

Supplier Request Form

(Supplier to complete this form)

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| Legal name: Click here to enter text.  Trading as: Click here to enter text.  NZBN number (if applicable): Click here to enter text. <https://www.nzbn.govt.nz/>  GST/IRD number (if applicable):Click here to enter text.  Street address: Click here to enter text.  Town/City: Click here to enter text.  PO Box: Click here to enter text.  Post code: Click here to enter text. <https://www.nzpost.co.nz/tools/address-postcode-finder/>  Phone: Click here to enter text. Mobile: Click here to enter text.  Email address: Click here to enter text.  Contact Name and Position: Click here to enter text. |
| Bank Name and Branch: Click here to enter text.  Account Name: Click here to enter text.   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Bank Code and Branch Number |  |  | - |  |  |  |  | | Account Number and Suffix | 0 |  |  |  |  |  |  |  | - |  |  |  | |
| **Important : A copy of your deposit slip must accompany this form** |
| Have you ever been a permanent employee with BOPRC Yes  No  If Yes, was within last 6 months Yes  No |
| Please specify what type(s) of good(s) and/or service(s) you are supplying: |
| Please note Physical Works Contractors and Sub-Contractors are required to be pre-qualified for Health and Safety.  If applicable are you pre-qualified with our approved Contractor Health and Safety Prequalification Scheme (SHE):  Yes (please tick)  Ref #: Click here to enter text.  No (please tick)  Please complete your prequalification <https://payments.sheassure.net/> |
| **Scheduler (formerly known as WHT) Payments - IRD** |
| Contractors may be required to have scheduler payments deduction when undertaking certain activities:  Do you require scheduler payment deductions: Yes (please tick)  Do we have a completed IR330c on file: Yes (please tick)  No attached (please tick)  Exempted: Yes (please tick)  Copy of exemption certificate attached : Yes (please tick)  For further information check out the IRD web site.  <https://www.ird.govt.nz/forms-guides/number/forms-300-399/ir330c-tax-rate-notification-contractors.html> |