Bay of Plenty Joint Committee:

- 1 Confirms the Eastern Bay of Plenty Joint Committee Minutes - 05 March 2019.

Campbell/Bonne
CARRIED

Matters Arising

The following points were raised regarding the upcoming delegation to China:

- Concerned regarding a lack of representation from the wider Bay of Plenty authorities.
- Recognised the importance of the regional kiwifruit industry; education and regional development in the relationship between Bay of Plenty and China.
- Represented a development opportunity for, in particular, the Eastern Bay of Plenty.

Reports

7.2 Next Steps for Eastern Bay - Beyond Today

David Phizacklea – Regional Development Manager BOPRC introduced Gerard McCormack - Planning and Regulatory Group Manager ODC and Chris Jensen - Manager, Planning, Compliance and Capability KDC who presented this item.

Key Points

- Provided an outline of the report.

- Eastern Bay – Beyond Today (EB-BT) sat underneath the Bay of Plenty Spatial Plan.
- Sought input from the Committee on the future direction of EB-BT and the four options set out in the report.

In Response to Questions

- BOPRC could commit resources towards a refresh (Option 2), which, if chosen, would reduce the pressure on the already stretched district councils' staff.

Key Points – Members

- The report identified a number of challenges relating to changing demographics and projected future growth.
- An update of the EB-BT was required, however the current Provincial Growth Fund focus meant Council staff's ability to accommodate additional responsibilities was limited.
- Important that a review considered all relevant Bay of Plenty plans and strategies in conjunction as they jointly contributed to national prioritisation.
- Queried whether the current Spatial Plan adequately reflected the desired integrated approach.
- The Regional Transport Committee should provide an avenue for integrated regional thinking at a strategic level, but this was not always the case.

Resolved

That the Eastern Bay of Plenty Joint Committee:

- 1 Receives the report, Next Steps for Eastern Bay - Beyond Today.**
- 2 Agrees that a discussion of the initial draft of the refreshed document take place in December 2019 as part of the elected members' induction.**
- 3 Agrees that options to refresh information and sharpen Eastern Bay – Beyond Today be included for discussion at the first meeting of the newly established Joint Committee in 2020.**

**Riesterer/Bonne
CARRIED**

7.3 Update on Firearms Reform Programme – New Zealand Police

PowerPoint Presentation – Objective Reference A3245101

Yvonne Parker – NZ Police presented this item.

Key Points

- Outlined the current changes within NZ Police, which had resulted in a number of secondments in the region.
- There were a high number of firearms licences in the Bay of Plenty region.
- Outlined the challenges around return/surrender of firearms for owners and the Police.

Key Points – Presentation

- Firearms Reform Programme
- Why are we doing this?
- The Arms Act amendments

- Hand-in > collection > buy-back > transportation
- What the public can do right now
- What does this look like for EBOP/BOP?
- Resources available to you include:
 - [Police website](#)
 - [FAQs](#)
 - [Videos](#)
 - [Public Online Notification Form](#)

In Response to Questions

- All firearms licensees would be contacted directly by Police and social media/public notifications would be actively used to raise awareness of the programme.
- Face-to-face interaction with firearms licence applicants was a crucial aspect of licensee vetting.
- Police were increasingly encountering firearms and knives during call outs.
- Use and trade of methamphetamine had increased the risk for police and public servants accessing properties.

Key Points – Members

- Concerned regarding the overarching assumptions that those holding firearms, whether licenced or not, had access to the internet and could utilise this media for return or registering of firearms.
- Letters and telephone calls should be some of the options used to reach firearm holders.

Resolved

That the Eastern Bay of Plenty Joint Committee:

- 1 Receives the presentation, Update on Firearms Reform Programme – New Zealand Police.**

**Forbes/Campbell
CARRIED**

8 Standing Items

8.1 Toi EDA Update

PowerPoint Presentation – Objective Reference A3254921

John Galbraith – Toi EDA Trustee presented this item.

Key Points

- Toi EDA had appointed David Turner as the new Chairperson; Karl Gradon as the General Manager and Ian Morton as General Manager Operations.
- Driver and Operator Training recognised that freight movement was an integrated part of regional growth and development.
- Toi EDA worked with Toi Ohomai, AMS Group and Vertical Horizonz Ltd as training providers.
- There was a high demand for in-service training.
- Toi EDA would not be a training provider, rather it was facilitating the availability of the training through funding of facilities and pastoral care, etc.

