



Teacher Info and Schools Attendance Form – Taiohi-Taiao Youth Jam 2019

21-23 May, Rotorua

The Venue

Keswick Christian Camp is popular for school camps, youth and adult seminars, and conferences. The camp is located on Cooper Ave, near the shores of Lake Rotorua.

Students and attending teachers are to arrive between **10am – 10.30am** for registration and settling in on **Tuesday 21 May**. The Whakatau / Welcome will start **promptly** at 11am.

Bay of Plenty Regional Council covers the costs of meals, accommodation, and activities at this event, and contributes toward school travel.

Responsibility for Health and Safety

Schools, accompanying teachers and BOPRC staff are responsible for students at all times, and will be staying onsite. *Sleeping bags, pillows and towels are required*. You are also encouraged to bring a cushion and a pair of slippers for activities in the main area.

Schools have agreed to follow the Youth Jam Risk Assessment Management Strategy (RAMS) and students and attending teachers must have read this document before arriving at the event.

The BOPRC Community Engagement team have all been police vetted under the Vulnerable Children's Act, and at least of one staff member onsite will have a current first aid certificate.

Students and Teachers are to follow all camp rules as outlined in the RAMS and as agreed in the Tikanga session on Day 1 of the event. Students who display unacceptable behaviour at this event will be sent home at the school's/parents' expense, and at the organisers' discretion.

Expectations of attending teachers

Taiohi Taiao Youth Jam is a dynamic, educational, and empowering event designed specifically for the benefit and enjoyment of your students. We have a clear expectation that as an attending teacher, you will play an active role in supporting student learning, participating in the programme of activities, and providing ongoing support to students once back in their school communities.

If you have any questions about these expectations, please don't hesitate to get in touch with us to discuss.



Checklist

What to bring	✓
Sleeping Bag and Pillow	
Towel and toiletries	
Personal medication and essential items	
Slippers, cushion or blanket for sessions in the main hall	
Warm clothing suitable for outdoor activities, raincoat and hat for sunny weather	
Named drink bottle	

Teacher name _____

School _____

Do you wish to attend Taiohi-Taiao Youth Jam 2019? Yes / No

Would you like to receive Teacher Release for the three days of Youth Jam? Yes / No

Are you able to transport your school's students to and from the event in Rotorua? Yes / No

Are you able to transport students from another (local) school to and from the event? Yes / No

Do you hold a current First Aid certificate? Yes / No

Do you take any regular medications or suffer from any ongoing health issues? If so, please detail below:

Emergency Contact

In case of an emergency, please list an emergency contact person:

Emergency contact name _____

Emergency contact phone number _____

Relation to you _____



Acknowledgement of Risk:

I understand that there may be risks associated with involvement in the Bay of Plenty Youth Jam event and that these risks cannot be completely eliminated. I understand that the Bay of Plenty Regional Council will identify any foreseeable risks or hazards and implement correct management procedures to eliminate, isolate, or minimise those hazards.

I understand that Bay of Plenty Regional Council does not accept responsibility for loss or damage to personal property.

Print Name:

Date:

Signature:

Please return this form to Natalie Ridler – natalie.ridler@boprc.govt.nz by **Friday 5th April**