8.2 Identification of Agenda Items for Next meeting

Items for the Next Agenda – 3 September 2019

- Housing developments
- Update from Karl and John – Toi EDA
- Treaty settlement update – invite OTS?
- Tertiary education/polytechnic update – central government intentions
- China trip update
- Three waters update.

2.30 pm – Chairman Leeder **withdrew** from the meeting (and re-entered in the Public Excluded section).

9 Public Excluded Section

Resolved

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10.1 Public Excluded Eastern Bay of Plenty Joint Committee Minutes EBOPJC - 5 March 2019	Refer the relevant minutes	Good reasons for withholding exists under section 48(1)
10.2 Ōpōtiki Harbour Development Project Update, including Rock Supply	To carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	Good reasons for withholding exists under section 48(1)

Bonne/Campbell
CARRIED

The meeting closed at 3.05 pm

Confirmed DATE

Cr Bill Clark - Chairperson
Eastern Bay of Plenty Joint Committee

Committee Members' Discussion

Reports



Subject: **REGIONAL ECONOMIC DEVELOPMENT UPDATE**

To: **EASTERN BAY OF PLENTY JOINT COMMITTEE**

Meeting Date: **3 SEPTEMBER 2019**

Written by: **REBECCA ROE, PROGRAMME MANAGER REGIONAL ECONOMIC DEVELOPMENT, BOPRC**

File Reference: **A3106282**

1 PURPOSE OF THIS REPORT

The purpose of this report is to update the Eastern Bay of Plenty Joint Committee on key regional economic development activity across the region and progress with Bay of Connections 2.0 (BOC).

2 BACKGROUND

Regional economic development activity has continued to occur over the past 12 months under the previous Bay of Connections framework, which was sector-based. Below are the highlights from the four areas (Regional Aquaculture Organisation (RAO), Freight Logistics, Geothermal and Māori Economic Development) that have continued in recent months. Two recent Provincial Growth Funding announcements across the Bay of Plenty are also highlighted.

The focus of BOC 2.0 is twofold – to provide genuine, “value-add” support for sub-regions and their priorities and projects (a bottom-up approach); and to provide a regional lens to cross-cutting opportunities and challenges, such as the Māori economy, infrastructure and a low carbon, circular economy. The purpose is to support councils, EDAs and industry to achieve tangible economic results. This includes ensuring Bay of Connections 2.0 provides the right support that local areas need, to help advance both local priorities and regional opportunities, so that our whole region can prosper.

3 KEY ACTIVITY

Aquaculture (under the Regional Aquaculture Organisation)

The purpose of this group is to implement the Aquaculture Strategy. Its activities include offering specialist scientific expertise, legal and business development advice, through to high level central government liaison at political and official levels.

The group have recently refreshed the Aquaculture Strategy. Some key outcomes for the past 12 months include:

- Prepared concept for Aquaculture Workshop in Bay of Plenty (deferred until 2020)

- six meetings in Tauranga (average attendance approximately 12 people per meeting)
- completed and approved report on Land Based marine hatchery opportunities in the Bay of Plenty
- completed a review of the Aquaculture Strategy for the Bay of Plenty and approved updated Strategy.

Freight Logistics

The Freight Logistics Action Group (FLAG) is a valuable industry voice for the region.

Key highlights include:

- Driver & Operator Training and Career (DOTC) promotion
 - Regular consultation with industry regarding their needs, including surveys.
 - Working with ISK, Toi-EDA and training providers in successful Provincial Growth Fund (PGF) application for DOTC, open in Kawerau from 9 August 2019
 - FLAG stands at career expos across Rotorua, Edgecumbe and Tauranga
- A focus on productivity in logistics, between operator, industry and national levels
- Regional transport
 - Regional strategy, including rail and freight flows
 - Input to UFTI workshops and reporting

Geothermal

The Geothermal Business Development Lead (BDL) who has been tasked with delivering the Bay of Connections (BOC) and Toi Moana Bay of Plenty Geothermal Action Plan outputs. The target of the BDL is to enable 300 direct and 100 indirect new jobs attributed to direct use geothermal projects by 2025. This role is jointly funded with MBIE.

The key outcomes include increased discussions between the geothermal sector and new potential investors, customers, industries and firms which could benefit from development and utilisation of geothermal heat. The expected result is economic development and creation of jobs for the geothermal sector and the region.

Some of the highlights to date include:

- Engaging with business and industries outside the geothermal sector
- Significant increase in project activity eg. Tuaropaki/Obayashi turning sod on the Hydrogen project 30/11/18.
- Key groups starting to pull together; increasing alignment around the geothermal direct use vision i.e. central government, operators, NZGA, economic development agencies etc.
- Three projects across the line by Nov 2019 (GEO40 Central Government investment announcement 8th July 2019), Rogue Bore Brewery (Taupō) announcement and Waiū (Kawerau) dairy project ready to go.
- Oji (Kawerau) boiler conversion to geothermal.

- IRENA report (2019) 'Accelerating geothermal heat adoption in the agri-food sector - Key lessons and recommendations'.

Māori Economic Development

He Mauri Ohooho (HMO) is the Bay of Plenty's Maori economic development strategy. It is governed by an advisory board who have considerable knowledge and contacts within the Bay of Plenty Maori communities and industries. The board includes Dr Riri Ellis (Chair), Tamarapa Lloyd (Deputy Chair), Anthony Olsen, Te Horipo Karaitiana, Dr Tanira Kingi, Dr Maui Hudson, Kiriwaitangi Rei, Gina Rangi and Richard Jefferies. Recently Kiriwaitangi has been replaced by Kererua Savage.

In 2017 a Maori economic development role was formed with funding from Bay of Plenty Regional Council, Priority One and Te Puni Kokiri. Awhina Ngatuere was appointed to this role and leads implementation of HMO's strategy which was refreshed in 2018.

There are currently five strategic priorities, which are in various stages of implementation:

1. Rangatahi Ora – mobilising the future workforce in the wider Bay of Plenty by creating awareness and pathways for young people to the opportunities in our region.
2. Whenua Ora – unlocking the potential of Māori land.
3. Tangata Ora – unlocking the potential of Māori communities in a holistic way.
4. Pakihi Ora – energising and connecting the Māori business networks in the wider Bay of Plenty.
5. The fifth is the points of intersection of the four priorities above, and it's that integrated approach or systems thinking approach to navigate complexity that anchors HMO's modus operandi.

Recently the HMO Board progressed to the stage of formalising a vehicle for its purpose and have sought to make some structural changes as part of the evolution of its purpose or kaupapa and to position HMO for the future. This involves a more formal structure - the formation of Toi Kai Rawa Trust. Underpinned by a partnership approach, Toi Kai Rawa Trust aims to bring together complimentary eco-systems for the benefit of the wider Bay of Plenty and to provide platforms to strengthen regional economic development.

HMO believes that foundation partners approach illustrates a maturity where an established EDA (Priority One) and Regional Council work together with Toi Kai Rawa to achieve positive impact for the region.

Recent Provincial Growth Funding Announcements

A Provincial Growth Funding (PGF) contribution of \$980,000 to Tauranga City Council was announced on 12 August by Regional Development Minister Shane Jones. Known as the Te Tomokanga, the \$5million Tauranga Cruise Gateway and Welcome Hub is expected to support new jobs in tourism and provide a positive visitor experience for cruise ship passengers as they arrive into Mount Maunganui.

A \$15 million PGF contribution towards the re-opening of the Rotorua Museum was officially announced by Prime Minister Jacinda Ardern and Regional Development Minister Shane Jones on 13 August, in Rotorua. The project aims to enhance visitor's experiences of the Rotorua Museum and preserve the historic status of the building which is expected to reopen in 2022. A \$5 million

contribution from the Ministry for Culture and Heritage was also announced toward strengthening and restoration of the building.

4 BAY OF CONNECTIONS 2.0

The first BOC Leadership Group meeting was held on Monday 26 August 2019.

The meeting considered the forward direction for BOC including:

- The scope of priority focus areas which include Māori Economic Development, Low carbon/circular economy, Infrastructure and Workforce
- Agreeing 'Quick Win' projects that align with economic development activities already identified as priority 'needs' across sub-regions (for example, better collection of data to support BOP sub-regions, including a data analyst role for BOC).
- Developing a comprehensive stakeholder engagement plan – defining clear activities for an initial six month period

A copy of the draft BOC 2.0 "The way we work" model is included in Appendix 1 for the Committee's information.

From the beginning, BOC sparked connectivity throughout the region and the core principles of connection, collaboration, advocacy and communication will remain.

5 CONCLUSION

Discussion around scope of priority focus areas and direction for existing regional economic development activities within BOC 2.0 will occur in alignment to those activities already identified as priority 'needs' across sub-regions, including the Eastern Bay of Plenty.

6 RECOMMENDATION

1. THAT the REGIONAL ECONOMIC DEVELOPMENT UPDATE report be received.

Attached to this report:

- Appendix 1 – Draft - Bay of Connections - The Way We Work

Report Authorisation

Report writer:	Rebeca Roe	Programme Manager, Regional Economic Development
First Approval:	David Phizacklea	Regional Development Manager
Final Approval:	Stephen Lamb	Environmental Strategy Manager



THE WAY WE WORK

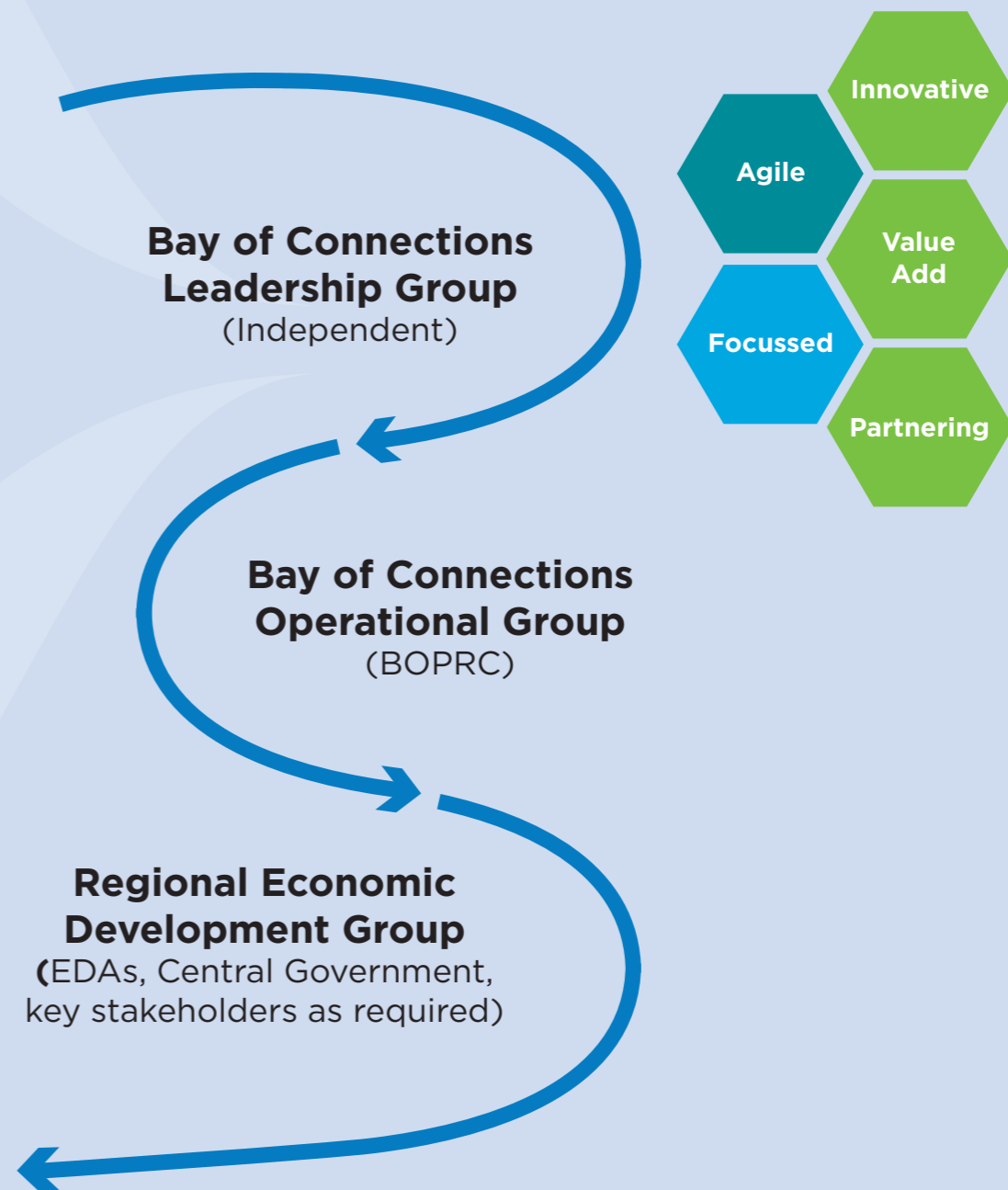
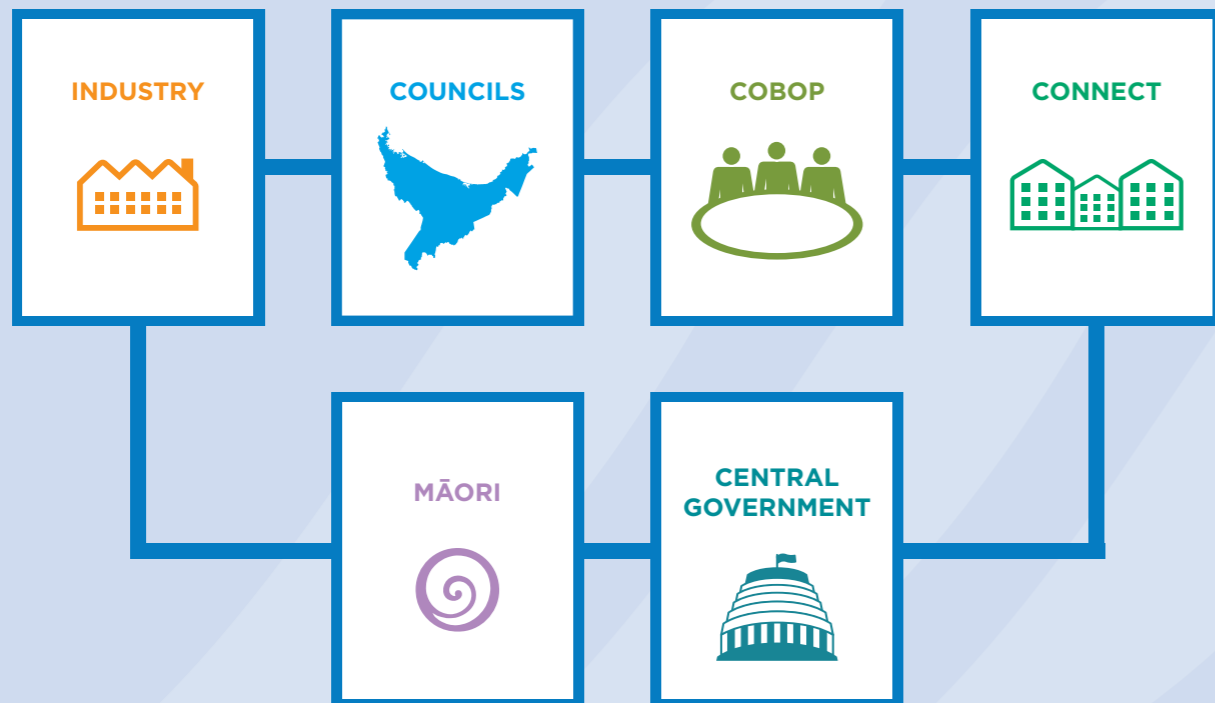
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Eastern Bay of Plenty	Rotorua	Taupō	Western Bay of Plenty
SUB-REGIONAL PRIORITIES			
BIG PICTURE REGIONAL PRIORITIES			

PRIORITY AREAS



KEY STAKEHOLDERS



Standing Items

10.1 Toi EDA Update

Karl Gradon - General Manager and Ian Morton - General Manager: Operations will present this item.

